

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, February 16, 2016
7:00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on February 16, 2016 at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7:00 p.m., followed by the Pledge to the Flag and Invocation by township secretary, Miriam Clapper.

Chairman Hartlaub informed those present the Board held an executive session before the meeting to discuss personnel issues.

ROLL CALL: Present were Supervisors Blettner, DeGennaro, Hartlaub, and Staaf. Also present, Solicitor Linus Fenicle, Township Engineer Chris Toms and Manager Marc Woerner. Supervisor Ault was not present

PUBLIC COMMENTS: Supervisor Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Work Session on Thursday, February 4, 2016, seconded by Supervisor DeGennaro. Motion carried.

APPROVAL OF DISBURSEMENTS: Supervisor Staaf made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Blettner. Motion carried.

CORRESPONDENCE: Chairman Hartlaub noted the Board received a correspondence from Chief Hippensteel thanking all those involved when the Township did not have access to York County 911 during the snowstorm on Tuesday, the 9th of February (copy on file).

REC. BOARD REPORT: Christine Gienski, Chair, West Manheim Township Park and Recreation Board gave a summary report for the 2015 year-end and her regular report. (Copy on file).

Supervisor Staaf made a motion to accept the Rec Board Report, seconded by Supervisor DeGennaro. Motion carried

SOLICITOR REPORT: Solicitor Linus Fenicle had nothing to report.

ENGINEER REPORT: Christopher Toms, C. S. Davidson, gave an overview of his completed report on the tapping fee study (copy on file).

He explained there are four parts in the tapping fee study that C.S. Davidson addressed: collection, capacity, reimbursement components and connection fee. After explaining each part of the tapping fee study, Chris Toms informed the Board there was a copy of the necessary resolution for the adoption of the new tapping fee. The Board decided they needed time to review the resolution so no action was taken.

REPORTS:

1. Monthly Budget Review – Treasurer’s Report - January 2016
2. Chief of Police, Monthly Activity Report – January 2016
3. Public Works Report – January 2016
4. Pleasant Hill Volunteer Fire Co.-EMS Reports – January 2016
5. EMA Report – January 2016

Chairman Hartlaub asked Mike Hampton, emergency management director if he wanted to give his report. Mike reported on all of the services and recognized all of the volunteers that worked during the Blizzard of 2016.

MANAGER REPORT: Manager Marc Woerner had nothing new to add to his submitted report (copy in Township file).

He pointed out that within his report he recommended the Board authorizes the use of the CS Datum system they viewed at the February 4, work session. The current cost of the system is \$2,400 per year. After discussing what the system offers the Township, Chairman Hartlaub asked for a motion.

Supervisor DeGennaro made a motion to approve using the CS Datum software system seconded by Supervisor Blettner. Motion approved.

Marc also informed the Board that the bond council would be at the March 3 meeting.

OLD BUSINESS

1. Lutheran Social Services – Sidewalks – Chris Toms

Chris informed the Board he has requested an update from Lutheran Social Services and that he is reviewing their security not only for the sidewalks but including the apartment complex.

NEW BUSINESS:

1. Capital Charges Study for Tapping Fees and Resolution

Previously discussed under the Engineer's Report.

2. New Vehicle – Public Works Department

Marc Woerner, Manager, explained that in his manager's report he reported that public works needs to replace the 2003 utility vehicle. It currently has over 160,000 miles on the vehicle and currently has no forward gears in the transmission. He reminded the Board that they were presented with replacing this vehicle last year, but decided to put money into the vehicle to get it to this year. He informed them that the vehicle would be purchased out of liquid fuel funds.

The Board discussed the need for the vehicle or if they should use the liquid fuel money to repair some of the Township's roads. Supervisor Blettner felt the Board should wait until the March meetings to decide. The Manager explained that time was important since they only had until March 31, 2016 for the pricing and 2016 truck model. If the Board decided to advertise, they need to act immediately. Advertising does not mean the Board needs to purchase the truck

Supervisor Staaf made a motion to authorize advertising to accept bids for the possible purchase of a new utility vehicle, seconded by Supervisor Blettner. Motion carried.

SUBDIVISION PLANS

A. Waiver Request for Tollgate Rd. Subdivision Preliminary Plan

Jack Powell PE, Inc. was present on behalf of developers Mr. James Horak and Mr. Donald Yorlets. He gave a presentation to the Board of Supervisors showing them what the plan looks like according to the SALDO and what the

plan looks like with the waivers he is requesting. After discussing the two different plan options, the Board took action on the waiver requests.

1. Waiver Request from SALDO § 235-46 Street Design Standards, C.3 Horizontal Curve Radius

Supervisor DeGennaro made a motion to grant the waiver request from SALDO § 235-46 Street Design Standards, C.3 Horizontal Curve Radius, seconded by Supervisor Staaf. Motion carried.

2. Waiver Request from SALDO § 235-46 Street Design Standards, E.3 Minimum Street Separation

Supervisor DeGennaro made a motion to grant the waiver request from SALDO § 235-46 Street Design Standards, E.3 Minimum Street Separation, seconded by Supervisor Staaf. Motion carried.

3. Waiver Request from SALDO § 235-46 Street Design Standards, F. Improvements Specifications

Supervisor Blettner made a motion to grant the waiver request from SALDO §235-46 Street Design Standards, F. Improvements Specifications with the additional wording placed on the Plan *“Concrete curbs, sidewalks, and street widening shall be installed in accordance with the West Manheim Township Construction and Materials Specifications by the owner, heirs, or assigns within six months after receipt of written notice from West Manheim Township”*, seconded by Supervisor DeGennaro. Motion carried.

4. Waiver Request from SALDO §235-53 Sidewalks

Supervisor Staaf made a motion to grant the waiver request from SALDO §235-53 Sidewalks; with the additional wording placed on the Plan *“Concrete curbs, sidewalks, and street widening shall be installed in accordance with the West Manheim Township Construction and Materials Specifications by the owner, heirs, or assigns within six months after receipt of written notice from West Manheim Township”*, seconded by Supervisor DeGennaro. Motion carried.

5. Waiver Request from SALDO §235-54 Curbing

Supervisor DeGennaro made a motion to grant the waiver request from SALDO §235-54 Curbing, with the additional wording placed on the Plan *“Concrete curbs, sidewalks, and street widening shall be installed in accordance with the West Manheim Township Construction and Materials Specifications by the owner, heirs, or assigns within six months after receipt of written notice from West Manheim Township”*, seconded by Supervisor Staaf. Motion carried.

6. Waiver Request from SALDO §235-65 Light Requirements and Design Standards, C.1.a.

Supervisor Blettner made a motion to grant the waiver request from SALDO § 235-65 Light Requirements and Design Standards, C.1.a., with the understanding that additional light pole/yard light will be installed at the entrance to the private road that would be a part of lot #2, seconded by Supervisor Staaf. Motion carried.

A. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe – Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Rd. & Baltimore Pike Property Subdivision Plan. Motion carried.

In a motion by Supervisor Blettner and seconded by Supervisor Staaf, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Rd. & Baltimore Pike Property Subdivision Plan. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Mr. Robert Danmeyer, 145 Leann Court came before the Board to express his concerns over invisible dog fences that are allowed in the Township.

NEXT SCHEDULED MEETINGS: The Supervisors Work Session – Thursday, March 3, 2016 with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting – Tuesday, March 15, 2016 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor DeGennaro made a motion to adjourn the Regular Meeting at 9:05 p.m., seconded by Supervisor Staaf. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary