

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, April 6, 2017 - 7 p.m.

Chairman Hartlaub called the Work Session to order at 7 p.m., followed by the Pledge to the Flag and Invocation by Township Secretary, Miriam Clapper.

ROLL CALL: Present were Supervisors Blettner, Hartlaub, Staaf, Assistant to the Township's Solicitor, Sarah L. Doyle, Township Engineer, Chis Toms, and Township Manager, Marc Woerner.

ANNOUNCEMENT: Chairman Hartlaub announced that an executive session was held before tonight's meeting to discuss labor negotiations and personnel issues.

PUBLIC COMMENTS: Chairman Hartlaub asked if anyone from the audience wanted to address the Board and received no comments.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, March 21, 2017, seconded by Supervisor Blettner. Motion carried.

CORRESPONDENCE:

Chairman Hartlaub noted that the Township did not receive any correspondences.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Blettner seconded by Supervisor Staaf. Motion carried.

ACTION ITEMS(S):

A. 2017 Road Project Bids

Township Engineer Chris Toms, reminded the Board that they had previously authorized C. S. Davidson to advertise for road work to be done on a portion of Hobart Road and Tracey Road. The road work was advertised and the bids were opened April 6, 2017 at 10 a.m. He reminded the Board that they have a copy of the Bid Tabulation and the lowest bidder was a contractor that C. S. Davidson had not worked with and was outside of the area. The Township Engineer asked the Board to table the action of awarding the bid until their next meeting to allow C.S. Davidson time to evaluate the bidder.

Supervisor Blettner made a motion to table the 2017 Road Bid Projects, seconded by Supervisors Staaf. **Motion carried.**

At this point in the meeting, Supervisor Blettner made a motion to approve the Chief of Police as the contact person to be designated to the US Department of Treasury as the person with the authority to accept seized/forfeited property and is the official to whom transfer documents and/or money should be delivered, seconded by Supervisor Staaf. **Motion carried.**

Supervisor Blettner explained that this will allow the Township to receive funds from an asset forfeiture that the West Manheim Township Police Department assisted the Department of Homeland Security with. How much the Township might or might not receive has not been determined.

DISCUSSION ITEMS:

A. Front End Loader for Public Works purchase – **TABLED**

Chairman Hartlaub recommend tabling and asked those Board members present if they agreed or disagreed. Those present agreed.

B. Leah Neiderer – Young Lungs at Play - Presentation

Leah Neiderer, chairperson for the Tobacco-Free York County Coalition and Tobacco Program Coordinator/Health Educator for WellSpan Health was here to invite West Manheim Township Board of Supervisors to participate in the Young Lungs at Play initiative. If the Board decided to participate in the initiative, the Board would adopt and implement policies for tobacco-free parks and playground where children play. Once adopted, the Township would be eligible to receive free signage to promote the program. The free signs are provided through a grant from the Pennsylvania Department of Health.

Supervisor Blettner asked how the Township would enforce smoke free parks and playgrounds. She acknowledged that it is difficult to enforce, but it does give a voice to those who inform the smoker that the Township has a policy of no smoking in parks and playgrounds located in the Township.

Assistant to the Township's Solicitor Sarah Doyle asked how municipalities usually participate. Ms. Neiderer said most municipalities adopt a resolution.

Ms. Neiderer pointed out that within the information packet there were examples of ordinances and resolutions adopted by other municipalities.

The Township Engineer Chris Toms, informed the Board that NO SMOKING signs will need to be posted as part of the DCNR grant that was approved for the park. If the Board is interested in joining the program, he would spec out a larger bulletin board.

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Chairman Hartlaub thanked Ms. Neiderer for coming and talking about the Young Lungs at Play initiative.

C. Recommendations to the Voting Delegate – 2017 Proposed Resolutions, Bylaw Change and Nominations Report

Supervisor Blettner made a motion to appoint Jim Staaf as the Voting Delegate for the 2017 proposed resolutions, bylaws change and nominations report, seconded by Chairman Hartlaub. Motion carried.

SUPERVISORS AND/OR PUBLIC COMMENTS:

Chairman Hartlaub asked if there were any additional comments from the Board or if there were any visitors present that wished to address the Board and received no comments.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, April 18, 2017 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Thursday, May 4, 2017 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Blettner made a motion to adjourn the meeting at 7:15 p.m., seconded by Supervisor Staaf. Motion carried.

Respectfully submitted,

Miriam Clapper
Secretary