

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Thursday August 6, 2015
7:00 p.m.

Before the meeting started, Chairman Hartlaub announced an Executive Session was held.

The West Manheim Township Board of Supervisors held their regular scheduled meeting on the above date and time at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7:00 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Woerner.

ROLL CALL: Present were Supervisors Ault, Blettner, Hartlaub, Staaf and Woerner. Also present were, Acting Manager Jeff Garvick, Solicitor Linus Fenicle, and Township Engineer Christopher Toms from C. S. Davidson, Inc.

VISITORS: Supervisor Hartlaub welcomed visitors. Visitors register attached.

APPROVAL OF AGENDA: Supervisor Ault made a motion to approve the Agenda as drafted, seconded by Supervisor Staaf. Motion carried.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Work Session on Tuesday, July 21, 2015, seconded by Supervisor Ault. Motion carried.

APPROVAL OF DISBURSEMENTS: Supervisor Ault made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Blettner. Motion carried.

CORRESPONDENCE: Chairman Hartlaub noted that the Board received two correspondences. One from the Woodridge Hunt Uniformed Planned Community requesting that a street light be placed at the entrance into the development and one from Heather Lubitz requesting speed bumps for the Colonial Hills development.

Acting Manager, Jeff Garvick explained the contents of each letter and a brief discussion took place on the best course of action to address the individual letters and their concerns.

REC. BOARD REPORT: Christine Gienski, Chair, West Manheim Township Park & Recreation Board gave an over view of her report (copy in Township file). In addition, she reported the success of the 5K Run. The race raised \$2,685 minus \$586.16 in expenses for a grand total of \$2, 094.84.

She also updated the Board on the meeting held with her, her husband Lonnie, Jeff Rummel Road Master and Chris Toms, to discuss the new pavilion's placement, and to review the proposed accessibility areas for the DNR grant. The Rec Board is still in need of funds to install a concrete pad for the pavilion. They had no success in getting it donated. The company they are purchasing the pavilion from will install the 22' by 46' pad needed for an additional cost of \$9,840. The Board agreed this was an excessive amount of money for a concrete pad of that size. Supervisor Ault will make some calls.

Christine also made a request to have the park mowed. She explained the park needs an overall mowing. She's beginning to receive complaints from bordering neighbors. The park's mower is meant for already groomed areas. Supervisor Ault expressed one of the reasons for purchasing the larger mower was to help with mowing the recreation park. Acting Manager will look into options for getting the park mowed.

She also inquired about trash pick-up: It does not appear as if anyone is moving the trash cans from the pavilion to the road for the trash company to empty. In the past, someone had put the trash cans out for the garbage company, but has since stopped. They really need them emptied on a regular basis. Acting Manager will speak with the Road Master about moving the cans on trash day.

She informed the Board about the progress they are making on the trail. The original grant was for putting the trail through the woods, with some of the trail being paved. After meeting, they realize they will be unable to get equipment through the woods without destroying trees. They now have decided to take the trail up to the pavilion, past the pavilion to where T-ball is played, there's a little triangle area there, make a turn-around there and come back and cut between the pavilion and the last volleyball court out to where the new pavilion is going and back along the fence line.

Supervisor Staaf made a motion to accept the Recreation Board's Report, seconded by Supervisor Blettner. Before the vote was taken, Christine asked if public works could use of the bucket truck to remove a birdhouse in need of repair from the damage that a squirrel has caused from storing its winter food supply. The Board indicated they would see that she received the help she needed in retrieving the birdhouse. The motion carried

SOLICITOR'S REPORT: Solicitor Linus Fenicle had nothing new to report.

ENGINEER'S REPORT: Christopher Toms, C. S. Davidson, noted the Supervisors had a copy of his report (copy in Township files). He also informed the Board the Township was granted the Dirt and Gravel Road Grant for Tracy Road in the amount of \$7,725.00.

Chris explained the contract for the grant needs to be executed and sent back to the Conservation District. He further explained that in reviewing the project with the road master, they felt it would benefit the Township to expand the project and so the cost of the additional seal coat could go up to \$10,400.

Supervisor Ault made a motion to execute the agreement for Tracy Road and to expand the project on Tracy Road at an approximate cost of \$2,700, seconded by Supervisor Staaf. Motion carried.

REPORTS: Chairman Hartlaub explained, in the absence of a manager, there would be no PowerPoint presentation. A copy of each department's report for June 2015 is available as submitted in the Township file.

Supervisor Staaf made a motion to accept Reports 1 – 5, seconded by Supervisor Ault. Motion carried.

MANAGER'S REPORT: Jeff Garvick, acting Township Manager, had nothing to add to his written report.

OLD BUSINESS:

A. Adoption of the Code of West Manheim Township Ordinance No. 2015-03

Supervisor Staaf made a motion to adopt Ordinance No. 2015-03, seconded by Supervisor Blettner. In a Roll Call vote the Motion carried.

B. Waiver Requests for Tollgate Rd. & Baltimore Pike Property Subdivision Plan TABLED

1. Waiver from SALDO §504. Street Design Criteria, B.9 Existing Streets – a waiver to forego any street improvements along Baltimore Pike and Tollgate Rd. since these streets meet current right-of-way and cart way widths.

2. Waiver from SALDO §512. Sidewalks, A Providing Sidewalks – a waiver from installing sidewalk and instead the placement of the following note on the Plan in accordance with *“if the Supervisors feel that sidewalks, and/or curbing in accordance with Section 513, are not required at this time then the following language shall be provided on the final plans.”* *“Concrete curbs, sidewalks, and street widening shall be installed in accordance with the West Manheim Township Construction and Materials Specifications by the owner, heirs, or assigns, within six months after receipt of written notice from West Manheim Township.”*

3. Waiver SALDO §513 Curbing, A Providing Curbing – a waiver from installing curbing and instead the placement of the following not on the Plan in accordance with *“if the Supervisors feel that sidewalks, and/or curbing in accordance with Section 513, are not required at this time then the following language shall be provided on the final plans.”* *“Concrete curbs, sidewalks, and street widening shall be installed in accordance*

with the West Manheim Township Construction and Materials Specifications by the owner, heirs, or assigns, within six months after receipt of written notice from West Manheim Township.”

Since there was no one here to represent the developers, Chairman Hartlaub asked for a motion to table.

Supervisor Ault made a motion to table waiver requests B. 1-3 for Tollgate Road & Baltimore Pike Property Subdivision Plan, seconded by Supervisor Staaf. Motion carried.

C. Lutheran Social Services – Sidewalks Report – Chris Toms

Township engineer, Chris Toms reported that he had been in contact with the new personnel in charge of this project. He explained that their corporate office is aware of the sidewalk project. He will have them submit a tentative schedule of their plans for completing this project.

NEW BUSINESS:

A. Request for EDU for ACNB

Supervisor Staaf made a motion granting the request for one EDU for ACNB, seconded by Supervisor Blettner. Motion carried.

B. Request for Exoneration from Township Per Capita Tax - 2015

Supervisor Staaf made a motion to grant the request for exoneration from Township Per Capita Tax for 2015, seconded by Supervisor Blettner. The motion carried.

SUBDIVISION PLANS

A. Request for Approval of Norman B. Jr. & Janet M. Nace/Hanover First Church of God Final Subdivision Plan

Gerry Funke of G.H.I. (Group Hanover Inc.) was present on behalf of Mr. and Mrs. Nace and Hanover First Church of God. He gave a quick reminder of what the plan was about.

Supervisor Staaf made a motion to grant approval of the Norman B. Jr. & Janet M. Nace/Hanover First Church of God Final Subdivision Plan, seconded by Supervisor Blettner. Motion carried

B. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Road Subdivision.

In a motion by Supervisor Staaf and seconded by Supervisor Ault the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Community Banks, Land Development Plan, 1- lot, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Road Subdivision. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

NEXT SCHEDULED MEETINGS: Supervisors' Work Session – Tuesday, August 18, 2015 at 7:00 p.m., with Supervisors Caucus at 6:00 p.m. Supervisors' Regular meeting – Thursday, September 3, 2015 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the Regular Meeting at 7:55 p.m., seconded by Supervisor Staaf. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary