

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, August 1, 2019 - 7:00 p.m.

Chairman Hartlaub called the Work Session to Order at 7:10 p.m., followed by the Pledge to the Flag and Invocation by Township Secretary, Miriam Clapper.

ROLL CALL: Present were Supervisors Blettner, Hartlaub, Ryneerson, Staaf, Township Engineer Chris Toms, Sarah Doyle from Stock and Leader Attorneys at Law, Township Manager, Marc Woerner and Township Secretary, Miriam Clapper. Supervisor Ault and Solicitor Tilley were not present. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub announced that there was an executive session before the meeting to discuss personnel.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no reply.

APPROVAL OF MINUTES: Supervisor Blettner made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, July 16, 2019, seconded by Supervisor Ryneerson. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Township received no correspondences.

APPROVAL OF DISBURSEMENTS:

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Blettner seconded by Supervisor Ryneerson. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS

A. Motion authorizing acquisition of bids for the roof restoration located on the township office building

Township Manager Marc Woerner reminded the Board members that they had planned to restore the roof on the municipal building and asked for a motion authorizing the acquisition of bids for the roof. He explained that the project does not need to be advertised because the project is utilizing on a national contract.

Supervisor Ryneerson made a motion authorizing acquisition of bids for the roof restoration located on the township office building, seconded by Supervisor Blettner. **Motion carried.**

B. Motion to adopt Resolution 2019 – 07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF WEST MANHEIM TOWNSHIP, YORK COUNTY, PENNSYLVANIA, ESTABLISHING THE SALARY OF THE CHIEF OF POLICE.

Supervisor Rynearson made a motion to adopt Resolution 2019-07 establishing the salary of the chief of police, seconded by Supervisor Blettner. **Motion carried.**

After the vote was taken Chairman Hartlaub asked for another motion to increase the Manager's salary by ten percent for an annual salary of \$91,520, effective August 1, 2019.

Supervisor Blettner made a motion to resolve that the West Manheim Township Board of Supervisors increase the Township's Manager salary by 10 percent for a total annual salary of \$91,520 effective today, August 1, 2019, seconded by Supervisor Rynearson. **Motion carried.**

DISCUSSION ITEMS

A. West Manheim Township Recreation Park forestry plan presentation by Kelly Sitch, Forest Biologist at the Department of Conservation and Natural Resources

Kelli Reed representative for the West Manheim Township Recreation Park Board informed the Board members that she had a couple of friends with her at the meeting and had them introduce themselves to the Board of Supervisors and then a short presentation.

Kelly Sitch, a biologist with the Pennsylvania Bureau of Forestry introduced himself, Matt Kerns, Services Forester for York County and John Smith a volunteer at the rec park. After introducing everyone, he explained that both gentlemen had him come to the park to discuss using native turf grasses and wildflowers to increase some ecosystem functions in certain areas of the park. He then explained why this would be good for the park and the township. He also explained that the Bureau of Forestry now has funding to replace turf grass in meadows on public and private land across Pennsylvania primarily in the Chesapeake Bay Water Shed.

He then gave a power point presentation on what the Bureau of Forestry could do for the rec park. After a question and answer period, Chairman Hartlaub asked for a motion to approve the planting of native grass and native seeds in the park.

Supervisor Staaf made a motion to allow the Recreation Board to implement the Turf to Meadows Program on 10 acres located in the rec park, seconded Supervisor Rynearson. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and Supervisor Staaf asked what the time-frame for repairs to Frogtown Road. Township Manager Marc Woerner and Township Engineer Chris Toms informed the Board that the Notice to Proceed had been signed and the project would soon start.

Township Manager Marc Woerner informed the Board members that the last of the full-time public works' employee had been hired and started August 1, 2019. He also gave an update of the building generator sizing and natural gas. The representative did not recommend natural gas due to the size of the building, and the cost. The representative feels diesel fuel would be more cost effective. He also informed the Board about the DGM pump station generator. The generator has been an issue

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and the township is currently renting a standby generator until the issues are resolved. Marc also informed the Board that it would cost \$200 to \$300 for each traffic light to have its own generator. He reminded the Board that he is working on the budget for 2020 and wanted to know if they wanted to hold any evening work session. Marc ended his report by thanking the Board for his compensation adjustment.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – Tuesday, August 20, 2019 at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, September 5, 2019 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Chairman Hartlaub adjourned the meeting at 7:55 p.m.

Respectfully submitted,

Miriam Clapper, Secretary

Chairman