

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, October 4, 2018 - 7:00 p.m.

Chairman Hartlaub called the Work Session to Order at 7:05 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Ryneerson, Staaf, Solicitor Walter Tilley, III, and Township Manager, Marc Woerner. Supervisor Blettner and Township Engineer, Christopher Toms were not present. A quorum was present.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Ault made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, September 18, 2018, seconded by Supervisor Ryneerson. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Board received a letter from the Guthrie Memorial Library thanking the Board of Supervisors for the \$6,000 donation to the library.

Supervisor Ault made a motion acknowledging that Chairman Hartlaub read the letter from the Guthrie Memorial Library thanking the Board of Supervisors for the donation to the library, seconded by Supervisor Staaf. **Motion carried.**

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Ryneerson. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS.

A. Motion to adopt Resolution No. 2018-10 Emergency Operation Plan 2018 Update and Promulgation

Chairman Hartlaub informed those present that he was asked to table Resolution No. 2018-10 to allow more time for review.

Supervisor Staaf made a motion to table Resolution 2018-10 until the next meeting, seconded by Supervisor Ault. **Motion carried.**

B. Motion to authorize advertisement of - An ordinance prohibiting the disposal of grass clippings and yard waste on the township streets; to provide for the issuance of tickets as the initial penalty and for additional enforcement and penalties

Supervisor Ryneerson made a motion to authorize advertisement of the ordinance prohibiting the disposal of grass clippings and yard waste on the township streets; to provide for the issuance of tickets as the initial penalty and for additional enforcement and penalties, seconded by Supervisor Staaf. **In a roll call vote, the Motion carried.**

C. Motion to adopt Resolution No. 2018-11 Deed of Dedication for Homestead Acres Sanitary Sewer - Phase 1

Supervisor Staaf made a motion to adopt Resolution No. 2018-11 Deed of Dedication for Homestead Acres Sanitary Sewer- Phase 1, seconded by Supervisor Ryneerson. **In a roll call vote, the Motion carried.**

D. Motion to Adopt Resolution No. 2018-12 Deed of Dedication for Fox Run Village Sanitary Sewer

Supervisor Ault made a motion to adopt Resolution No. 2018-12 Deed of Dedication for Fox Run Village Sanitary Sewer, seconded Supervisor Rynearson. **In a roll call vote, the Motion carried.**

E. Motion to adopt Resolution No. 2018-13 Regarding Master Lease with Fulton Bank, N.A. for 2018 Ford F-550 Dump Truck/Vin: 1FDUF5HT4JDA03081

Township Manager, Marc Woerner informed the Board members that the previously adopted resolution for the 2018 Ford F-550 dump truck had a bank error on it. Peoples Bank drafted a new resolution for the Board to adopt.

Supervisor Ault made a motion to adopt Resolution No. 2018-13 Regarding Master Lease with Fulton Bank, N.A. for 2018 Ford F-550 Dump Truck, seconded by Supervisor Staaf. **In a roll call vote, the Motion carried.**

F. Motion to accept or deny highest bid for the EMA generator

Township Manager, Marc Woerner reminded the Board members that the EMA generator had been put on Municibid, but the highest bidder never came forward to purchase or pick up the generator, so it was put back on Municibid. He informed the Board members that the highest bid for the generator this time was \$775.00.

Supervisor Staaf made a motion to accept the bid of \$775.00, seconded by Supervisor Rynearson. **Motion carried.**

DISCUSSION ITEMS

A. Eliminating the Per Capita Tax

A brief discussion took place on whether action should be taken at this meeting or table to another meeting. Supervisor Ault felt it was important to act on eliminating the Per Capita Tax at this meeting since it could affect the budget for 2019.

Supervisor Rynearson made a motion to reduce the Per Capita Tax to zero on the advice of the Township's Solicitor, which Supervisor Ault asked if Supervisor Rynearson would add to his motion ...with a mailer sent out to tell all residents with an explanation as to why the Per Capita Tax is zero. Supervisor Rynearson agreed to add that to his motion.

Township Manager, Marc Woerner indicated that he wanted to be clear on how the explanation for the reduction for the Per Capita Tax was to be handled, suggesting the use of the Township Newsletter. After a brief discussion on the different options, it was decided to use Facebook and the township website to notify the residents.

Supervisor Rynearson made a motion to reduce the Per Capita Tax to zero on the advice of the Township's Solicitor with a notice being placed on the Township website and Facebook notifying the residents as to why the Per Capita Tax is now zero, seconded by Supervisor Staaf. **Motion carried.**

At this point in the meeting, Chairman Hartlaub asked Mrs. Candice Wolford to approach the Board with her concern. Mrs. Wolford presented a document title "How Much Rain Water Runs Off Your Roof?" She is concerned with water run off coming of the rooftops of the new homes being constructed around her property.

Mr. James Myers asked if members of the Board of Supervisors were aware of the possibility of York County having a county wide storm water authority. He wanted to make sure the Board was aware of that possibility.

B. 2019 Budget

At this point in the meeting, Chairman Hartlaub informed those present, that the meeting would be moving to the caucus room to discuss the budget for 2019.

The Solicitor made everyone aware that they were welcome to attend that part of the meeting. The Township Secretary was excused from the meeting.

SUPERVISORS AND/OR PUBLIC COMMENTS:

NEXT SCHEDULED MEETINGS: Board of Supervisors Regular Meeting – Tuesday, October 16, 2018 at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, November 1, 2018 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the work session at 9:45 p.m., seconded by Supervisor Staaf. **Motion carried.**

Respectfully submitted,

Miriam Clapper, Secretary

Chairman