

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Tuesday, March 15, 2016  
7: 00 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on March 15, 2016 at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Blettner, DeGennaro, Hartlaub, and Staaf. Also, present, Solicitor Linus Fenicle, Township Engineer Chris Toms and Manager Marc Woerner.

PUBLIC COMMENTS: Supervisor Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Work Session on Thursday, March 3, 2016 as corrected, seconded by Supervisor DeGennaro. Motion carried.

CORRESPONDENCE: Chairman Hartlaub noted he received correspondence from Mr. Richard Hart.

REC. BOARD REPORT: Christine Gienski, Chair of West Manheim Township Park and Recreation Board introduced her husband Lonnie Gienski who came before the Board to ask for approval to purchase six additional picnic tables and one bench to the recreation park when the new pavilion is finished.

Supervisor DeGennaro made a motion to approve the purchase of six picnic tables and one bench for the approximate price of \$6,000, seconded by Supervisor Blettner. Motion carried.

Lonnie also approached the Board about allowing drone usage in the park. The Rec Board has been approached about allowing drones to be flown in the park.

Supervisor Staaf made a motion not to allow drones to be flown at the recreation park, seconded by Supervisor Blettner. Motion carried.

Chris Gienski reminded the Board an ordinance or resolution would need to be enacted.

Chris Gienski gave an overview of her report (copy on file). She did point out in her report that the Hanover Little League wanted to co-host a 5K Turkey Trot on Thanksgiving morning. The Rec Board's only concern is running on the trails if it snowed. She explained that Rachel Duphily might be coming to the Township to ask about running on township roads.

Supervisor Blettner made a motion to approve the 5K Turkey Trot on Thanksgiving morning, seconded by Supervisor Staaf. Motion carried.

Supervisor Ault made a motion to accept the Rec Board Report, seconded by Supervisor Blettner. Motion carried

Marc Woerner informed the Board that he has been in contact with Distinctive Designs and should have Distinctive Designs' construction report to the Board by the end of the week.

SOLICITOR REPORT: Solicitor Linus Fenicle had nothing to report.

ENGINEER REPORT: Christopher Toms, C. S. Davidson, had nothing new to add to his submitted report (copy in Township file) other than he hoped to have the results of the Tracy Road grant application by the next board meeting.

Supervisor Ault made a motion to accept the Engineer's Report, seconded by Supervisor Blettner. Motion approved.

#### REPORTS:

1. Monthly Budget Review – Treasurer's Report - February 2016
2. Chief of Police, Monthly Activity Report – February 2016
3. Public Works Report – February 2016
4. Pleasant Hill Volunteer Fire Co. – EMS Reports – February 2016
5. EMA Report – February 2016

Supervisor Staaf made a motion to accept department reports 1 through 5, as distributed, seconded by Supervisor Blettner and carried.

MANAGER REPORT: Manager Marc Woerner had nothing new to add to his submitted report (copy in Township file).

Supervisor Blettner made a motion to accept the Manager's Report as distributed, seconded by Supervisor DeGennaro. Motion carried.

#### OLD BUSINESS

1. Lutheran Social Services – Sidewalks – Chris Toms

Chris informed the Board they have completed the design and have construction cost. Lutheran Social Services has asked the designer to redesign due to the high cost of construction. They are pursuing the permit.

2. Capital Charges Study for Tapping Fees and Resolution 2016-05

A brief discussion took place on what amount to raise the collection fee.

Supervisor Blettner made a motion to adjust the collection charges from \$1,300 to \$2,500, seconded by Supervisor Ault. In a roll call vote, the Motion carried.

The next action was to adopt Resolution 2016-05.

Supervisor Staaf made a motion to adopt Resolution 2016-05, seconded by Supervisor Blettner. In a roll call vote, the Motion carried.

#### NEW BUSINESS

- A. Adopting Ordinance 2016-02 the Parameter Ordinance for 2010 Bond Refunding

Mr. Mike Lillys of RBC Capital Markets, LLC and Mr. Benjamin Reid of Rhoads & Sinon, LLP came before the Board to discuss and answer questions on the Parameter Ordinance for the 2010 Bond Refunding.

Mr. Lillys reminded the Board that he came before the Board in January and at that time it was discussed refunding the 2010 bond. He explained that he requested that the Board consider enacting a parameter ordinance, which

allows the Township flexibility when going to market to achieve maximum savings. Mr. Lillys and Mr. Reid are both here to ask the Board to enact a parameter ordinance.

