

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION**

**Thursday, February 2, 2017 - 7:00 p.m.**

Chairman Hartlaub announced an executive session took place prior to the meeting to discuss personnel issues.

Chairman Hartlaub called the Work Session to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Township Secretary Miriam Clapper.

ROLL CALL: Present were Supervisors Blettner, DeGannaro, Hartlaub, Staaf, Solicitor Walter Tilley, III, Township Engineer Chis Toms and Manager Marc Woerner. Supervisor Ault was not present.

VISITORS: Supervisor Hartlaub welcomed visitors.

APPROVAL OF MINUTES: Supervisor DeGennaro made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, January 17, 2017, seconded by Supervisor Blettner. Motion carried.

**CORRESPONDENCE:**

Chairman Hartlaub noted that the Township received a thank you letter from C. S. Davidson for their reappointment as Township Engineer.

Supervisor Staaf made a motion accepting the thank you letter from C.S. Davidson, seconded by Supervisors Blettner. **Motion carried.**

**APPROVAL OF DISBURSEMENTS:**

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Staaf seconded by Supervisor DeGennaro. Motion carried.

**DISCUSSION ITEMS:**

**ACTION ITEMS**

**A. Resolution 2017-03 Tax Collector Compensation**

Supervisor Staaf made a motion to adopt Resolution 2017-03 setting the Tax Collector Compensation. For the Term of 2018, 2019, 2020 and 2021, seconded by Supervisor DeGennaro. In a roll call vote of those supervisors in attendance, the Motion carried.

**B. Potential Sewer System Sale – HRG proposal for Representation**

Township Manager Marc Woerner reminded the Board members that at their last meeting Adrienne Vicari from HRG came before them and gave a presentation for authorization for additional services.

The Township would engage with HRG to guide the Township through the selling of the Township's sewer system. The Township Manager Marc Woerner reminded the Board members that they had a question on what the cost would be for Phase C since there was no cost for that phase. He then pointed out in their meeting book they should have a copy of HRG estimated cost for Phase C, which are Phase cost would be \$6,800.

The Township Manager also pointed out in the Supervisors meeting books they also had the estimated cost from CS Davidson for their involvement in the selling of the Township's sewer system, the estimated cost \$10,700.

At this point in the meeting, the Township Manager Marc Woerner asked how the Board wanted to proceed.

Chairman Hartlaub asked the Township Manager if the Board could stop the process if the Board did not believe it was feasible to sell the sewer system. The Township Manager informed them that they could stop the process at any time, any outstanding fees would still be due and those fees would come out of the Sewer Fund.

Supervisor DeGennaro made a suggestion not to make a motion to proceed with the sale of the sewer system, but rather a motion to initiate marketing of the sewer system.

Supervisor DeGennaro made a motion to engage the services of HRG to investigate the possible sale of the sewer system, seconded by Supervisor Blettner. Motion carried.

### DISCUSSION ITEMS

#### C. Public Works Facility Move

Supervisor Staaf made a motion to remove the unused kitchen equipment from the old kitchen area, seconded by Supervisor DeGennaro. Motion carried.

The Township Manager Marc Woerner reported that he, along with Township Engineer Chris Toms and Township Road Master Jeff Rummel had met to discuss the Public Works Department relocating to the main municipal complex. They discussed a wide range of items such as building design, construction time, bid contracts, potential financing, logistics, storage and marketing challenges that exist, and the Budget for the new public works building.

Chris Toms Township Engineer added that the goal was to bring to the next board meeting a summary of project cost and an estimated schedule geared around the value the Township was given for the buildings.

#### SUPERVISORS AND/OR PUBLIC COMMENTS:

Ruth Neiderer, Tax Collector for the Board of Supervisors thanked the Board for adopting Resolution 2017-03 Tax Collector Compensation.

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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, February 21, 2017 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Tuesday, March 2, 2017 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the meeting at 7:20 p.m., seconded by Supervisor Blettner. Motion carried.

Respectfully submitted,

Miriam Clapper  
Secretary