

# West Manheim Township

Located in beautiful York County Pennsylvania!

Winter 2012  
Newsletter



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## 2013 Budget

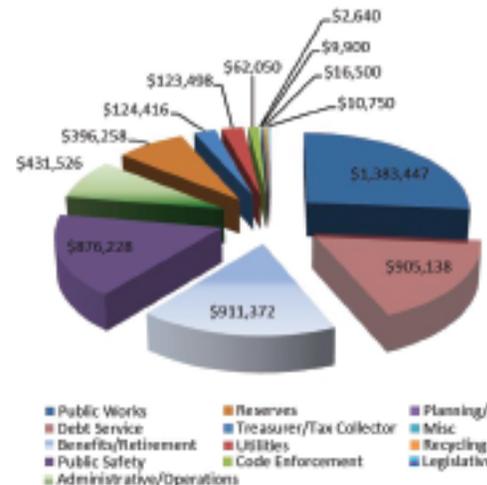
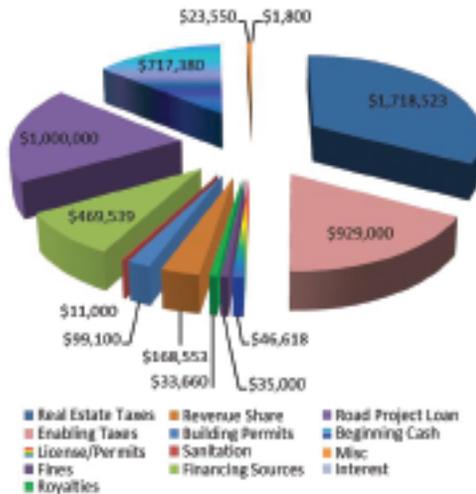
The 2013 General Fund budget has been set and there will be no Township tax increase in 2013.

The charts below show a summary of the General Fund Revenues and Expenses. The Public Works budget includes allocations for our Road Improvement Projects and \$1 million is budgeted in 2013. The \$1 million represents the balance of the \$3 million dollar loan obtained in 2012 and earmarked for road projects.

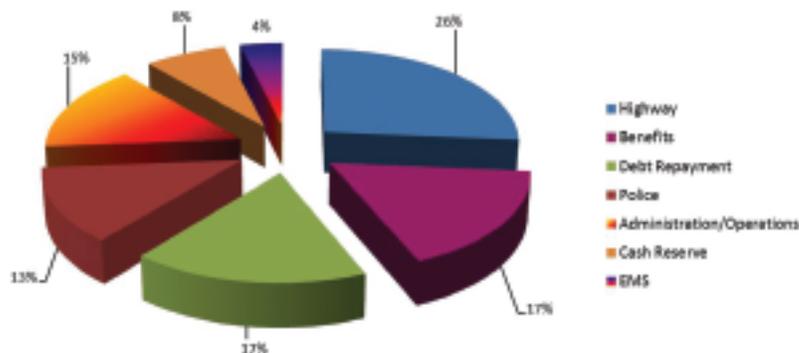
The Township strives to provide the best, most efficient and cost effective services possible.

2013 General Fund Revenue – \$5,253,723

2013 General Fund Expenses – \$5,253,723



Township Operations as a Percentage of Budget



The chart to the left shows the percentage of the General Fund Budget by major categories.

2412 Baltimore Pike, Hanover, PA 17331  
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E-mail: [Info@westmanheimtwp.com](mailto:Info@westmanheimtwp.com)

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# West Manheim Township

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E-mail: [Info@westmanheimtwp.com](mailto:Info@westmanheimtwp.com)

## PUBLIC MEETING SCHEDULE

Board of Supervisors: 1st Thursday of each month at 7:00PM  
Board of Supervisors Work Session: 3rd Tuesday of each month at 7:00PM  
Planning Commission: 3rd Thursday of each month at 6:00PM  
Recreation Board: 2nd Monday of each month at 6:00PM

