

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Tuesday, July 18, 2017  
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, July 18, 2017, at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Township Secretary Miriam Clapper.

ROLL CALL: Present were Supervisors Blettner, DeGennaro, Hartlaub, and Staaf. Also present were, the Township Manager Marc Woerner, and Township Solicitor Walter Tilley, III. Supervisor Ault and Township Engineer Chris Toms were not present. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that the Board held an executive session before tonight's meeting to discuss the sewer system sale. He also announced that an executive session was held on July 10 to discuss labor negotiations and that an executive session will be held on July 31, 2017 to discuss labor negotiations.

PUBLIC COMMENTS ON AGENDA ITEMS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Board of Supervisors Work Session on Thursday, July 6, 2017, seconded by Supervisor DeGennaro. **Motion carried.**

APPROVAL OF DISBURSEMENTS: Supervisor DeGennaro made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Blettner. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Board received the following correspondence.

1. Notice from Union Township (Adams County) approving the placement of Adams County portion of Plunkert Farms LLC, known as 177 Raubenstine Road and its adjacent cross street property, West Manheim Township into Agricultural Security Area.

Township Manager Marc Woerner explained to the Board that this letter was a housekeeping measure to put the portion of the parcel located in Adams County into Agricultural Security. He also informed the Board members that the parcel located in West Manheim Township was placed in York County's Agricultural Security Area in 2004. No action was needed on the part of the Board.

REC. BOARD REPORT: Kelli Reed was present to represent the West Manheim Township Park and Recreation Board and to answer any questions the Board might have concerning their report. (Copy on file)

1. Motion to adopt Resolution No. 2017-07 Young Lungs at Play

Supervisor Blettner made a motion to adopt Resolution No. 2017-07 Young Lungs at Play with the removal of *where children are present*, seconded by Supervisor DeGennaro. **In a roll call vote of those board members present, the Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to report.

ENGINEER REPORT: Christopher Toms, C. S. Davidson, was not present. A copy of his report is in the Township files.

The Township Manager, Marc Woerner did point out on the Engineer's Report under 2017 Road Projects/Tracey Road Low-Volume Road Grant the short span bridge inspections that were performed in April of this year and have been completed. He informed the Board that he, the Road Master, Township Engineer and the Inspector from C.S. Davidson had a meeting today, July 18, 2017, to review the Bridge Inspection Report. He explained that the Supervisors could be looking at replacing a section on two short span bridges. The cost for both bridges combined could possibly cost the Township \$45,000, which will be in the Budget for 2018.

Supervisor Blettner made a motion to accept the Engineer's Report as submitted, seconded by Supervisor Staaf. **Motion carried.**

REPORTS: (Copies in Township file)

1. Monthly Budget Review – Treasurer's Report - June 2017
2. Chief of Police, Monthly Activity Report – June 2017
3. Public Works Report – June 2017
4. Pleasant Hill Volunteer Fire Co.-EMS Reports – June 2017
5. EMA Report – June 2017
6. Code Enforcement Officer Report – June 2017
7. Utilities Supervisor's Report – June 2017
8. SEO Report – June 2017

Supervisor Blettner made a motion to accept the Reports 1 through 8, seconded by Supervisor Staaf. Motion carried.

MANAGER REPORT Manager Marc Woerner gave an overview of his report (copy in Township file).

OLD BUSINESS:

A. Approval of Qualified Bidders

Supervisor Blettner made a motion to approve the three bidders, York Water, PA American and Aqua, from the sewer system sale qualifications process and proceed with those same three bidders to the request for proposal process for the sewer sale, seconded by Supervisor Staaf. **Motion carried.**

NEW BUSINESS:

None at this time.

SUBDIVISION PLANS:

A. ALL TO BE TABLED:

Benrus Stambaugh et al, Land Development Plan, review time expires 11/03/2017; Homestead Acres – Phase I – 53 Lot Final Subdivision Plan review time expires 11/24/2017; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 12/20/2017; Fuhrman Mill Heights, 1- lot, 34-Units-Final Plan, review time expires 12/20/2017; Fox Run Village, 25 - lot Final, review time expires 12/20/2017; Steeple Chase, 12-lot Final, review time expires 12/20/2017; Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/07/2018; The Warner Farm, 15-lot Preliminary, review time expires 01/07/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/07/2018

Supervisor Blettner made a motion to table to the date that is indicated for Benrus Stambaugh et al, Land Development Plan, review time expires 11/03/2017; Homestead Acres – Phase I – 53 Lot Final Subdivision Plan review time expires 11/24/2017; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 12/20/2017; Fuhrman Mill Heights, 1- lot, 34-Units-Final Plan, review time expires 12/20/2017; Fox Run Village, 25 - lot Final, review time expires 12/20/2017; Steeple Chase, 12-lot Final, review time expires 12/20/2017; Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/07/2018; The Warner Farm, 15-lot Preliminary, review time expires 01/07/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/07/2018, seconded by Supervisors DeGennaro. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS:

Supervisor Staaf asked how the EMT's were staffed.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, August 3 2017 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Regular Meeting – Tuesday, August 15, 2017 at 7:00 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Staaf made a motion to adjourn the Regular Meeting at 7:25 p.m., seconded by Supervisor DeGennaro. Motion carried.

