

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, October 18, 2011 - 7:00 p.m.

Supervisor Hartlaub mentioned that an executive session was held prior to the start of the Regular Meeting to discuss legal and personnel issues.

The Public Work Session was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Parr, Williams, Woerner, and Gobrecht. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Woerner and seconded by Supervisor Williams. Motion carried.

APPROVAL OF MINUTES: The minutes of the Regular Meeting of September 1, 2011, the minutes of the Worksession Meeting of September 20, 2011, and the Minutes of the Regular Meeting of October 6, 2011 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of October, 2011, from all Funds, were approved as listed in a motion by Supervisor Woerner, seconded by Supervisor Williams and carried.

DISCUSSION ITEMS:

(A) Manhole Lining Project

Kevin Null, Township Manager said that in October 2008 there were eight manholes that were relined and resurfaced. He said they have now identified six more that need to be resurfaced. The manholes are located on Brunswick Drive with some located in the easements. He would like to request that the Board give authorization to bid the project. He said there are funds in the sewer budget for relining of the manholes.

In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board authorized bidding of the manhole lining project.

Kevin Null, Township Manager they also previously discussed the connection of the sewer that is running down Fairview Drive from Christians Drive to Sunset Drive. He

Page - 2 -
West Manheim Township Board of Supervisors
October 18, 2011 (Cont'd)

said the line was installed in 2009 and has not been connected. They have the means to connect the line to Lutheran Social Services line. He said if they are proposing to overlay the road that is potentially scheduled for next year it would make sense to spend \$14,000.00 for the connection. There are seventeen homes that could be connected now or in the future to the line. He said nine of those homes were included in the original Area 2 sewer connections. The line was run but it was not physically connected to the force main.

In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board authorized extending the line from Sunset Drive manhole to connect to Lutheran Social Services.

Supervisor Woerner said he would like to suggest they bid the current manhole lining project and see how they would like to proceed.

Supervisor Williams amended his motion; Supervisors Gobrecht amended his second, and carried, to authorize bidding of the manhole lining project and the extension of the sewer line from Fairview Drive to connect to Lutheran Social Services.

Kevin Null, Township Manager said they asking to bid the project and then come back to the Board and request authorization to proceed.

(B) 2012 Preliminary Budget Review

Kevin Null, Township Manager referenced the handout provided to the Board. He reviewed the General Fund – Estimated Income line items. He said as discussed during the last worksession he is not projecting an increase in real estate taxes. He said the only difference to the budget handouts tonight is he added an increase to the tax rate of .06 cents per 100 which would bring in \$330,000.00 and be earmarked to pay back the loan for the road project bond. He said the only item that would change is the \$330,000.00 whether or not they raise taxes. He reviewed the remaining line items as provided on the handouts.

Kevin Null, Township Manager reviewed the General Fund - Expenses line items of the handouts as provided. He said included in this year's budget is \$12,000.00 for storm water management for the Township building. The Township Engineer will be providing a plan next week that will be presented to the Board. He reported that last year the cost for snow removal was \$55,000.00 with \$35,000.00 budgeted. He kept \$35,000.00 as the budgeted amount for this coming year.

**Page - 3 -
West Manheim Township Board of Supervisors
October 18, 2011 (Cont'd)**

Supervisor Woerner asked if there was any information received regarding the salt brine mixture and equipment.

Kevin Null, Township Manager said he has information as well as the cost justification to provide to the Board this week. He said the equipment cost is approximately \$30,000.00 which includes mixing the solution, pre-wetting and spraying the roads. He said the pay back is approximately eighteen months. To spread a mixture of anti-skid and salt is about \$600.00, and the salt brine mixture would cost about \$250.00. He said the benefit would allow them to not use as much salt and anti-skid and they would not have to go out as much because the salt brine mixture creates a layer protection so that the road doesn't freeze. He said the mixture is suitable for a temperature that reaches the low teens. He said there is money available in the liquid fuel funds to pay this cost. He said PennDot is predicting this year more ice storms as opposed to snow storms. He said regarding the medical line item, they could discuss the possibility of raising the deductible which would lower the health insurance premium by \$100,000.00. Funds would be set aside to pay the difference in the deductibles if they are reached by the employees. This reduces the out of pocket expenses. Dental and Vision would remain the same. He would like to have the budget ready by the November worksession meeting, and for adoption of the final budget at the December worksession meeting. He would like feedback from the Board on their decision regarding the tax increase so he can finalize the budget.

Supervisor Parr said he attended the recent memorial bonfire and he wanted to let the Board know that it was well organized and everything was cleaned up after the event.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Thursday, November 3, 2011 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting - Tuesday, November 15, 2011 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 8:05 p.m. in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately
Acting Secretary