

# **WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

## **WORK SESSION**

**Tuesday, August 18, 2015 - 7:00 p.m.**

Chairman Hartlaub called the Work Session to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Woerner.

ROLL CALL: Present were Supervisors: Blettner, Hartlaub, Staaf and Woerner. Also, present, Jeff Garvick acting Township Manager, Christopher Toms from C. S. Davidson, Inc. Township Engineer and Linus Fenicle, Township Solicitor. Supervisors Ault was not present.

At this point in the meeting, Chairman Hartlaub informed audience members they held an Executive Session prior to the meeting to discuss personnel issues.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: Supervisor Staaf made a motion to approve the Agenda, seconded by Supervisor Blettner. Motion carried.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Regular Board of Supervisors Meeting on Thursday, August 6, 2015, seconded by Supervisor Staaf. Motion carried.

CORRESPONDENCE: Chairman Hartlaub noted the Board received a letter from the Southwestern Regional Police Department. Acting Manager Jeff Garvick offered a brief overview of the contents in the letter. Supervisor Blettner and Chairman Hartlaub felt it would be beneficial to meet with the Southwestern Regional Police to see the benefits of using their services since within the next five years the Township will lose two police officers.

Supervisor Blettner made a motion authorizing the acting Manager to set up an appointment with the Southwestern Regional Police Department to meet with the Supervisors and the Township's Chief of Police, seconded by Chairman Blettner. Motion carried. Supervisor Woerner did not vote either way.

APPROVAL OF DISBURSEMENTS:

Supervisor Staaf made a motion to approve the Disbursements of all Funds, as listed, seconded by Supervisor Blettner. Motion carried

### **DISCUSSION ITEMS:**

#### **A. Nuisance Ordinance**

Chairman Hartlaub explained to those in attendance that this is an ordinance the Township is researching, but has not yet been prepared.

#### **B. Property Maintenance Code**

Acting Manager Jeff Garvick explained that he had made some amendments to the current Property Maintenance Code Ordinance and felt with the amendments made to the Code there would be no need for a nuisance ordinance. Supervisor Woerner reminded the Board members they would have time to check the changes for the next meeting. Tabled

C. Township Secretary Training

Supervisor Staaf made a motion approving sending the Township Secretary to receive additional municipal training, seconded by Supervisor Woerner. Motion carried.

D. Mullertown Pump Station

Acting Manager Jeff Garvick explained the Mullertown Pump Station is located on a parcel taxed in Penn Township with a very small corner in West Manheim, which requires the Township to sign off the Plan. He explained it was just a technicality required by the Pennsylvania Municipal Planning Code. The plan still required the Planning Commission recommending approval to the Board of Supervisors and then Boards' approval. No action was necessary or taken.

E. Rt. 94/Woodridge Hunt Street Lights

Acting Manager Jeff Garvick informed the Board he is still working to get information on having a streetlight(s) installed at the Rt. 94/Woodridge Hunt entrance. He reported his contact at Met-Ed has been out of the office and just returned today, so he does not have any information on what any cost will be or what type of light(s) Met-Ed would install. He did report that there has been one report of an accident at that entrance. There could be more accidents, but not reported.

F. Replacement Tires for Tractor

Jeff Garvick also reported the need to replace two front tires on the tractor. He will direct the Road Master to replace the worn tires with radial tires. No need for action

At this point in the meeting, Chairman Hartlaub informed those present the Township's engineer had a request for payment for a contractor doing work on Christians Drive.

Chris Toms, Township Engineer explained to the Board that the Township had received the Final Payment Application for Christians Drive. The Contractor has submitted all the necessary closeout documentation to release the final retainer. Chris further explained he had reviewed everything with the Road Master and they both agreed that everything has been satisfied.

Supervisor Staaf made a motion to release the final payment for the Christian Drive project in the total amount of \$14,609.20, seconded by Supervisor Blettner. Motion carried.

**SUPERVISORS AND/OR PUBLIC COMMENTS:**

Steve Harman, president of the Woodbridge Hunt Homeowners Association, came before the Board explaining the need to have a streetlight at the Rt. 94/Woodbridge Hunt Development entrance.

Carl Grubb, Impounding Dam Road, came before the Board to voice his concerns of a neighboring property owner's continued use of shooting gun rounds on to Mr. Grubb's property. This has been an ongoing problem and Mr. Grubb had made many attempts to get the West Manheim Township's Police Department to arrest the offender. Mr. Grubb is continually told the police department can do nothing, because the neighboring property owner is not breaking the law.

Mr. Grubb has contacted the District Attorney's Office and some other State and County officials to see what his rights are. He was told it starts at the Township level. He has come before the Board to ask them to adopt a Gun Ordinance before someone is killed.

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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – September 3 2015 at 7:00 p.m. The Supervisors Caucus will start at 6:00 p.m. Work Session Meeting – Tuesday, September 22, 2015 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the meeting at 7:40 p.m., seconded by Supervisor Blettner. Motion carried.

Respectfully submitted,

Miriam E. Clapper  
Secretary