

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION**

**Thursday, September 3, 2020 - 7:00 p.m.**

Chairman Ault called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Ryneerson, Staaf, Township Interim Manager Michael Bowersox, Township Engineer Chris Toms C.S. Davidson, Solicitor Walter Tilley, III and Township Secretary, Miriam Clapper. Supervisor Krysiak was not present. A quorum was present

ANNOUNCEMENT: Chairman Ault informed those present that there were no announcements at this time.

PUBLIC COMMENTS: Chairman Ault asked if anyone present wanted to speak at this time and received no reply.

APPROVAL OF MINUTES: Chairman Ault made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, August 18, 2020, seconded by Supervisor Staaf. **Motion carried.**

**CORRESPONDENCE:**

Chairman Ault noted the Board received no correspondence.

**APPROVAL OF DISBURSEMENTS:**

The Disbursements from all Funds were approved, as listed, in a motion by Chairman Ault, seconded by Supervisor Ryneerson. **Motion carried.**

**ACTION/DISCUSSION ITEMS:**

**ACTION ITEMS**

A. Extension request for Belmont Ridge Phase V – 203 Lot – Preliminary Plan (review time expires 09/04/2020) through December 16, 2020

Supervisor Ryneerson made a motion granting the extension request for Belmont Ridge Phase V – 203 Lot – Preliminary Plan through December 16, 2020, seconded by Supervisor Hartlaub. **Motion carried.**

**DISCUSSION ITEMS**

A. Set date for Trick or Treating

Chairman Ault explained that there were two points of view for trick or treating. One that trick or treating be done on the original date of October 31<sup>st</sup> and the other was to trick or treat on the same date that surrounding municipalities do it, which is the 27<sup>th</sup> of October.

Chairman Ault made a motion to change it back from the date of Halloween to October 27 to match the other two neighboring municipalities Penn Township and the Hanover Borough this year pending restrictions from the CDC regarding COVID, seconded by Supervisor Hartlaub. In a vote of only Supervisors Ault and Hartlaub voting yes and Supervisors Ryneerson and Staaf voting no, the **Motion died**.

Supervisor Staaf made a motion to keep trick or treating on Halloween night October 31, seconded by Supervisor Ryneerson. In a vote of Supervisors Ryneerson and Staaf voting yes and Supervisors Ault and Hartlaub voting no, the **Motion died**.

Supervisor Hartlaub explained that since the motions both died, it would stay as it was last year, October 31<sup>st</sup>, to which Chairman Ault stated unless it is brought up at the next meeting.

Supervisor Staaf reminded the Board the only reason for last year's change was due to Halloween falling the same day as the Halloween Parade.

#### B. Public Works' Building

Chairman Ault made a motion to table until further notice, seconded by Supervisor Ryneerson. **Motion carried**.

#### C. Yard Sales

Chairman Ault along with the other Supervisors gave Interim Manager Michael Bowersox' authorization to draft a yard sales ordinance along with a parking ordinance that was discussed during the Caucus.

#### D. Sewer Budget

Interim Manager Michael Bowersox' brought to the Board's attention that currently the Township does not bill for services township staff is performing for the sewer system and wanted authorization to look at salary allocations that are reasonable and lawful to charge the sewer funds. He believed it was reasonable to bill the sewer fund for work done by staff for the sewer system. The Board agreed. Interim Manager will have a proposal at the next work session meeting.

**SUPERVISORS AND/OR PUBLIC COMMENTS:** Chairman Ault asked the Board if they had any comments and Township Engineer Chris Toms brought to the Boards' attention a grant opportunity called the York County Open Space and Land Preservation Grant. He explained that it was a grant with a maximum amount of \$25,000 that the Board would need to match if approved. He explained that the Comprehensive Plan, the Zoning Ordinance Plan, the SALDO could all be updated under this grant. He pointed out that the Township does not have an official township map and could do an official township map ordinance under this grant program.

He also explained that his office has looked at the areas left that could be built-out and there are few areas left. He explained under this grant the township could rezone some areas for growth. He explained that C.S. Davidson has reached out to York County Planning and they believe the township is a good candidate for open space with the natural resource areas in the township.

Township Engineer Chris Toms feels that even if this grant weren't available, he recommended to consider rezoning some areas, along with some other opportunities.

Harold Hartlaub brought up the need for a vehicle that the Recreation Board could use for hauling. He explained that the one the Rec Board is considering is in the \$11,000 range and runs on gas. After discussing payment options, servicing, and brand to buy, it was decided to get a bid sheet and compare options and pricing.

Interim Township Manager Mike Bowersox informed the Board members that the camera that was used for the August 18, 2020 regular board meeting use not the property of the township and wanted authorization to purchase one if the Board decided to continue with holding board meetings on GoToMeeting. The Board granted his request.

**NEXT SCHEDULED MEETINGS:** Board of Supervisors Public Hearing and Regular Board Meeting – Tuesday, September 15, 2020 at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, October 1, 2020 at 7 p.m. with Supervisors Caucus at 6 p.m.

**ADJOURNMENT:** Supervisor Staaf made a motion to adjourn the meeting at 7:40 p.m., seconded by Chairman Ault. **Motion carried.**

Respectfully submitted,

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Miriam Clapper, Secretary

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Chairman