

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, August 15, 2017
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, August 15, 2017, at the Municipal Building at 2412 Baltimore Pike. Chairman Hartlaub called the Meeting to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Hartlaub, and Staaf. Also present were, the Township Manager Marc Woerner, Township Engineer Chris Toms and Township Solicitor Walter Tilley, III. Supervisor Blettner and Supervisor DeGennaro were not present. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that the Board held an executive session before tonight's meeting to discuss labor negotiations and personnel issues. He also announced that an executive session was held on Monday, August 14, 2017, to discuss labor negotiations.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Board of Supervisors Work Session on Thursday, August 3, 2017, seconded by Supervisor Hartlaub. **Motion carried.**

APPROVAL OF DISBURSEMENTS: Supervisor Ault made a motion to approve the Disbursements of all Funds (as listed), seconded by Supervisor Staaf. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Township did not receive any correspondences.

REC. BOARD REPORT: Kelli Reed was present to represent the West Manheim Township Park and Recreation Board. She informed the Board that Southwest Football team wanted to hold a Color Run and Double Dare Dog Rescue wanted hold a 5K Run at the park. Both organizations were made aware of the insurance and emergency plan requirements. Kelli Reed also informed the Board there would be no German Dinner held this year, due to a lack of volunteers to help.

Kelli then informed the Board members that the Rec. Board members noticed large numbers of Monarch butterflies in the park. After doing some research, the Rec. Board found that the Monarch butterfly relies on the milkweed plant as a food source. The Rec Board asked that the large field areas not be mowed completely flat until after November 1. The trails and walking paths can be mowed completely flat.

Supervisor Ault made a motion to accept the Recreation Board Report from Kelli Reed, seconded by Supervisor Staaf. **Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to report.

ENGINEER REPORT: Christopher Toms, C. S. Davidson, noted the Supervisors had a copy of his report (copy in Township files).

Chris Toms, Township Engineer brought to the Board's attention that the Developer of the Springvale Subdivision is requesting a potential change to the plan concerning Tracey Road. He explained the developer is requesting to pave the entire road from Hobart Road to Glenville Road at its current width and using existing stone they will add stone and paving to meet the specification placed on the current plan for widening.

Supervisor Ault made a motion to grant the request for Tracey Road to be paved to a width of 12 feet wide from Hobart Road to Glenville Road with the requirement that the edge of pavement must be backed up with stone to match the existing ground level to prevent a sudden drop off, seconded by Supervisor Staaf. **Motion carried.**

Chris Toms, Township Engineer brought to the Board attention that the planning exemption for Harper's Hill was not on the Board of Supervisors agenda, but could be acted upon at tonight's meeting. He explained that all necessary documents were submitted with the exemption request.

Supervisor Ault made a motion giving authorization for the Township Manager, Marc Woerner to sign the sewer planning exemption for Harper's Hill stating the Township has the requested 20 EDU's, seconded by Supervisors Staaf.

Supervisor Staaf made a motion to accept the Engineer's Report as presented, seconded by Supervisor Ault. **Motion carried.**

Supervisor Blettner made a motion to accept the Engineer's Report as submitted, seconded by Supervisor Staaf. **Motion carried.**

REPORTS: (Copies in Township file)

1. Monthly Budget Review – Treasurer's Report - July 2017
2. Chief of Police, Monthly Activity Report – July 2017
3. Public Works Report – July 2017
4. Pleasant Hill Volunteer Fire Co.-EMS Reports – July 2017
5. EMA Report – July 2017
6. Code Enforcement Officer Report – July 2017
7. Utilities Supervisor's Report – July 2017
8. SEO Report – July 2017

Supervisor Staaf made a motion to accept the Reports 1 through 8, seconded by Supervisor Ault. **Motion carried.**

MANAGER REPORT Manager Marc Woerner gave an overview of his report (copy in Township file).