Emergency Management Agency: Last Monday of even-numbered months at 7:00PM  
Zoning/Hearing Board: Fourth Tuesday of each month at 7:00PM (only as needed)  
Property Maintenance Board of Appeals: (only as needed)

### POLICE BLOTTER

#### WEST MANHEIM TOWNSHIP POLICE DEPARTMENT STAFF



Chief Tim Hippensteel  
Sergeant Toby Wildasin  
Pfc. Edwin Schneider  
Pfc. Craig Snyder  
Pfc. David Morris  
Officer Joshua Bower  
Officer Gregory Seibert  
Officer Justin Seibert

Important Phone Numbers

**EMERGENCIES DIAL 911**

Police Department - (717) 632-7059

Fax Number - (717) 633-8042

Non Emergency Dispatch - 1-800-427-8347

Email - [police@westmanheimtwp.com](mailto:police@westmanheimtwp.com)

[www.westmanheimtwp.com](http://www.westmanheimtwp.com)

#### TOWNSHIP STAFF

Kevin Null, Township Manager  
Laura Gately, Asst. to Manager/Twp. Secretary

Bev Weaver, Treasurer  
Nancy Smith, Asst. Treasurer  
Sandy Myers, Receptionist  
Sue Bell, Clerical Assistant  
Miriam Clapper, Utilities Clerk  
Tim Pfaff, Utilities Supervisor  
Heather Bair, Code Enforcement Officer  
Mike Hampton, EMA Director  
Ruth Neiderer, Tax Collector

#### EMS STAFF

Jerry Misner  
Chad Grimes  
Brian Staub  
Rich Meneses  
Louis Heffner, III  
Keith Townsend  
Ryan Werner  
Eric Miller  
Brian Bankert

#### ROAD CREW

Jeff Rummel, Roadmaster  
Greg Wentz  
Dale Hartman  
Robert Gregory

#### BOARD OF SUPERVISORS

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Vice Chairman, Carl Gobrecht  
Member, Marc Woerner  
Member, Nils Parr  
Member, James Staaf

#### TAX COLLECTOR: RUTH NEIDERER

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Fax (717) 632-2499

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Thurs. 9:00am-5:00pm  
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### West Manheim Township Police Department

#### FACEBOOK and TWITTER

The police department invites you to join us on our social media sites to stay informed of important crime alerts, wanted persons, media releases, community events and more.

Like us on Facebook at [www.facebook.com/wmtpd](http://www.facebook.com/wmtpd) and follow us on Twitter @WMTPD

Our goal is to connect with as many residents as possible.



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*This publication is made available through the generous advertising sponsorship of the businesses and organizations listed throughout our newsletter. West Manheim Township appreciates their support as the ads provide the revenue that makes it possible to produce this newsletter at no cost to our residents. The Township does not endorse any product or organizations that advertises in this newsletter.*

# SNOW REMOVAL TIPS

If a storm is anticipated, remove vehicles from the roadside shoulders, if at all possible. This allows plows to clear the entire street.

Do not shovel snow into the road or have your driveway plowed into the road. This can cause a serious traffic hazard and is **ILLEGAL**.

If possible, wait until the road has been plowed before cleaning out the end of your driveway. There is no way to plow snow without pushing some snow back into the driveway.



Our Public Works crew takes great pride in their ability to clear Township roads but with 67 miles of roads it takes approximately 6 hours to plow all roads just once. Our priority is the Snow Emergency Routes and then the side streets.

Plow operators take precautions to avoid hitting mailboxes. Any mailboxes within the right-of-way are placed there at the owner's risk and the Township will not be responsible for replacing the mailbox.

## Could fire fighters find the fire hydrant near your home after a snow?

Many fire hydrants get buried under a snow pile and finding the closest fire hydrant and connecting fire hoses is critical during an actual fire.

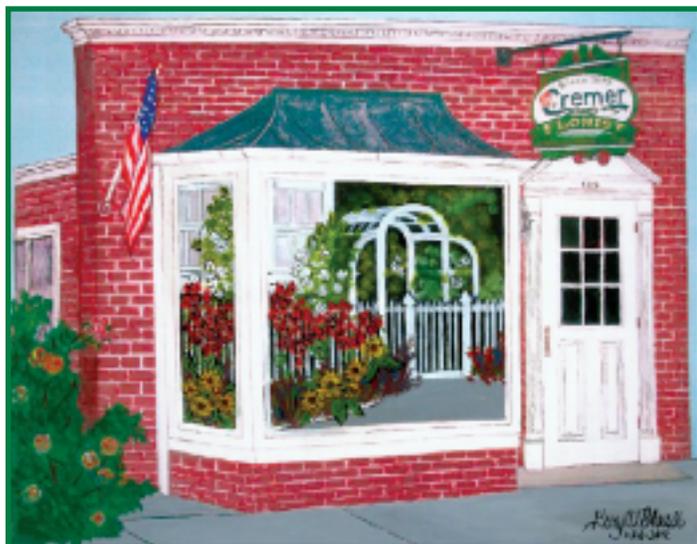
Clearing a 3 foot area around the hydrant in your yard or your neighbor's yard could be lifesaving.

Please join with your neighbors and Adopt a Fire Hydrant near their home and keep snow shoveled away from it during the winter.



### Ordinance 07-2010

Requires that the owner/tenant is to remove all snow, ice, slush, or any combination thereof, from all fire hydrants which are located on the property. The fire hydrant must be cleared within 24 hours after the storm.



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www.cremerflorist.com



*If the fire hydrant near your home looks like this after a snowfall we need your help.*

Remember, if winter weather is forecast, eliminate all unnecessary travel. This will keep you and your family safe and allow PennDOT to more easily perform our winter duties. However, if you must travel, PennDOT offers the following tips for safe driving this winter season.

- Carry a winter emergency travel kit.
- Listen to weather and travel advisories, and if you don't have to travel in bad weather, don't.
- Keep your gas tank at least half full.
- Slow down and increase following distance.
- Avoid sudden stops and starts.
- Beware of roads that may look wet, but are actually frozen, often referred to as "black ice".
- Use extra caution on bridges and ramps where ice can often form without warning.
- Carry a cell phone.
- Do not use cruise control while driving on snow-covered roads.
- State law requires you to turn on your headlights when your wipers are on.
- Use your low beams in bad weather, especially in cases of heavy or blowing snow.



- Remove ice and snow from windows, mirrors and all vehicle lights as often as needed.
- Remove snow and ice from the hood and roof of your vehicle. State law states that if snow or ice from your vehicle strikes a vehicle or person and causes death or injury, you can be ticketed.
- Do not park or abandon your vehicle on snow emergency routes.
- Do not pass or get between trucks plowing in a plow line (several trucks plowing side by side).
- Make sure someone else knows where you are going and when you expect to arrive. In case you run into an emergency and need help, someone will know where to look for you.
- If you do become stranded, it's better to stay with your vehicle until help arrives. Run the engine every hour or so, but make sure the tailpipe is clear and keep the downwind window cracked open.
- Do not drink and drive and always wear your seat belt.

*Courtesy of [www.DriveSafePA.org](http://www.DriveSafePA.org)*

## REMOVAL OF SNOW

In order to facilitate the removal of snow during a Snow Emergency, on-street parking will be restricted as follows:

1. During the course of the snow emergency, parking shall be prohibited on the even numbered side of all streets (i.e. house numbers that are even numbers) until such time as plowing and/or salting of this side is completed.
2. After 8 AM on the day following the declaration of a snow emergency, and until after plowing and/or salting is

completed, parking shall be prohibited on the odd numbered side of all streets (i.e. house numbers that are odd numbers) until such time as plowing and/or salting is completed.

3. The West Manheim Township Police Department is authorized to have any vehicle parking in violation of this ordinance towed away and stored at any authorized towing facility at the expense of the owner of the vehicle.

