

# **WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

## **WORK SESSION**

**Tuesday, April 16, 2013 - 7:00 p.m.**

The Public Work Session was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Parr, Staaf, Woerner and Gobrecht. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved with the addition of Item 9 (B) Discussion of the Purchase of a new John Deere Tractor, Item 9 (C) New Hires, in a motion by Supervisor Woerner and seconded by Supervisor Gobrecht.

Supervisor Woerner said he would like to amend his motion to include the addition of Item 9 (D) Park Board Recommendations, to the agenda. Supervisor Gobrecht amended his second. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Regular Meeting of April 4, 2013 were approved as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Parr, seconded by Supervisor Staaf and carried.

CORRESPONDENCE: There were no correspondences received.

### DISCUSSION ITEMS:

#### A. Review of mowing bids

Kevin Null, Township Manager reviewed the contract mowing bids received from each bidder for mowing of the Township properties, Rec Park property and including roadside mowing. He said there were no bids received for the roadside mowing. (Copies were distributed to Supervisors)

He said he would recommend they not award the mowing bids to the Rec. Park until they can make comparisons on doing this in-house.

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht the Board rejected all bids, and did not award a contract for mowing. Motion carried.

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B. Discussion of the purchase of a new John Deere Tractor

Kevin Null, Township Manager reviewed the information provided to the Supervisors on the two quotes he received for a New Holland mower and a John Deere mower. He said the current mower owned by the township is a 1998 New Holland model. He indicated that there is money in this year's budget under Highway Aid for a new tractor/mower to replace the 1998 New Holland mower. He received two quotes through Costars from Messick's on a New Holland 110 HP with 90 HP PTO motor that includes an Alamo 60" side flail and a Alamo 96" rear flail. The total cost quoted for the New Holland tractor from Messick's was \$81,002.00 The second quote was provided by US Municipal for a John Deere 100 HP with an 85 HP PTO motor that includes a Diamond 60" side flail and a Diamond 90" rear flail. The total cost quoted for the John Deere tractor from US Municipal was \$63,735.00. His recommendation is that they move forward with the purchase of the John Deere at a cost of \$63,735.00 and finance it for three years. The mower could be used to mow the Township building, in about half the time it currently takes, and also be used at the Rec. Park. The cost of the mower would be financed for three years at \$25,000.00 per year.

In a motion by Supervisor Gobrecht, seconded by Supervisor Staaf, and carried, the Board approved the purchase of the John Deere tractor in the amount of \$63,735.00, with the condition that the Manager research the Alamo mower, and the quality of the mower, and determine if it would fit on the John Deere Tractor. He said if the Alamo mower is not compatible with the John Deere tractor, the Board authorizes the purchase of the Diamond mower per the quote provided.

Kevin Null, Township Manager said for clarification the motion would include authorizing the purchase of the John Deere Tractor from US Municipal, and he would research the differences between the Alamo and Diamond brand mowers and determine which one they can get the best deal on for the quality.

C. New Hires

Kevin Null, Township Manager said with the retirement of employee Greg Wentz there is a current opening in the Public Works Department for an equipment operator. The open available position has been advertised. There were 23 applications received with a majority of the applicants not being equipment operators with a CDL license. He said he would recommend the Board of Supervisors approve the hiring of Terry Hockensmith as an equipment operator in the Public Works department.

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner, and carried, the Board of Supervisors approved the hiring of Terry Hockensmith as the equipment operator in the Public Works department.

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Kevin Null, Township Manager said also advertised was for two part-time on-call EMT's for the Fire Department. He said there are currently two available EMT positions. The Fire Department is also involved in the hiring process and has presented two applicants for consideration. The applicants recommended for the positions are Tina Grimes and Derek Eckhardt. They have both passed the pre-screening requirements. He would like to ask authorization from the Board to hire Tina Grimes and Derek Eckhardt. He said the Fire Department is still currently going through the interview process and may ask for authorization from the Board of Supervisors at a later date to hire an additional applicant.

In a motion by Supervisor Parr, seconded by Supervisor Gobrecht, and carried, the Board authorized the hiring of Tina Grimes and Derek Eckhardt for the position of EMT. Supervisor Staaf was opposed.

Supervisor Staaf said he was opposed because he feels they should wait for the third candidate before they hire the two approved recommended applicants.

**D. Park Board Recommendations**

Kevin Null, Township Manager reviewed the request from Park Board regarding the Southwestern HS Future Business Leaders of America fundraiser.

Tyler Klenk approached the Park Board with a request to help the Southwestern HS Future Business Leaders of America fundraiser. The FBLA is creating a Monopoly board based on Hanover area businesses and attractions. The Park Board voted to spend \$300 and purchase a "Fate" spot on the board (known as "Chance" in the regular Monopoly game) and 16 "Fate cards" (the cards that you draw when you land on "Chance" in the game). The spot on the board would have the park logo, the park address, the Facebook page and the link to the park's page on the Township's website. The "Fate" cards used in the game would sport the same. The Park Board felt this would give good exposure to the park, and in turn, help a student (and a school) that has given the Park Board much help in the past. The Park Board would like to request the Board of Supervisors approval to complete this transaction.

In a motion by Supervisor Woerner, seconded by Supervisor Parr, and carried, the Board approved the \$300 to purchase a "Fate" spot for advertising on the Monopoly board.

Kevin Null, Township Manager said he received a request again this year for a carnival to benefit the High Ridge 4H Club on April 25<sup>th</sup> to May 4<sup>th</sup> across from Wal-Mart. He said they have submitted all the required permits.

Stanley Werkheiser, 60 Sara Lane, said with the Primary Election soon approaching he would like to propose before the Board to consider that a "Candidates Forum Night" be held. This would provide an opportunity for the residents to ask questions of each candidate to see how they would

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handle any upcoming issues if they were elected as one of the next Supervisors. He would suggest they utilize a moderator during the event.

Kevin Null, Township Manager suggested that he contact the League of Woman Voters so that it is impartial.

Dave Barber, Kenlee Circle, Hanover, Pa.

**NEXT SCHEDULED MEETINGS:** Supervisors Regular Meeting - Thursday, May 3, 2012 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting - Tuesday, May 15, 2012 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

**ADJOURNMENT:** The Work Session Meeting was adjourned at 7:35 p.m. in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately  
Secretary