

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, November 15, 2011 - 7:00 p.m.

The Public Work Session was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Parr, Williams, and Woerner. Supervisor Gobrecht was absent. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Parr and seconded by Supervisor Williams. Motion carried.

APPROVAL OF MINUTES: The minutes of the Regular Meeting of November 3, 2011, were approved, as submitted, in a motion by Supervisor Williams seconded by Supervisor Parr and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of November, 2011, from all Funds, were approved as listed in a motion by Supervisor Parr, seconded by Supervisor Williams and carried.

DISCUSSION ITEMS:

(A) Accounting Software

Kevin Null, Township Manager said that the QuickBooks accounting software has been installed. Stambaugh Ness PC, Accounting Firm is working on the accounting general ledger information and a test run on the payroll is scheduled for the middle of December.

(B) De-icing System:

Kevin Null, Township Manager said the de-icing system has been ordered and should be installed the first week of December.

(C) Storm Debris

Kevin Null, Township Manager said since last week the road crew picked up storm debris from 132 residences and hauled twenty, ten truck loads of wood chips. The residents seemed appreciative of the Township offering this service.

**Page - 2 -
West Manheim Township Board of Supervisors
November 15, 2011 (Cont'd)**

(D) Facebook

The Township now has a new Facebook page. The Township budget was added to the site. He said he would like to also include information related to snow emergency, plowing and removal of snow on sidewalks.

(E) Budget

Kevin Null, Township Manager said the budget was advertised in the newspaper on November 9th. It has also been included on the Township's website and Facebook, as well at the Township receptionist area. The budget will be adopted at the worksession meeting on December 20th.

Mike Hampton, EMA presented updates on the York County radio paging system. He said the current elegant model pagers that are used will not accept narrow banding and all functions. He said in 2013 by Federal Communications Commission (FCC) they will be required to go to narrow band. The fire company as well as everyone in the county that uses digital paging will need to purchase new pagers for narrow banding.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Thursday, December 1, 2011 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting - Tuesday, December 20, 2011 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:13 p.m. in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

Respectfully submitted,

Laura Gately
Acting Secretary