

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, March 3, 2016 - 7:00 p.m.

Chairman Hartlaub called the Work Session to Order at 7:00 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Blettner, DeGannaro, Hartlaub and Staaf. Also present, were, Manager Marc Woerner, Township Engineer Chris Toms and Solicitor Linus Fenicle.

Chairman Hartlaub announced that an executive session took place on February 17, 2016 and prior to tonight's meeting to discuss labor issues.

PUBLIC COMMENT: Chairman Hartlaub asked if anyone from the audience wanted to address the Board and received no comments.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, February 16, 2016, seconded by Supervisor DeGennaro. Motion carried.

CORRESPONDENCE:

Chairman Hartlaub noted that the Township received no correspondences.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault seconded by Supervisor DeGennaro. Motion carried.

DISCUSSION ITEMS:

A. Bond Council – Rhoads & Sinon, LLP

Benjamin Reid representing Rhoads & Sinon came before the Board to speak on the refinancing of the 2010 Bonds. He explained the way the last bonds would have been handled back in 2010 when the bonds were issued.

What the Bond Council is proposing this time is a parameter style process. He explained how a parameter style process works and how the underwriter is looking at the market to choose when the best date would be to create the maximum savings.

Mr. Reid gave each member of the Board a copy of the draft ordinance for their review. Rhoads & Sinon will formally present this ordinance for adoption at the March 15th meeting if the Board authorizes that they move forward. He pointed out on page 2 of the Ordinance the first “Whereas”, noting it is the key part of the Ordinance. The refunding of the project will move forward only if the savings to the Township, after the payment cost of issuance equals at least 4.1 percent of the principal

West Manheim Board of Supervisors Work Session

March 3, 2016

Page 2

of the bonds that are being refunded is met. He informed the Board there is some flexibility for the underwriter to have maximum flexibility to time the market to get the best saving for the Township.

After some discussion on the process and savings, Chairman Hartlaub asked board members if they wanted to proceed.

Supervisor Ault made a motion authorizing to advertise the Parameters Ordinance for the refinancing of the 2010 Bond, seconded by Supervisor DeGennaro. Motion carried.

B. PIB Loan Documents

Mr. Reid of Rhoads & Sinon also represented the Township on the refinancing of the 2012 PIB Loan and was here to have the closing documents for the approved loan signed by Chairman Hartlaub and Township Secretary. A few minutes were taken for the signing to take place.

C. Resolution 2016-02 Street Adopt for Starlite Drive

Township Engineer Chris Toms explained that when C.S. Davidson began to work on the Township's five-year road maintenance plan, they found about four segments of roadways in the township that were being maintained by the township, but they were not included on the Liquid Fuels Register. C.S. Davison gave the list of roads to the office staff and Chris praised the office staff for the excellent job they did in finding out who the owners were.

Supervisor Staaf made a motion to adopt Resolution 2016-02 to adopt Starlite Drive, seconded by Supervisor Ault. After a Roll Call vote, the Motion carried.

D. Awarding of Refuse and Recycling Contract

Marc Woerner, Manager, reminded the Board that the Township's current waste collection contract with York Waste Disposal expires on March 31, 2016. He reported that the Township received two sealed bids, which were opened on February 24 at 3 p.m. He gave an overview of the bid form for each bidder. The bids are as follows (complete bid packets copies on file in the office):

Penn Waste: Weekly Collection

Annual Pricing

2016 232.80/year per customer
2017 232.80/year per customer
2018 232.80/year per customer
2019 232.80/year per customer

Extensions Options for up to two (2) years:

2020 238.80/year per customer
2021 244.80/year per customer

West Manheim Board of Supervisors Work Session

March 3, 2016

Page 3

Low Volume Bi-Weekly Pricing

2016 156.00/year per customer
2017 156.00/year per customer
2018 156.00/year per customer
2019 156.00/year per customer

2020 162.50/year per customer
2021 169.00/year per customer

Republic Services: Weekly Collection

Annual Pricing

2016 239.40/year per customer
2017 246.58/year per customer
2018 253.98/year per customer
2019 261.60/year per customer

Extensions Options for up to two (2) years:

2020 269.45/year per customer
2021 277.53/year per customer

Low Volume Bi-Weekly Pricing

2016 144.00/year per customer
2017 148.32/year per customer
2018 152.77/year per customer
2019 157.35/year per customer

2020 162.50/year per customer
2021 166.94/year per customer

Supervisor DeGennaro made a motion to award the Township municipal waste collection to Penn Waste, with a contract of 5 years with an extension option for up to two additional years with board approval, seconded by Supervisor Staaf. Motion carried.

