

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Thursday, December 6, 2012
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub followed by the Pledge to the Flag (led by Troop 118 of the Pleasant Hill Fire Company Boy Scouts) and the Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Staaf, and Gobrecht. Absent from the meeting: Supervisor Parr. Also present were Manager Kevin Null, Solicitor Linus Fenicle, and Mike Knouse of C. S. Davidson, Inc.

RECOGNITION OF VISITORS: Visitor's Register Attached.

APPROVAL OF AGENDA: The Agenda was approved with the removal of Item 14 (D) in a motion by Supervisor Staaf and seconded by Supervisor Woerner. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Work session Meeting of November 20, 2012 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved as listed in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

CORRESPONDENCE: There was no correspondence.

RECREATION BOARD REPORT: Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec. Board report as submitted to the Board. Copies of the monthly Park and Recreation Board report were distributed to Supervisors and Staff (copy in Township files).

Brenda Mahone was present to ask for approval to hold the 2nd Annual American Cancer Society's "Bark for Life" at the park. She said she would like to ask the Board of Supervisors to hold the event in conjunction with the parks Grand Opening.

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner, and carried the Board of Supervisors approved the 2nd Annual American Cancer Society's "Bark for Life" at the Rec. Park to be held in conjunction with the parks Grand Opening event.

SOLICITOR'S REPORT Solicitor Linus Fenicle indicated that he had nothing new to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated December 6, 2012. Written copies were distributed to Supervisors and Staff (copy in Township files).

**West Manheim Township Board of Supervisors Meeting
December 6, 2012 (Cont'd)**

Mike Knouse, C.S. Davidson reviewed the following action item from staff report:

A. Action Items: 2012 Street Improvements

1. Contract 3 – W.M. Orr & Sons, Inc.

a. Contract Change Order No. 1 and Application for Payment No. 3 (Final) - \$11,463.70

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried, the Board authorized Contract Change Order No. 1 and Application for Payment No. 3 (Final) – in the amount of \$11,463.70.

2. Contract 4 – Shiloh Paving and Excavating, Inc.

a. Contract Change Order No. 1 and Application for Payment No. 2 (Final) - \$49,617.50

Supervisor Woerner asked about the elevation difference.

Mike Knouse, C.S. Davidson said the elevation difference was one foot off the marking in the field which resulted in additional paving tie-in. He said they are willing to work with the township. He has discussed the change order with the Township Manager.

Supervisor Woerner asked if a resolution is to be determined.

Mike Knouse, C.S. Davidson said a resolution is to be determined with the Township Manager.

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried, the Board authorized Contract Change Order No. 1 and Application for Payment No. 2 (Final) – in the amount of \$49,617.50.

REPORTS: The Chief of Police Report for October, 2012 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The Treasurer's Report for October, 2012 was approved, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The Code Enforcement Officer's Report for October, 2012 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The Public Works Report for October, 2012 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The Pleasant Hill Fire Company and Ambulance Reports for October, 2012 was accepted, as distributed in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

***West Manheim Township Board of Supervisors Meeting
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The SEO Report for October, 2012 was approved and accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The Utilities Supervisor's Report for October, 2012 was accepted, as distributed, in a motion by Supervisor Staaf, seconded by Supervisor Gobrecht and carried.

The EMA Activity Report for October, 2012 was approved and accepted, as distributed, in a motion by Supervisor Staaf, and seconded by Supervisor Gobrecht and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

Kevin Null, Township Manager said there will be a special Board of Supervisors meeting held on Thursday, December 13, 2012 on authorization to refinance the 2008 bonds.

In a motion by Supervisor Staaf, seconded by Supervisor Gobrecht, and carried the Managers Report for October, 2012 was accepted, as distributed.

OLD BUSINESS

There was no Old Business to discuss.

NEW BUSINESS

A. Request for Exoneration from Township Per Capita Tax – November 2012

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried, the Board approved the request for Exoneration from the Township Per Capita Tax for November, 2012.

B. 2013 Budget Adoption – Resolution #2012-11

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried on a roll call vote, the Board adopted the 2013 budget by Resolution that included no tax increases, as advertised.

C. Authorization to publish proposed Ordinance # 03-2012 creating the Park & Recreation Board

In a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried, the Board approved the authorization to advertise Ordinance # 03-2012 creating the Park & Recreation Board.

D. Resolution # 2012-12 to adopt Park and Recreation Field Usage Rules and Regulations

**West Manheim Township Board of Supervisors Meeting
December 6, 2012 (Cont'd)**

Supervisor Hartlaub said the item was removed from the agenda.

E. James Horak & Donald Yorlets Partnership – 7 - Lot Preliminary Plan

Jack Powell, President, Engineering Services was present on behalf of the applicant. He said he would like to review each waiver requests and the action taken by the Planning Commission at their September 20, 2012 meeting. (Copy of Planning Commission recommendations referenced in Township files)

- (1). Waiver – SALDO - Section 504: Private Streets
- (2). Waiver – SALDO - Section 512.A: Sidewalks (along Private Road & along Fairview Drive)
- (3). Waiver – SALDO – Section 505.F.2. and Section 513: Curbing & Road Improvements (Fairview Drive)
- (4). Waiver – SALDO - Section 507.C: Lots
- (5). Waiver – SALDO - Section 524.C.1.a: Lighting Requirements

The Board of Supervisors reviewed each waiver request and it was recommended that the plan be re-reviewed by the Planning Commission for any additional comments.

In a motion by Supervisor Staff, seconded by Supervisor Woerner, and carried the Board of Supervisors asked that the plan be tabled and be re-reviewed by the Township Planning Commission for any additional comments or recommendations.

SUBDIVISION PLANS

A. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Reservoir Heights – Phase 2 - Section 2 - 28-Lot Final Subdivision Plan, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan

In a motion by Supervisor Gobrecht and seconded by Supervisor Staaf, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Reservoir Heights – Phase 2 - Section 2 - 28-Lot

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Final Subdivision Plan, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Frank Kadyszewski, Valley View Drive, Hanover said he would like to address his questions included in an email he sent to the Board of Supervisors regarding the approved budget. (Copy in Township file)

Bob Zwolinski, Scout Master Troop 118.

Stan Werkheiser, 60 Sara Lane, Hanover.

Dave Barber, Kenlee Circle

NEXT SCHEDULED MEETINGS: Supervisors Special Meeting – Thursday, December 13, 2012 at 6:00 p.m. Supervisors Work Session – Tuesday, December 18, 2012 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Re-Organization Meeting - Monday, January 7, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Meeting was adjourned at 8:20 p.m. in a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried.

Respectfully submitted,

Laura Gately
Secretary