

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, October 21, 2014 - 7:00 p.m.

Chairman Woerner called the Work Session to Order at 7:08 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Woerner, Staaf, Ault, Blettner, and Hartlaub. Also present, were Solicitor Linus Fenicle, Christopher Toms from C. S. Davidson, Inc. and Manager Kevin Null.

VISITORS: Supervisor Woerner welcomed visitors and noted they held an Executive Session prior to the start of the meeting. Visitors register attached.

APPROVAL OF AGENDA: Supervisor Hartlaub made a motion to approve the Agenda with the removal of Items 9 A. Authorization to Submit to General Code Publishers and 9 B. Amendment to Joint Sewer Agreement, seconded by Supervisor Blettner. Motion carried.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Thursday, September 4, 2014, seconded by Supervisor Ault. Motion carried.

CORRESPONDENCE:

Supervisor Woerner noted that the Board had received an invitation to attend the dedication of the newly renovated Baresville Elementary School.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault seconded by Supervisor Blettner, and carried.

DISCUSSION ITEMS:

C. 2015 Budget Draft

Kevin Null, Township Manager reviewed the Budget starting with revenue versus expenses. He explained that 80 percent of the Township's revenue comes from taxes such as real estate, earned income and pension/foreign fire tax (which is a pass thru tax). He went on to explain that 92 percent of the Township's total revenue comes from real estate tax, earned income, pension/foreign fire tax (which is a pass thru tax) along with inter-fund transfers, which comes from highway aid and the sewer fund plus a small portion of misc. revenue. All of these funds are needed to balance the budget.

Under Expenses, he explained that 40 percent of the Township's expenses are fixed. Even if the Township was to shut down, the infrastructure loan, building bond, and pension need to be paid. You then add workers comp, building expenses, property insurance and again foreign fire tax (which is a pass thru). However, when all of the fixed expenses of personnel cost, pension, insurance, workers' comp, payroll expenses, infrastructure loan, building bond, building expenses, property insurance and foreign fire tax (which is a pass thru) are added, 86 percent of all expenses are fixed. There is no room to cut the budget.

Kevin proceeded to go over each line item and to answer any questions on the Draft Budget handout given to the Board members. After, he asked if the Board does not have any changes to the draft budget he requested

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authorization to advertise the budget in the newspaper. He said a copy would also be available for review on the township website, as well as the Township receptionist area.

Supervisor Hartlaub made a motion to approve the authorization to advertise the 2015 proposed budget for public review, seconded by Supervisor Staaf. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Supervisor Woerner asked if there were any comments from the Supervisors or from the Public.

Donna Elicker, 46 Hemler Drive brought her concerns before the Board about 24/7 police coverage. The Board informed her that the Township does have 24/7 police coverage at present. On occasions, the State Police provide assistance. The Board also informed her that two new police officers were hired. One is ready to go out on his own. The second officer will be starting by the end of the week.

Jason Mangus 35 Saint Georgia Drive came before the Board again with his continuing concerns for the panhandlers standing on Brunswick Drive. Kevin Null informed Mr. Mangus that the Township solicitor has given the Township an Ordinance to review.

NEXT SCHEDULED MEETINGS: The Supervisors Regular Meeting - Thursday, November 6, 2014 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting – Tuesday, November 18, 2014 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the meeting at 8:24 p.m., seconded by Supervisor Ault. Motion carried.

Respectfully submitted,

Miriam E. Clapper
Acting Secretary