**When a Snow Emergency is declared, Ordinance 07-2010 prohibits:**

- Parking of or allowing a vehicle to remain parked anywhere on any snow emergency route.
- Driving a motor vehicle on any snow emergency route unless the vehicle is equipped with snow tires or chains.

The following roads have been designated as snow emergency routes:

- \* Baltimore Pike
- \* Fairview Drive
- \* Impounding Dam Road
- \* Sunset Drive
- \* Westminster Road
- \* Black Rock Road
- \* Fuhrman Mill Road
- \* Pumping Station Road
- \* Toll Gate Road

# WINTER FIRE SAFETY TIPS FOR THE HOME

The high cost of home heating fuels and utilities have caused many Americans to search for alternate sources of home heating. The use of wood burning stoves is growing and space heaters are selling rapidly, or coming out of storage. Fireplaces are burning wood and manmade logs.

All these methods of heating may be acceptable. They are, however, a major contributing factor in residential fires. Many of these fires can be prevented. The following fire safety tips can help you maintain a fire safe home this winter.

## KEROSENE HEATERS

- Be sure your heater is in good working condition. Inspect exhaust parts for carbon buildup. Be sure the heater has an emergency shut off in case the heater is tipped over.
- Never use fuel burning appliances without proper room venting. Burning fuel (coal or kerosene or propane, for example) can produce deadly fumes.
- Use **ONLY** the fuel recommended by the heater manufacturer. **NEVER introduce a fuel into a unit not designed for that type fuel.**
- Keep kerosene, or other flammable liquids stored in approved metal containers, in well ventilated storage areas, outside of the house.
- **NEVER** fill the heater while it is operating or hot. When refueling an oil or kerosene unit, avoid over filling. **DO NOT** use cold fuel for it may expand in the tank as it warms up.
- Refueling should be done outside of the home (or outdoors).
- Keep young children away from space heaters – Especially when they are wearing night gowns or other loose clothing that can be easily ignited.
- When using a fuel burning appliance in the bedroom, be sure there is proper ventilation to prevent a buildup of carbon monoxide.



- Do not use flammable liquids to start or accelerate any fire.
- Keep a glass or metal screen in front of the fireplace opening, to prevent embers or sparks from jumping out, unwanted material from going in, and help prevent the possibility of burns to occupants.
- The stove should be burned hot twice a day for 15-30 minutes to reduce the amount of creosote buildup.
- Don't use excessive amounts of paper to build roaring fires in fireplaces. It is possible to ignite creosote in the chimney by overbuilding the fire.
- Never burn charcoal indoors. Burning charcoal can give off lethal amounts of carbon monoxide.
- Keep flammable materials away from your fireplace mantel. A spark from the fireplace could easily ignite these materials.
- Before you go to sleep, be sure your fireplace fire is out. **NEVER close your damper with hot ashes in the fireplace.** A closed damper will help the fire to heat up again and will force toxic carbon monoxide into the house.
- If synthetic logs are used, follow the directions on the package. **NEVER** break a synthetic log apart to quicken the fire or use more than one log at a time. They often burn unevenly, releasing higher levels of carbon monoxide.

## FURNACE HEATING

*It's important that you have your furnace inspected to ensure that it is in good working condition.*

- Be sure all furnace controls and emergency shutoffs are in proper working condition.
- Leave furnace repairs to qualified specialists. Do not attempt repairs yourself unless you are qualified.
- Inspect the walls and ceiling near the furnace and along the chimney line. If the wall is hot or discolored, additional pipe insulation or clearance may be required.
- Check the flue pipe and pipe seams. Are they well supported; free of holes, and cracks? Soot along or around seams may be an indicator of a leak.
- Is the chimney solid, with cracks or loose bricks? All unused flue openings should be sealed with solid masonry.
- Keep trash and other combustibles away from the heating system.



## WOOD STOVES AND FIREPLACES

Wood stoves and fireplaces are becoming a very common heat source in homes. Careful attention to safety can minimize their fire hazard.