Mr. Lillys gave an update on the markets. He talked about the two types of parameter ordinances, updated on the saving that each ordinance takes into account.

Mr. Reid went deeper into the details of the Parameter Ordinance.

After a lengthy discussion on whether to take the savings immediately or at the end of the term, and how to split the savings between the general fund and the sewer fund, Chairman Hartlaub called for a motion.

Supervisor DeGennaro made a motion to enact Ordinance 2016-02, seconded by Supervisor Blettner. In a roll call vote, the Motion carried three to two. Supervisors Ault and Supervisor Staaf voted against the motion.

#### B. Resolution 2016-03 Horak & Yorlets Partnership – Sewage Planning Module

Chris Toms informed the Board that they had previously approved a resolution for this planning module, but it was denied by the DEP. They needed to submit additional information to DEP, but was unable to get it submit in the time schedule that DEP had put on them.

Supervisor Ault made a motion to adopt Resolution 2016-03 Horak & Yorlets Partnership – Sewage Planning Module, seconded by Supervisors Blettner. In a roll call vote, the motion carried.

#### C. Resolution 2016-04 Authorizing the Disposition of Municipal Records in Accordance with the Historical and Museum Commission Act 428 of 1968.

Township Manager, Marc Woerner reminded the Board that they had previously commissioned acting manager Jeff Garvick to go through the Township's archives to see what the Township can dispose of. This resolution lists those items.

Supervisor Ault made a motion to adopt Resolution 2016-04 Authorizing the Disposition of Municipal Records in Accordance with the Historical and Museum Commission Act 428 of 1968, seconded by Supervisor Staaf. In a roll call vote, the Motion carried.

#### D. Letter for Outstanding Sewer Connections

Chairman Hartlaub explained the Township had about 10 properties in the Township that had not connected to public sewer.

Supervisor Blettner made a motion authorizing sending a letter to those residents that had not connected to public sewer requiring them to connect to the Township's public sewer, seconded by Supervisor DeGennaro. Motion carried

### SUBDIVISION PLANS

#### A. South Hanover Y.M.C.A. Waiver Request

Gerry Funk of Group Hanover approached the Board asking for a partial waiver of the islands for the South Hanover Y.M.C.A. project. He explained the reason for the partial waiver was because it is not the entire islands just the ends of the island. The reason is for snow removal. The Planning Commission recommended they remove the ends of the island to make it easier for removing snow.

Supervisor Ault made a motion to grant the South Hanover Y.M.C.A. waiver request, seconded by Supervisor Blettner. Motion carried.

**B. ALL TO BE TABLED:**

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe – Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Rd. & Baltimore Pike Property Subdivision Plan.

In a motion by Supervisor Staaf and seconded by Supervisor Ault, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Orchard Estates-Gobrecht, 58 - lot Preliminary, Preserve at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Homestead Acres, J.A. Myers, 134 - lot Preliminary, Benrus Stambaugh et al, Land Development Plan, Homestead Acres, 366 - lot Preliminary, Tollgate Rd. & Baltimore Pike Property Subdivision Plan. Motion carried.

**SUPERVISORS AND/OR PUBLIC COMMENTS:**

Supervisor Staaf took a moment to recognize Hanover firefighter Earl Shoemaker who lost his life responding to a house fire on March 12, 2016 on Pumping Station Road. He was a member of Hanover Eagle Fire Company for 40 years. He asked that the Board of Supervisors to join the Hanover Fire Company in celebrating the life of Mr. Shoemaker. Mr. Shoemaker, who served 40 years, some years as fireman, didn't care about what community he was called to help protect including West Manheim Township. The Board of Supervisor thanks Earl for his selflessness service and his family for all of their support of Earl's endeavors. The Board of Supervisors offers their condolences to Mr. Shoemaker's family for their loss.

**NEXT SCHEDULED MEETINGS:** The Supervisors Work Session – Thursday, April 7, 2016 with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting – Tuesday, April 19, 2016 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

**ADJOURNMENT:** Supervisor DeGennaro made a motion to adjourn the Regular Meeting at 9:05 p.m., seconded by Supervisor Staaf. Motion carried.

Respectfully submitted,

Miriam Clapper  
Secretary