

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Thursday, May 2, 2013
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on the above date and time at the Municipal Building at 2412 Baltimore Pike.

The Meeting was called to Order by Chairman Hartlaub followed by the Pledge to the Flag and the Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Woerner, Parr and Gobrecht. Supervisor Staaf was absent. Also present were Solicitor Linus Fenicle, Mike Knouse of C. S. Davidson, Inc. and Manager Kevin Null.

RECOGNITION OF VISITORS: Visitor's Register Attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Woerner and seconded by Supervisor Parr. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Worksession Meeting of April 16, 2013 were approved, as submitted, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved as listed in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

CORRESPONDENCE: Chairman Hartlaub noted that the he received several thank you messages from resident regarding the shredding event held at the Township over the past weekend.

RECREATION BOARD REPORT: Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec. Board report as submitted to the Board. Copies of the monthly Park and Recreation Board report were distributed to Supervisors and Staff (copy in Township files).

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board would like to ask for approval for Dalton Miller to do an Eagle Scout project at the park. He has chosen to line the wooded trail with ropes and stakes to keep walkers and hikers on the trail. He is also going to install signs that say "Please Stay on the Trail".

In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board gave approval for Eagle Scout Dalton Miller to install ropes, stakes and signs along the wooded trail at the park.

**West Manheim Township Board of Supervisors Meeting
May 2, 2013 (Cont'd)**

In a motion by Supervisor Gobrecht, seconded by Supervisor Woerner and carried the Recreation Board Report for March, 2013 was accepted, as distributed.

SOLICITOR'S REPORT: Solicitor Linus Fenicle indicated that he had nothing to report.

ENGINEER'S REPORT: Mike Knouse presented a written report of C. S. Davidson, Inc. dated May 2, 2013. Written copies were distributed to Supervisors and Staff (copy in Township files).

ACTION ITEMS

Mike Knouse, C.S. Davidson reviewed the following action items from staff report:

- (A) 2013 Street Improvements – Review and Recommendations for Bid award

Contract No. 1 – Stewart & Tate, Inc. - \$64,193.55

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board authorized to award Contract No. 1 to Stewart & Tate, Inc. in the amount of \$64,193.55.

Contract No. 2 – Recon Construction Services, Inc. - \$136,778.50

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board authorized to award Contract No. 2 to Recon Construction Services, Inc. in the amount of \$136,778.50.

Contract No. 3 – Stewart & Tate, Inc. - \$132,866.91

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board authorized to award Contract No. 3 to Stewart & Tate, Inc. in the amount of \$132,866.91.

Contract No. 4 – Kinsley Construction, Inc. - \$52,650.00

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried, the Board authorized to award Contract No. 4 to Kinsley Construction, Inc. in the amount of \$52,650.00.

REPORTS: The Chief of Police Report for March, 2013 was approved, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

***West Manheim Township Board of Supervisors Meeting
May 2, 2013 (Cont'd)***

The Treasurer's Report for March, 2013 was approved, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

The Code Enforcement Officer's Report for March, 2013 was accepted, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

The Public Works Report for March, 2013 was accepted, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

The Pleasant Hill Fire Company and Ambulance Reports for March, 2013 were accepted, as distributed, in a motion by Supervisor Gobrecht and seconded by Supervisor Parr and carried.

The SEO Report for March, 2013 was approved and accepted, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

The Utilities Supervisor's Report for March, 2013 was accepted, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried.

The EMA Activity Report for March, 2013 was approved and accepted, as distributed, in a motion by Supervisor Gobrecht and seconded by Supervisor Parr and carried.

MANAGER'S REPORT: Kevin Null, Township Manager reviewed the Manager's report as submitted to the Board.

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried the Managers Report for March, 2013 was accepted, as distributed.

OLD BUSINESS:

A. Auditor Vacancy

Kevin Null, Township Manager said there is currently one vacancy on the Board due to member Tom Nosel relocating out of State. He recommends that they take action to replace member Tom Nosel. He received a letter of interest from Township resident Steve Dotson

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht, and carried the Board appointed Steve Dotson as a member of the Township Auditors Board.

**West Manheim Township Board of Supervisors Meeting
May 2, 2013 (Cont'd)**

Supervisor Woerner said they received three responses from residents that were interested in the auditor position. Those that were interested were asked to submit a letter stating why they were interested and how they would serve. He said they received only one response which was from Mr. Dotson.

NEW BUSINESS: There was no New Business to discuss.

SUBDIVISION PLANS:

A. EXTENSIONS REQUESTS PER DEVELOPERS LETTER

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary

In a motion by Supervisor Woerner, seconded by Supervisor Gobrecht, the Board granted the 90 day extension requests for the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary

B. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan

In a motion by Supervisor Gobrecht and seconded by Supervisor Woerner, and carried, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, James Horak & Donald Yorlets Partnership, 7 - Lot Preliminary Subdivision Plan

SUPERVISORS AND/OR PUBLIC COMMENTS:

Owen Walsh, Bear Crossing, Hanover, Pa.

Page – 5 –

***West Manheim Township Board of Supervisors Meeting
May 2, 2013 (Cont'd)***

NEXT SCHEDULED MEETINGS: Next Scheduled Meetings: Supervisors Work Session – Tuesday, May 21, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting - Thursday, June 6, 2013 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: The Meeting was adjourned at 7:40 p.m. in a motion by Supervisor Woerner, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Laura Gately
Secretary