

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS  
YEAR 2018 RE-ORGANIZATION MEETING  
TUESDAY, JANUARY 2, 2018  
6:00 P.M.

**SWEARING IN OF NEWLY ELECTED OFFICIALS BY TOWNSHIP SECRETARY**

Ruth Neiderer, Tax Collector  
James Staaf, Township Supervisor

Norman Platt, Elected Auditor  
Terry Rynearson, Township Supervisor

**• ELECTION OF TEMPORARY CHAIRMAN**

1. Meeting Called to Order by Temporary Chairman
2. Pledge to Flag/Invocation
3. Roll Call
4. NOMINATE AND ELECT
  - A. Nominations and Election of Chairman of the Board
  - B. Nominations and Election of Vice-Chairman of the Board

At this time the newly elected Chairman will take over the meeting.

**5. 2018 ORGANIZATION APPOINTMENTS**

- A. Motion to appoint Marc Woerner as Township Manager and Zoning Officer
- B. Motion to appoint Miriam Clapper as Township Secretary
- C. Motion to appoint Jeanette Lepley as Township Treasurer
- D. Motion to appoint Tim Hippensteel as Township Chief of Police
- E. Motion to appoint Jeff Rummel as Township Roadmaster
- F. Motion to appoint Heather Bair as Township Code Enforcement Officer
- G. Motion to appoint John Berry to the Vacancy Board Chairman
- H. Motion to appoint Supervisor Harold Hartlaub as Chief Administrative Officer of Pension Plan
- I. Motion to authorize Supervisors as Township employees and equipment operators

**6. APPOINT AND ACCEPTANCE OF INDIVIDUAL FEE SCHEDULES FOR 2018**

- A. Motion to appoint Stock and Leader as Solicitor
- B. Motion to appoint C.S. Davidson as Engineer
- C. Motion to appoint Stambaugh – Ness as Auditors
- D. Motion to appoint Joseph Kalasnik, PC as Zoning Hearing Board Solicitor
- E. Motion to appoint Group Hanover as Sewage Enforcement Officer
- F. Motion to appoint Patrick Buhl as Alternate Sewage Enforcement Officer
- G. Motion to appoint Building Inspectors - Middle Department Inspection Agency

**7. 2018 ADMINISTRATIVE MOTION ITEMS**

- A. Motion authorizing the following depository institution to handle all Township accounts:
  - People's Bank
- B. Motion to Renew all existing Ordinances and Resolutions
- C. Motion to Establish the dates and time for Board of Supervisors Meetings
  - Work Session First Thursday of the month at 7:00 P.M.  
Caucus at 6:00 PM;
  - Regular Meeting the Third Tuesday of the month at 7:00 P.M.  
Caucus at 6:00 P.M.
- D. Motion to Establish the mileage reimbursement rate at the prevailing IRS rate of 54.5 cents
- E. Motion to Establish the Manager's, and Secretary's bonds
- F. Motion to Establish the Treasurer's, bond at \$3 million dollars
- G. Motion to adopt Resolution #2018-01 - the Fee Schedule for Services and Permits and Sewer Rates
- H. Motion to adopt Resolution #2018-02 - A RESOLUTION OF THE TOWNSHIP OF WEST MANHEIM, YORK COUNTY, PENNSYLVANIA, ESTABLISHING THE 2018 STORMWATER ASSESSMENT FEES ON BENEFITTED PROPERTIES.

**THIS ENDS THE RE-ORGANIZATIONAL MEETING**

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WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS  
WORK SESSION AGENDA  
TUESDAY, JANUARY 2, 2018  
6:00 P.M.

1. Work Session Called to Order
2. Public Comment "...all persons wishing to offer public comment must first register by signing their name, address, telephone number and email address on a "sign up" sheet to be provided by the Township Manager. No one shall approach the microphone without having first registered to speak. Each person wishing to speak shall have one (1) opportunity to speak for a period not to exceed five (5) minutes." Res. #2017-05
3. Approval of Minutes – Regular Board of Supervisor Meeting of Tuesday, December 19, 2017 and Special Board of Supervisors Meeting of Tuesday, December 26, 2017
4. Correspondence
  - A. Received the following request for re-appointment
    1. Holly Zumbrum – Zoning Hearing Board
5. Disbursements
6. Action Items
  - A. Re-Appointment to Zoning Hearing Board (5-Year Term)
    1. Motion to re-appoint Holly Zumbrum to the Zoning Hearing Board for a 5 year term ending December 31, 2022.
  - B. Motion to Authorize Attendees and Appoint a Voting Delegate for PSATS 96<sup>TH</sup> Annual Conference – April 22-25, 2018
  - C. Motion to adopt Resolution #2018-03 opposing HB 1620 - WIRELESS INFRASTRUCTURE DEPLOYMENT BILL
7. Discussion Items
8. EXTENSION REQUESTS PER DEVELOPER LETTERS:
  - A. Extension Request from Marty Hill for Joshua Hill Farm, 124 - lot Preliminary, (review time expires 01/07/2018)
  - B. Extension Request from Marty Hill for The Warner Farm, 15-lot Preliminary, (review time expires 01/07/2018)
  - C. Extension Request from Marty Hill for Preserves at Codorus Creek IV, 79 - lot Preliminary (review time expires 01/07/2018)
9. SUPERVISORS AND/OR PUBLIC COMMENTS:
10. Next Scheduled Meetings: Board of Supervisors Meeting - Tuesday, January 16, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Supervisors Work Session – Thursday, February 1, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 P.M.
11. Adjournment