

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, March 18, 2014 - 7:00 p.m.

The Public Work Session was called to Order by Chairman Hartlaub at 7:05 p.m., followed by the Pledge to the Flag and Invocation.

Supervisor Hartlaub mentioned that an executive session was held prior to the start of the Regular Meeting to discuss personnel issues.

ROLL CALL: Present were Supervisors Hartlaub, Blettner, Staaf, Woerner, and Ault. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved in a motion by Supervisor Woerner and seconded by Supervisor Ault.

APPROVAL OF MINUTES: The minutes of the Regular Meeting of March 6, 2014, were approved, as submitted, in a motion by Supervisor Staaf seconded by Supervisor Blettner, and carried.

CORRESPONDENCE:

- A. Letter from Senator Alloway's office of the 33rd Senatorial District regarding funding through Act 89 that would provide municipal governments with additional funds to maintain vital road projects throughout the District.

Solicitor Fenicle said the letter indicates an increase in the allocation of liquid fuel funds because of Act 89 in the amount of \$17,657.00 for State road turn backs.

- B. Letter from South Western School District requesting a \$25.00 contribution to the annual Teacher of the Year program.
- C. Letter from Guthrie Memorial Library regarding the Summer Solstice event being held in June and asking the Township for a Gold, Silver or Bronze sponsorship donation to the Library.

APPROVAL OF DISBURSEMENTS:

Supervisor Ault asked about line item number 15045 – Stephenson Equipment, Inc. it notes the payment was for annual OSHA inspection in the amount of \$425.00.

Kevin Null, Township Manager said the item was for the lift inspection of the bucket truck.

Supervisor Ault said municipalities in the State of Pennsylvania are exempt from OSHA regulations. He asked why we are paying to have the lift inspected.

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Staaf and carried.

DISCUSSION ITEMS:

- A. West Manheim Lions Club & Pleasant Hill Vol. Fire Companies Annual "Wine Tasting on the Hill" – Approval

**West Manheim Township Board of Supervisors Meeting
February 18, 2014 (Cont'd)**

In a motion by Supervisor Staaf, seconded by Supervisor Woerner, and carried, The Board approved the request of the West Manheim Township Lions Club for their joint fundraiser with Pleasant Hill Volunteer Fire Company “Wine Tasting on the Hill” to be held on Saturday, September 27th and Sunday, September 28, 2014 at the Fire Company Carnival Grounds.

NEXT SCHEDULED MEETINGS Supervisors Regular Meeting - Thursday, April 3, 2014 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting - Tuesday, April 15, 2014 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

Supervisor Ault made a motion to eliminate the \$54.24 uniform cleaning fee spent every week, which totals approximately \$2,820.48 annually. He said this is due to the fact that the employees don't need the service. He said he talked with the Roadmaster and he indicated he said they could live without the service. He said they should still continue to pay for the uniform shirts, but to have an agency that cleans the shirts he feels it is a waste of money. His opinion is they can do their own laundry the same as everyone else does in the Township. He said that since some of the other road crew employees do not use uniform pants he feels this is a waste of money to the taxpayers. He said this would provide an annual savings of \$2,820.48 for the Township.

Supervisor Staaf seconded the motion to eliminate the uniform cleaning service.

Kevin Null, Township Manager said the Township entered into an annual contract from Cintas to Unifirst so they need to make sure with the early termination of the contract that they are not charged a penalty to terminate early.

Solicitor Fenicle said there could be a clause in the contract for terminating early so they might want to consider withdrawing the motion.

Supervisor Woerner said there are certain occupations that contain certain hazards that require the employees to wear uniforms that the Township should take care of providing. The road crew work around tar and asphalt and are not going to want to wash the soiled clothing in their washers at home. He is trying to look at this realistically.

Supervisor Ault said it is around \$6.00 to purchase a screen printed t-shirt. He said it is cheaper to pay \$6.00 for a t-shirt than \$54.00 per week.

Supervisor Woerner said they can look into the employee paying a portion of the cost.

Supervisor Hartlaub said they would take a look at the contract and discuss it at the next meeting.

Supervisor Ault withdrew his motion

Supervisor Staaf withdrew his second.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:25 p.m. in a motion by Supervisor Staaf, seconded by Supervisor Ault and carried.

Respectfully submitted,

Laura Gately
Secretary