*To use them safely:*

- Be sure the fireplace or stove is installed properly. Woodstoves should have adequate clearance (36") from combustible surfaces, and proper floor support and protection.
- Woodstoves should be of good quality, solid construction and design, and should be UL listed.
- Have the chimney inspected annually and cleaned if necessary, especially if it has not been used for some time.



# OPEN BURNING IN WEST MANHEIM TOWNSHIP

Open burning is regulated by West Manheim Township Ordinance 02-2012. The ordinance was adopted as required by Act 97, The Solid Waste Management Act and Act 101, Municipal Waste Planning, Recycling and Waste Reduction Act by the State of Pennsylvania. The following are highlights from the ordinance. To review the entire ordinance please visit the Township's website at [www.westmanheimtwp.com](http://www.westmanheimtwp.com).

## PROHIBITED BURNING

✗ Burning of refuse or garbage including, but not limited to food waste, food packaging and food wrappers; any plastic materials including, but not limited to, nylon, PVC, ABS, Polystyrene urethane foam and synthetic fabrics, plastic films and plastic containers.

✗ Burning of leaves, leaf waste, grass clippings, brush, tree limbs and branches\*

*\*except for certain agricultural related items*

✗ Burning of wood that has been painted, varnished or coated with similar materials and/or has been pressure treated, plywood or other composite wood products including, but not limited to particleboard.

✗ Burning of rubber including tires or other synthetic rubber-like products as well as waste petroleum products.



## ALLOWABLE BURNING

The ordinance does not apply to:

✓ Grilling or cooking food using in a cooking or grilling appliance

✓ Burning for the purpose of generating heat in a stove, furnace, fireplace other heating device within a building used for human or animal habitations.

✓ Burning is permitted within outdoor patio stoves, Chimeras, fire pits or factory built novelty stoves. These receptacles must be at least 10 feet from structures and property lines.

✓ Campfires contained within a fire pit or fire ring, not exceeding 3 feet in diameter.

✓ Bonfires for organized recreational or ceremonial purposed are permitted. The property owner must receive approval from the Township at least 30 days prior to the event.



## Boy Scouts Troop 118

Eric Strausbaugh of Troop 118 recently completed a project at the West Manheim Township Rec Park for his Eagle Scout Certification

Eric constructed and installed eight park benches for the West Manheim Township Rec Park.

A Special thank you for the donation of materials from Lowes that included lumber and screws for the eight benches, from Home Depot; ten - 50 lb. bags of concrete, and a discount from Schmucks Lumber on materials, and a special thanks to Thomas Witman for his donation of \$80.





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## ELECTRONICS RECYCLING COLLECTIONS



*Collections take place at the Authority's Yard Waste Transfer Facility off of Flour Mill Road in Manchester Township. York County residents, business, non-profits and institutions are eligible to participate and may bring up to three of each device listed. There is no fee to participate.*

- |                           |                       |                              |
|---------------------------|-----------------------|------------------------------|
| Answering machine         | Hard drive            | Radio                        |
| Cell phone                | Keyboard              | Remote control               |
| Computers and peripherals | Laptop                | Stereo equipment             |
| Computer mouse            | Mainframe             | Tape player                  |
| Copier/Fax equipment      | Microwave oven        | Telephone equipment          |
| Desktop computer          | Modem                 | Television                   |
| Disc player               | Monitor               | Testing equipment            |
| Duplicator                | Power cord            | Transparency equipment       |
| Electric typewriter       | Printed circuit board | Uninterruptible power supply |
| Gaming products           | Printer               | VCR                          |

**3RD SATURDAY OF EACH MONTH  
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[www.ycswa.com](http://www.ycswa.com)

*Check the web or call us for a collection site closer to your home.*

### Sewer Payments

As a convenience to our residents the Township now has the ability to accept credit cards for payments. You may use a credit card to purchase trash bags, pay for fees such as building permit fees and pay your quarterly sewer bill. A convenience fees is charged to all payments made by credit card.

Credit Card payments may be made through our website-[www.westmanheimtwp.com](http://www.westmanheimtwp.com)- simply click the icon at the bottom of the page to connect to the secure payment server.



In additions to credit card payments we now have the ability to set up an automatic withdrawal from an account and we will be offering a budget payment plan in the near future.

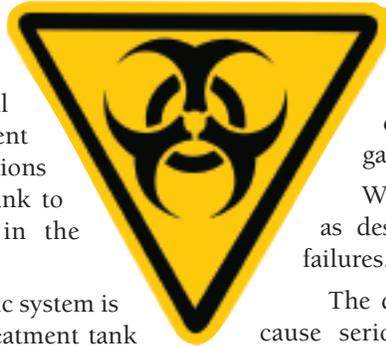
For further information please contact Miriam Clapper at 717-632-0320 email at [mclapper@westmanheimtwp.com](mailto:mclapper@westmanheimtwp.com)

## On Lot Septic Systems

The proper operation and maintenance of your on-lot septic system is a home owner's responsibility.

Just as changing the oil in your vehicle will prolong the life of the engine so will regular scheduled cleaning of the treatment tanks. Some of the most common misconceptions with on-lot systems are that cleaning the tank to often will upset the biological process in the treatment tank. This is not the case.

The most common failure of an on-lot septic system is when the solids that are to remain in the treatment tank build up to a point that they begin to enter the drain field area, this is where the problems starts. Another common



misconception is that it is OK to clean the tank through the site port (4 inch pipe) that is intended to be used as a visual observation port to the treatment tank. What can happen is that all the solids are pumped from one corner of the tank leaving the other side of the 1000 gallon tank full of solids

When the tank is not properly opened and cleaned as designed again this is a source of septic system failures.

The disposal of baby wipes into a septic system will cause serious problems in the treatment system. This material does not decompose and will increase the cost of having your system pumped by the septic hauler.

## Stormwater



Stormwater runoff is the result of the land lacking the ability to absorb the rainfall. The altering of the landscape and the adding of impervious area decreases the natural absorption process. The disruption of the natural system causes erosion, flooding, and water pollution. For this reason, the Township was mandated to adopt Ordinance 2011-03. The ordinance requires all projects to implement measures to control storm water. Some of the projects that are now requiring stormwater management are sheds, patios, decks, drives, etc. For projects less than 1000 sq. ft. a township official will determine the stormwater management procedures. Projects over 1000 sq. ft. requires a stormwater system designed by an engineer. With the new stormwater requirements, we hope to decrease the devastating results of runoff and stabilize the landscape.

### Individual Water Supply Wells Ordinance # 03-2002

An ordinance establishing minimum standards for location, MODIFICATIONS, or abandonment of individual water supply wells.

This ordinance shall not apply to the normal maintenance and repairs required to keep wells in proper working order. Pump replacement will require an inspection. This information will be used to update Parcel information and no fees will be required for permitting.

## Message from Supervisor James Staaf

Supervisor James Staaf wants to help the senior citizens and the residents that are finding themselves financially strapped this winter season. He would like to remind the residents that there are oil companies that have no minimum gallon delivery and will accept "cash only" upon delivery. He would like to remind you to contact your local oil company for any opportunities that might be available to save on your winter oil bill.



# HERITAGE COMMITTEE OF WEST MANHEIM TOWNSHIP

## Our Mission

The selective acquisition, preservation and access to artifacts and archives that reflect the heritage within the area defined as West Manheim Township, York County PA. This includes family histories, churches, schools, old deeds, inns, tollhouses, mills, organizations, photo's, artifacts, revolutionary war, civil war, businesses and military service, which have a connection to West Manheim Township, and to compile this information and update the history of West Manheim Township.



This building was at one time a Creamery and was operated by Robert Fleagle for some years. The Creamery was located at the intersection of Laurence Drive and Shorb's Hill Road, off of Baltimore Pike. At one time it was the Limekiln School.

Date of picture Unknown.

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“The best way to find yourself is to lose yourself in the service of others.”

~Mahatma Gandhi

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Winter 2012 Newsletter



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