

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, February 21, 2017
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on February 21, 2017, at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, DeGennaro, Hartlaub, and Staaf. Also present were, Assistant to the Township's Solicitor Sarah L. Doyle, Township Engineers Chris Toms and Cory McCoy and Township Manager Marc Woerner. Supervisor Blettner was not present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that the Board held an executive session before tonight's meeting regarding labor negotiations and also on Monday, February 13, 2017, to discuss labor negotiations.

PUBLIC COMMENTS: Supervisor Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session on Tuesday, February 21, 2017, seconded by Supervisor DeGennaro. Motion carried.

APPROVAL OF DISBURSEMENTS: Supervisor DeGennaro made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Staaf. Motion carried.

CORRESPONDENCE: Chairman Hartlaub noted the Board received the following correspondences.

1. Wellspan Health – Young Lungs at Play
2. Commonwealth of PA County of York – Quick Response Team

Supervisor Staaf made a motion to accept the correspondence, seconded by Supervisor DeGennaro. Motion carried.

REC. BOARD REPORT: Christine Gienski, Chair, West Manheim Township Park & Recreation was unable to be present so the Township Manager read her report (copy on file). The correspondence from Wellspan was again introduced and the Supervisors indicated they would be interested in learning more about this program. Supervisor DeGennaro will contact Wellspan to set up a meeting to learn more.

Supervisor Ault made a motion to accept the Rec. Board's report as presented by Township Manager, Marc Woerner, seconded by Supervisor DeGennaro. Motion carried.

SOLICITOR REPORT: Due to a scheduling conflict for the Township's Solicitor, Walter Tilley was unable to attend the meeting. Sarah L. Doyle Assistant to the Township's Solicitor reported that he has reviewed the Professional Service Agreement for the auction of township real estate properties. He has reviewed the Resolution for sewer tapping fees and connection fees, which was adopted at the last meeting. He prepared and revised the

Resolution for the Tax Collector's compensation including the appropriate wording and statutory authority, which was adopted. She reported that he reviewed personnel issues and researched claims against the Police Department and Federal claims against the Police Department, both of which were dismissed. He did research on a right-to-know request from the York Daily Record for settlements for civil claims against the West Manheim Township Police Department. Although he found no such settlement, he was told from others there might have been one. All claims were dismissed as unfounded. He assisted with a request for a 30-day extension to respond to a right-to-know request for documents pertaining to contacts with Penn Waste and with communications with Senator Scott Wagner and his staff.

Supervisor Staaf made a motion to accept the Solicitor Report as given by Sarah L. Doyle. Assistant to the Solicitor, seconded by Supervisor DeGennaro. Motion carried.

ENGINEER REPORT: Christopher Toms, C. S. Davidson presented a report called the *Full Depth Reclamation Mix Report* for Hobart Road (*copy on file in Township office*). The reclamation starts at the intersection of Hobart Road and Ross Road and ends near the intersection of Black Rock Road. The report states that the asphalt-surfaced roadway condition is highly erratic, ranging from fair to poor drivability and that the predominantly, two-lane road way varies in width and shoulder construction. He referred to the report and the samples that were collected by Geo-Technology Associates, Inc (GTA). GTA recommended a seven percent cement mix be added, adding a substantial cost for the reclamation. He explained that after working through the estimates, the Board had a couple of options to consider looking at what road work the Board might want to consider for 2017. He reminded the Board that they had planned on doing a leveling course on portions of Impounding Dam Road, Glenville Road, Raubensline Road, Dubs Church Road and Hobart Road, along with some chip/seal work. He explained after discussing the condition of Hobart Road and public reaction, the Board felt Hobart Road should be added to the road work for this year. Chris explained that, if the Board did just the leveling course on the five roads, the estimated cost would be \$255,000 (Two Hundred Fifty-five Thousand Dollars), plus the additional work on Tracey Road because the Township has a grant for that road, would be an additional amount of \$40,000 (Forty Thousand Dollars) for a total of \$295,000 (Two Hundred Ninety-five Thousand Dollars).

A discussion then took place on the best way to proceed with the reclamation of Hobart Road and to proceed with Tracey Road this year. After discussing the issue about Hobart Road, it was decided that the Township Engineer will provide bid specs for Hobart Road from Ross Road to Frogtown Road and Tracey Road. Chris did inform the Board that the areas of Hobart Road that had previously been widened would not be included in the bid specs.

The Township Engineer also informed the Board members that the Township had 10 short span bridges located within the Township and that those bridges are usually inspected every 5 years. He explained that the last inspections that took place for those bridges was 2011 and that \$10,000 was budgeted for these inspections in 2017, but felt it would only cost \$8,000. He would like authorization to proceed with the necessary inspections on each bridge.

Supervisor DeGennaro made a motion granting authorization to C.S. Davidson to inspect the 10 short span bridges located in the Township at a total cost of \$8,000 (Eight Thousand Dollars), seconded by Supervisor Staaf. Motion carried.

He then proceeded to review the rest of his report (copy on file in the Township office).

Supervisor Ault made a motion to accept the Township Engineer's Report, seconded by Supervisor DeGennaro. Motion carried.

REPORTS:

1. Monthly Budget Review – Treasurer's Report - January 2017
2. Chief of Police, Monthly Activity Report – January 2017
3. Public Works Report – January 2017
4. Pleasant Hill Volunteer Fire Co.-EMS Reports – January 2017
5. EMA Report – January 2017
6. Code Enforcement Officer Report – January 2017
7. Utilities Supervisor's Report – January 2017
8. Community Room – January 2017
9. SEO Report – January 2017

Township Manager Marc Woerner gave an overview of each department's report with the Chief of Police giving his report (copies in Township file).

MANAGER REPORT: Township Manager Marc Woerner had nothing to add to his submitted report (copy in Township file).

Supervisor Staaf made a motion to accept the Manager's Report and the Departments' Report seconded by Supervisor Ault. Motion carried.

OLD BUSINESS:

None at this time.

NEW BUSINESS:

None at this time.

SUBDIVISION PLANS:

A. Carl L & Glenn E. Gobrecht/David S. & Bethany L. Klinedinst Final Subdivision Plan Waiver Requests

1. Waiver Request from SALDO Article 4 § 235-33 A.4.f.5 - To allow the plan to be exempt from showing on-lot sanitary sewer, wells and other water supply facilities with on thousand (1000) feet of site
2. Waiver Request from SALDO Article 4 § 235.33 A.2.a - To allow the plan to exempt from plan scale per ordinance

Supervisor Ault made a motion to grant the waiver request from SALDO Article 4 § 235-33 A.4.f.5 - To allow the plan to be exempt from showing on-lot sanitary sewer, wells and other water supply facilities with on thousand (1000) feet of site and the waiver request from SALDO Article 4 § 235.33 A.2.a - To allow the plan to exempt from plan scale per ordinance, seconded by Supervisor Staaf. Motion carried.

B. ALL TO BE TABLED:

Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Benrus Stambaugh et al, Land Development Plan, Northfield – Phase I 38 Lot SFD Preliminary Plan – Northfield Joint Venture, LLP, Carl L & Glenn E. Gobrecht/David S. & Bethany L. Klinedinst Final Subdivision Plan

In a motion by Supervisor Ault and seconded by Supervisor DeGennaro, the Board tabled all the following plans: Joshua Hill Farm, 124 - lot Preliminary, The Warner Farm, 15-lot Preliminary, Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, Wyndsong Pointe - Phase II, 15 - lot Final, Fuhrman Mill Heights, 1- lot, 34-units-Final Plan, Fox Run Village, 25 - lot Final, Steeple Chase, 12-lot Final, Benrus Stambaugh et al, Land Development Plan, Northfield – Phase I 38 Lot SFD Preliminary Plan – Northfield Joint Venture, LLP, Carl L & Glenn E. Gobrecht/David S. & Bethany L. Klinedinst Final Subdivision Plan. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Chairman Hartlaub recognized Mr. Michael Hawkins and the Boy Scouts in attendance at tonight's meeting. Mr. Hawkins thanked the Board for their hard work and dedication to the Township.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, March 2, 2017 at 7 p.m. with Supervisors Caucus at 6 p.m. Supervisors Regular Meeting - Tuesday, March 21, 2017 at 7 p.m. with Supervisors Caucus at 6 p.m.

18. **ADJOURNMENT:** Supervisor Staaf made a motion to adjourn the Regular Meeting at 8:05 p.m., seconded by Supervisor DeGennaro. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary