

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, February 4, 2016 - 7:00 p.m.

Chairman Hartlaub called the Work Session to Order at 7:00 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

Chairman Hartlaub announced an executive session took place prior to the meeting to discuss personnel issues.

ROLL CALL: Present were Supervisors Ault, Blettner, DeGannaro, Hartlaub and Staaf. Also present, were Solicitor Linus Fenicle, Township Engineer Chis Toms and Manager Marc Woerner.

PUBLIC COMMENT: Chairman Hartlaub asked if anyone from the audience wanted to address the Board and received no comments.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, January 19, 2016, as corrected, seconded by Supervisor DeGennaro. Motion carried.

CORRESPONDENCE:

Chairman Hartlaub noted that the Township received a letter from Mr. Raymond Holmes concerning road conditions after the major snow event of 2016.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault seconded by Supervisor Blettner. Motion carried.

DISCUSSION ITEMS:

A. Presentation by Guthrie Memorial Library -

No one from the library came to do the presentation.

B. 2010 Bond Issue Refinance

Supervisor Ault made a motion to move forward with the refunding of the 2010 bond utilizing RBC Capital Markets as the underwriters and Rhoads and Sinon as the special council pursuant to their proposal of January 22, 2016, seconded by Supervisor DeGennaro. Motion carried.

C. Release of the Northfield Joint Venture, LLP Performance Bond

Chris Toms of C.S. Davidson explained that all work for Northfield – Phase 1 has been completed. He explained that all of the roads in Northfields were private roads so C.S. Davidson is recommending the Board of Supervisors release the entire performance bond.

Supervisor Ault made a motion to release the Performance Bond for Northfield – Phase 1 in the amount of \$95, 837.60, seconded by Supervisor Staaf. Motion carried.

D. Ordinance 2016-01 to Refinance the Pennsylvania Infrastructure Bank Loan

Supervisors Staaf made a motion to enact Ordinance No. 2016-01 accepting the Peoples Bank proposal for a loan to refinance the Township's 2012 PIB loan and authorizing execution of all documents in connection with closing on the new loan, seconded by Supervisor Blettner. In a roll call vote, the Motion carried.

E. Authorization to Advertise for Trash Bids

Marc Woerner, Manager, explained the Township's current trash contract will expire on March 31, 2016 and the current trash hauler is York Waste Disposal/Republic Services. He explained that instead of a 3-year contract with a 2-year extension option he proposed asking for a 3, 4, or 5-year contract with a 2-year extension option.

He explained that low volume bag user currently must purchase 26 trash bags per year. The current hauler suggests instead of purchasing the 26 bags that are required, they would instead be required to use a 32-gallon toter. The cost would be equivalent to what they are currently paying for trash bags.

After explaining the changes and answering questions, Supervisor Blettner made a motion giving authorization to advertise for trash bids, seconded by Supervisor Ault. Motion carried.

F. C.S. Davidson – CSDatum Presentation

Chris Toms, township engineer, reminded the Supervisors about a year ago he gave a presentation on a spread sheet based program about pavement management. At that time, he mentioned that C.S. Davidson was working on developing a web based program. Chris then gave the presentation of the new web based program called C.S. Datum, which helps to track inspections, manage documents and generate reports for the MS4 to requirements per DEP.

SUPERVISORS AND/OR PUBLIC COMMENTS:

The Supervisors thank those employees present for the terrific job they did during the major snow event of 2016.

Jeremy Ault wondered where the Township stood with the insurance quotes.

Supervisor Blettner thanked Marty Strausbaugh for trying to save energy with the new LED lights he is replacing in the building. Marc Woerner informed the Board that an energy audit was performed by Met-Ed and he should be receiving the results from that audit in the week or two. He told them that Met-Ed has a program where they will reimburse the cost of a project for energy saving up to 80 percent of the cost up to \$6,000.

Jeff Rummel, road master – thanked the Board and Marc for their help.

John Berry, Shorbs Hill Road asked about the 2016 Budget and 2016 tax increase.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, February 16, 2016 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Tuesday, March 3, 2016 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor DeGennaro made a motion to adjourn the meeting at 8:30 p.m., seconded by Supervisor Ault. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary