

**WEST MANHEIM TOWNSHIP**  
**BOARD OF SUPERVISORS MEETING MINUTES**

Regular Meeting

Tuesday, September 17, 2019  
7 p.m.

The Regular Meeting of the West Manheim Township Board of Supervisors was held on Tuesday, September 17, 2019, at the Municipal Building at 2412 Baltimore Pike, Hanover, PA 17331 Chairman Hartlaub called the Meeting to Order at 7:10 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Blettner, Hartlaub, Rynearson and Staaf. Also present were, the Township Manager Marc Woerner, Township Solicitor Walter Tilley, III, C.S. Davidson's Representative Engineer Nate Simpson and Township Secretary Miriam Clapper. A quorum was present.

ANNOUNCEMENT: Chairman Hartlaub informed those present that an executive session was held to discuss personnel.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Rynearson made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting of September 5, 2019, seconded by Supervisor Blettner. **Motion carried.**

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Rynearson. **Motion carried.**

CORRESPONDENCE: Chairman Hartlaub noted the Board received no correspondences.

REC. BOARD REPORT: Kelli Reed representative for the Recreation Board was not present (copy on file). Supervisor Rynearson gave an overview of what was submitted by the Recreation Board.

Supervisor Ault made a motion to accept the Recreation Board Report as submitted, seconded by Supervisor Rynearson. **Motion carried.**

SOLICITOR REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

ENGINEER REPORT: Chris Toms, C. S. Davidson, was not present; however, C.S. Davidson representative Nate Simpson had nothing new to add to Chris Toms' submitted report (copy on file) but pointed out on his report, that Burkentine and Sons request for the release of security for Tracey Road Project.

A. Burkentine and Sons request the release of security for Tracey Road Project

Supervisor Ault made a motion to grant the request the release of security for Tracey Road Project in the amount of \$113,655.85 (One Hundred Thirteen Thousand Six Hundred Fifty-Five Dollars and Eighty-Five Cents), seconded by Supervisor Blettner. **Motion carried.**

Supervisor Rynearson made a motion to accept the Engineer's Report and the Solicitor's Report as submitted, seconded by Supervisor Staaf. **Motion carried.**

REPORTS: (Copies in Township file)

- A. Monthly Budget Review – Treasurer's Report - August 2019
- B. Chief of Police, Monthly Activity Report – August 2019
- C. Public Works Report – August 2019
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – August 2019
- E. EMA Report – August 2019
- F. Code Enforcement Officer Report – August 2019
- G. Utilities Supervisor's Report – August 2019
- H. SEO Report – August 2019

Supervisor Blettner made a motion to accept the submitted reports A to H, seconded by Supervisor Ault. **Motion carried.**

MANAGER REPORT: Township Manager Marc Woerner noted he did not submit a report for this month.

OLD BUSINESS: Chairman Hartlaub noted that there was no old business to be discussed.

NEW BUSINESS:

- A. Motion to Set Date and Time for Trick or Treat - October 29, 2019 from 6 to 8 p.m.

Supervisor Ault made a motion setting the date and time for Trick or Treating in West Manheim Township as October 29, 2019, from 6 p.m. to 8 p.m., seconded by Supervisor Rynearson. **Motion carried.**

- B. Motion to approve the 2020 Minimum Municipal Obligation for Non-Uniformed Employees' for \$151,367.00 and Uniform Employees' for \$313,915.00

Supervisor Ault made a motion to approve the 2020 Minimum Municipal Obligation for Non-Uniformed Employees' for \$151,367.00 and Uniform Employees' for \$313,915.00, seconded by Supervisor Blettner. **Motion carried.**

- C. 103<sup>rd</sup>. Annual York County Association Convention

Supervisor Rynearson made a motion authorizing the attendance of any Township Supervisor and the Township Manager to attend the 103<sup>rd</sup> Annual York County Association Convention, seconded by Supervisor Staaf. **Motion carried.**

SUBDIVISION PLANS:

A. ALL TO BE TABLED:

Whitetail Ridge LLC/Grayson P. Amy J. Wingert – Minor Final Subdivision Plan (Review Time Expires 10/16/2019); Harpers Hill – Final Subdivision Plan (Review Time Expires 11/13/19)  
Day Farms Partners, LLC. PR inland Heights, 100 Lot Preliminary Plan (Review time expires 12/20/2019); Belmont Ridge Phase 3 and Phases 4, 224 Lot Preliminary Plan (Review time expires 12/20/2019); Joshua Hill Farm, 124 - lot Preliminary (Review time expires 01/22/2020)  
The Warner Farm, 15-lot Preliminary (Review time expires 01/22/2020); Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, (Review expires 01/22/2020)

Supervisor Ault made a motion to table to the date that is indicated Whitetail Ridge LLC/Grayson P. Amy J. Wingert – Minor Final Subdivision Plan (Review Time Expires 10/16/2019); Harpers Hill – Final Subdivision Plan (Review Time Expires 11/13/19); Day Farms Partners, LLC. Prinland Heights, 100 Lot Preliminary Plan (Review time expires 12/20/2019); Belmont Ridge Phase 3 and Phases 4, 224 Lot Preliminary Plan (Review time expires 12/20/2019); Joshua Hill Farm, 124 - lot Preliminary (Review time expires 01/22/2020)  
The Warner Farm, 15-lot Preliminary (Review time expires 01/22/2020); Preserves at Codorus Creek IV (Marlee Hill), 79 - lot Preliminary, (Review expires 01/22/2020), seconded by Supervisor Ault. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no reply.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, October 3, 2019 with Supervisors Causes at 6 p.m. Supervisors Regular Meeting - Tuesday, October 15, 2019 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Chairman Hartlaub adjourned the Regular Meeting at 7:30 p.m.

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Miriam E. Clapper, Secretary

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Chairman