Supervisor Ault made a motion to accept the Manager's Report as presented, seconded by Supervisors Staaf. **Motion carried.**

OLD BUSINESS:

A. Motion to Adopt Resolution #2017 – 09 Memorandum of Understanding between York County Conservation District and West Manheim Township as a joint commitment by both parties to control accelerated erosion and to prevent sediment pollution

Supervisor Ault made a motion to adopt Resolution #2017 – 09 Memorandum of Understanding between York County Conservation District and West Manheim Township as a joint commitment by both parties to control accelerated erosion and to prevent sediment pollution, seconded by Supervisor Staaf. **Motion carried**

NEW BUSINESS:

A. Motion to Advertise an Ordinance authorizing an amended and restated Intergovernmental Cooperation Agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan

Supervisor Ault made a motion to advertise an Ordinance authorizing an amended and restated Intergovernmental Cooperation Agreement for the implementation of the York County Regional Chesapeake Bay Pollutant Reduction Plan, seconded by Supervisor Staaf. **Motion carried**

B. Approval to hire a part-time EMT

Township Manager Marc Woerner presented Isaac Burke to the Board of Supervisors to hire as the Township's newest part-time EMT member. He explained that Mr. Burke has been interviewed, verified and approved by the EMS committee for hiring.

Supervisor Ault made a motion to approve Isaac Burke as the new part-time EMT, seconded by Supervisor Staaf. **Motion carried.**

C. Motion to adopt Resolution # 2017 - Establishing A Mission and Goals Statement for West Manheim Township.

Supervisor Ault asked Township Manager Marc Woerner to read the mission and goals statement for West Manheim Township for those in attendance. (Copy on file)

Supervisor Ault made a motion to adopt Resolution #2017-10 establishing a mission and goals statement for West Manheim Township, seconded by Supervisor Staaf. **Motion carried.**

SUBDIVISION PLANS:

1. Motion to approval J. A. Myers – Homestead Acres – Phase I – 53 Lot Final Subdivision Plan
Jeff Stough representing J. A. Myers was present to discuss and answer any questions related to Homestead Acres, Phase I. He informed the Board that the Township has received the approved bond amount, the sewer planning module has been approved, recreation and sewer fees for this phase have been received by the Township.

Supervisor Staaf made a motion to approve Homestead Acres – Phase I – 53 Lot Final Subdivision Plan, seconded by Supervisor Ault. **Motion carried**

A. ALL TO BE TABLED:

Benrus Stambaugh et al, Land Development Plan, review time expires 11/03/2017; Homestead Acres – Phase I – 53 Lot Final Subdivision Plan review time expires 11/24/2017; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 12/20/2017; Fuhrman Mill Heights, 1- lot, 34-Units-Final Plan, review time expires 12/20/2017; Fox Run Village, 25 - lot Final, review time expires 12/20/2017; Steeple Chase, 12-lot Final, review time expires 12/20/2017; Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/07/2018; The Warner Farm, 15-lot Preliminary, review time expires 01/07/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/07/2018

Supervisor Ault made a motion to table to the date that is indicated for Benrus Stambaugh et al, Land Development Plan, review time expires 11/03/2017; Homestead Acres – Phase I – 53 Lot Final Subdivision Plan review time expires 11/24/2017; Wyndsong Pointe - Phase II, 15 - lot Final, review time expires 12/20/2017; Fuhrman Mill Heights, 1- lot, 34-Units-Final Plan, review time expires 12/20/2017; Fox Run Village, 25 - lot Final, review time expires 12/20/2017; Steeple Chase, 12-lot Final, review time expires 12/20/2017; Joshua Hill Farm, 124 - lot Preliminary, review time expires 01/07/2018; The Warner Farm, 15-lot Preliminary, review time expires 01/07/2018; Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, review time expires 01/07/2018, seconded by Supervisors Staff. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS:

Kelli Reed approached the Board to asked about the shooting ordinance that had been brought up at previous meetings. Township Manager Marc Woerner informed her that the Board was still considering the action they desire to take on the ordinance.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, September 7, 2017 at 7 p.m. with Supervisors Caucus at 6 p.m. Supervisors Regular Meeting – Tuesday, September 19, 2017 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the Regular Meeting at 7:40 p.m., seconded by Supervisor Staaf. Motion carried.

Marc Woerner, Manager

Chairman