

MINUTES  
WEST MANHEIM TOWNSHIP  
PLANNING COMMISSION MEETING  
THURSDAY, JANUARY 18, 2018  
6:00 PM

ITEM NO. 1 Meeting Called to Order

The regular meeting of the West Manheim Township Planning Commission was called to order at 6 p.m., by Chairman Jim Myers, followed with the Pledge of Allegiance.

ITEM NO. 2 Roll Call

The roll was called and the following Commission Members were present: Chairman Jim Myers, Duane Diehl, Darrell Raubenstine, and Jay Weisensale. Andy Hoffman, Marc Woerner, Township Manager and Chris Toms, Township Engineer were not present.

ITEM NO. 3 Re-Organization - 2018

A. Chairman

Jay Weisensale made a motion to nominate Jim Myers as Chairman of the Planning Commission, seconded by Duane Diehl. **Motion carried.**

B. Vice-Chairman

Duane Diehl made a motion to nominate Andrew Hoffman as Vice-Chairman of the Planning Commission, seconded by Jay Weisensale. **Motion carried.**

C. Secretary

Duane Diehl made a motion to nominate Darrell Raubenstine as Secretary of the Planning Commission, seconded by Jay Weisensale. **Motion carried.**

D. Recording Secretary

Duane Diehl made a motion to maintain Township Secretary Miriam Clapper as Recording Secretary of the Planning Commission, seconded by Jay Weisensale. **Motion carried.**

E. Establish the Meeting Dates and Times for the Planning Commission Meetings

Jay Weisensale made a motion to continue to meet the third Thursday of each month starting at 6 p.m., seconded by Darrell Raubenstine. **Motion carried.**

ITEM No. 4 Approval of Minutes – December 21, 2017

Duane Diehl made a motion to approve the Minutes from the December 21, 2017, Planning Commission meeting, seconded by Darrell Raubenstine. **Motion carried.**

ITEM NO. 5 Correspondences

Chairman Jim Myers noted there no correspondences.

ITEM NO. 6 Visitors

Chairman Jim Myers asked were there any visitors present that wished to address the Commission, and received no reply.

ITEM NO. 7 Public Comment – Items Not Listed on Agenda

Chairman Myers asked if anyone present wanted to discuss an item not listed on the Agenda and received no reply.

ITEM NO. 8 Emergency Services Group Report

Mike Hampton, Director of Emergency Services was not present, no report given.

ITEM NO. 9 Report from Zoning Officer

Marc Woerner, Zoning Officer was not present, no report given.

ITEM NO. 10 Old Business

1. Extension Requests

Chairman Myers asked for motions to table the following plans:

- A. Benrus L. Stambaugh II, et al – 1 Lot Land Development Plan – Brunswick Dr. & Oak Hills Dr.  
*(Review Time Expires 03/02/2018)*

Jay Weisensale made a motion to table Benrus L. Stambaugh II, et al – 1 Lot Land Development Plan – Brunswick Dr. & Oak Hills Dr., seconded by Duane Diehl. **Motion carried.**

- B. J.A. Myers & Jodi M. Divido-Myers- Harper’s Hill – 20 Lot Preliminary Plan  
*(Review Time Expires 08/22/2018)*

Duane Diehl made a motion to table J.A. Myers & Jodi M. Divido-Myers- Harper’s Hill – 20 Lot Preliminary Plan., seconded by Jay Weisensale. **Motion carried.**

ITEM NO. 11 New Business

There was no new business to discuss.

ITEM NO. 12 Signing of Approved Plans

There were no plans to be signed.

ITEM NO. 13 Sketch Plans

There were no sketch plans presented.

ITEM NO 14 Other Business

Darrell Raubenstine brought up his concerns on the traffic situation at the elementary school located on the Baltimore Pike.

ITEM NO. 15 Public Comment

Chairman Jim Myers asked if there were any visitors present that wished to address the Commission. There were no comments.

ITEM NO. 16 Next Meeting

The next Planning Commission meeting is scheduled for February 15, 2018 at 6:00 p.m.

ITEM NO. 17 Adjournment

Jay Weisensale made a motion to adjourn at 6:20 p.m., seconded by Duane Diehl. *The motion carried.*

Respectfully Submitted,

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Miriam E. Clapper, Recording Secretary

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Chairman