E. Truck Bid Award

Township Manager, Marc Woerner informed the Board that the Township received four sealed bids for the possible purchased of a new utility truck. The bids were opened at 3 p.m. on the date of this meeting. They are as followed:

- | | |
|--------------------------------------|-------------|
| 1. Keystone Ford of Chambersburg, PA | \$45,875.00 |
| 2. Whitmore Auto Group of Mt Joy, PA | \$45,900.00 |
| 3. Tri-Star Motors of Blairstown, PA | \$44,643.00 |
| 4. Gene Latta Ford | \$42,590.60 |

Supervisor Ault wanted to know if the truck being replaced had been inspected to see if repairs could be made.

Supervisor Blettner indicated that he spoke with Brian Fritz of Hanover Transmission about the cost for repairing/replacing the transmission on a truck with the age and mileage. The cost would be from \$2,200 to \$3000 with a one-year warranty with 10,000 miles because the truck is used. He expressed that he realized there are roads in the township that are in desperate need of repair, but he felt given the

West Manheim Board of Supervisors Work Session

March 3, 2016

Page 4

information he received from Hanover Transmission, the fact the truck is 13 years old with over 163,000 miles and the 2003 T-6 F550 Dump truck will need to be replaced next year he is in favor of replacing the truck. He truly realizes there are roads in the township that need repaired, but the cost for the truck would come out of liquid fuels money. He also reminded the Board members that the purchase of a new truck was budgeted for this year.

The Township Manager reminded the Board members they had budgeted for 2016 to replace this vehicle. He informed the members there was approximately \$500,000 in liquid fuels.

Supervisor Blettner reminded the Board the Township needs a place to put the salt they purchase, he spoke about the fact the road crew is still operating out of the 31 Fairview Drive location. He realizes the township needs new equipment, the Board has authorized the purchase of some new equipment, which sits outside in the weather. He really would like to see a salt shed built and the new truck put inside the 31 Fairview Drive location.

Supervisor Blettner with reservations made a motion the Board award the bid to Gene Latta Ford for the purchase of a new 2016 Ford F350 utility body truck for the cost of \$42,590.60, seconded by Supervisor DeGennaro. In a 4 to 1 vote motion carried. Supervisor Ault was opposed.

F. Authorization to Place Surplus Police Cruisers and Public Works' Equipment on Municibid

Township Manager asked for authorization to put two old police cruisers, the cattle truck, and the public works' trailer on Municibid. He reminded the Board they can reject any and all bids.

Supervisor Staaf made a motion authorizing placing the surplus police cruisers and public works' equipment on Municibid, seconded by Supervisor DeGennaro. Motion carried.

G. Developers and Plans – (Review Time Expires 04/08/2016)

1. Carl Gobrecht –Orchard Estates – Shorbs Hill Rd. – 56 Lot Preliminary Plan
2. Benrus L. Stambaugh II – 1 Lot Land Development Plan – Brunswick Dr. & Oak Hills Dr.
3. Woodhaven Building & Development – Joshua Hill Farm, 124 – lot Preliminary Plan, The Warner Farm, 15 – lot Preliminary and (Marlee Hill Farms) Preserve at Codorus at Codorus Creek IV, 79 lots Preliminary

Developers Gobrecht, Stambaugh II and Woodhaven Building & Development came before the Board at the Board request and gave an update on the progress of their developments.

H. Adding Deborah Barnes as a Signer on the Peoples Bank Depository Accounts

Supervisor Staaf made a motion authorizing Deborah Barnes as a signer on the Peoples Bank Depository Accounts and authorizing bonding at \$1,500,000.00, seconded by Supervisor DeGennaro. Motion carried.

West Manheim Board of Supervisors Work Session

March 3, 2016

Page 5

SUPERVISORS AND/OR PUBLIC COMMENTS:

Steve Barrick of Barrick Insurance Agency approached the Board asking to be the Township's Broker of Record for EMC Insurance.

Supervisor Ault made a motion authoring Barrick Insurance Agency as the Broker of Record for EMC Insurance, seconded by Supervisor Blettner. Motion carried.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, March 15, 2016 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Tuesday, April 7, 2016 at 7:00 p.m. with the Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the meeting at 8:50 p.m., seconded by Supervisor Ault. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary