

WEST MANHEIM TOWNSHIP



NEWSLETTER

FALL 2016

Board of Supervisors

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Miriam Clapper, Secretary
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Heather Bair, Code Enforcement
Mike Hampton, EMA Director
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Utilities/Maintenance
Ruth Neiderer, Tax Collector

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Sergeant Toby Wildasin
Pfc. Edwin Schneider
Pfc. Craig Snyder
Pfc. David Morris
Officer Joshua Bower
Officer Shawn Ricketts
Officer Justin Seibert
Officer Randy Wagner

Road Crew

Jeff Rummel, Roadmaster
Robert Gregory
Terry Hockensmith
Brandon Martz

EMS Staff

Jerry Misner
Brian Bankert
Matthew Barnes
Tina Grimes
Dan Naylor
Scott Hale
Eric Miller

Shred your confidential and personal documents

Saturday, October 15th- 9:00am - 12:00pm at 2412 Baltimore Pike

Free Service for Township Residents

West Manheim Township has a free document shredding event scheduled for all Township Residents. Residents are encouraged to gather their personal and confidential documents for this event. Binder covers and staples do not need to be removed.

A few of the documents you may want to consider shredding are:

- ✂ Obsolete tax documents
- ✂ Bank statements / cancelled checks
- ✂ Credit card statements and receipts
- ✂ Credit card offers
- ✂ Financial account statements
- ✂ Insurance documents
- ✂ All sensitive information: birthdates, social security numbers, signatures, passwords and pins
- ✂ Legal documents
- ✂ Credit reports and histories

TOWNSHIP LIMB PICK-UP

West Manheim Township Public Works crews will collect brush and limbs in October. Items must be set along the curb. Limbs should be no larger than 3 inches in diameter and brush should be stacked for easy pickup. Absolutely no boards, lumber or construction type debris will be accepted.

West Side of the Township will take place October 10th- 14th

East Side will be October 17th- 21st

The Township reserves the right to refuse excessive amounts of tree trimmings. The Township can refuse items that do not meet the requirements and is NOT responsible for cleanup.

LEAF COLLECTION

Leaves may be placed curbside for collection starting October 31st. The crews will go through the Township more than once in the event that all leaves are not down and curbside by this date. **Leaves must not be in any type of bag or container.** Leaf collection is expected to take about 3-4 weeks with the last collection day being November 30th, dependent upon the weather conditions.

Year Round Limb & Brush Disposal

Limb and brush can be disposed of at H&H General Excavating Company located at 660 Old Hanover Road in Spring Grove. You may dispose of all natural wood products at their plant, seven days a week during daylight hours. They will not accept paint or treated wood, metal, or grass clippings. For questions or details call 717-225-4669 or 717-225-1479.

CREDIT CARD CONVENIENCE

As a convenience to our residents the Township once again has the ability to accept credit cards to purchase building permit, zoning permits, yard sale, etc.

A convenience fee is charged to all payments made with a credit card.

The Township accepts American Express, Discover, MasterCard and Visa.



Rec Park News:

The West Manheim Township Park's facilities have expanded again! Thanks to a generous grant from the J. Wm. Warehime Foundation, a new pavilion, complete with picnic tables, was built in the park over the summer and will be available for rent starting next spring. The West Manheim Township Board of Supervisors and the West Manheim Township Park Board greatly appreciates the foundation's grant.

The Annual German Dinner will be held on November 5th starting at 3 p.m. — 6 p.m. at St. Bartholomew United Church, 1204 Grand Valley Rd, Hanover. The menu consists of pork schnitzel (breaded and fried tenderized pork loin) with a mushroom marsala gravy, spaetzle (egg noodles), green beans, German potato salad, fresh-baked biscuits, apple butter, desserts, and tea, coffee or water. All of the food is homemade by the Park Board members. Carry-out dinners will be available. A live Oompah band will play polka music.

Wear your dancing shoes! For more information, watch the Park's Facebook page, www.facebook.com/WMTPark, or the website, www.westmanheimtwp.com and click on the Parks & Recreation tab at the top of the page.

The Park and Recreation Board meets on the second Monday of each month at 6 p.m. at the West Manheim Township building. The public is welcome to attend. Come learn how you can become a part of the park's planning and fundraising activities.

If interested, please contact the Park Board via email at parkboard@westmanheimtwp.com or call the Park Board Chairwoman, Christine Gienski, at 717-633-5572.



Attention Volunteers Needed!!!

The West Manheim Township Recreation Board is currently seeking a volunteer to serve on the Board.

Please contact Chris Gienski at 717-633-5572



KNOW BEFORE YOU THROW.



TOGETHER WE CAN RECYCLE MORE.



PLASTICS
with numbers 1-7 on bottom



CARTONS
milk, juice and broth cartons



AEROSOLS
empty hairspray, cleaning supplies
and shaving cream



CLEAN & EMPTY CANS
food, beverage, paint, soup
and pet food



PAPER OF ALL TYPES
junk mail, copy paper, magazines,
catalogs and paper bags



CARDBOARDS
any size, any kind

EVERYBODY'S DOING IT. ARE YOU?



RECYCLEMOREPA.COM



HELP THE FIRE DEPT & POLICE

Installation of the proper house numbers will help with the time efficiency of emergency responders.

House numbers should be a minimum of 3" in height on residential buildings. The stroke or width of the number should be a minimum of 1/2". House numbers need to be a durable light-reflecting material or a color that contrasts with the immediate background. The numbers posted on the house should be visible from the road. If you are unable to see the house from the road, the house numbers should be visible from both directions of travel on a post or sign. The post location, if needed, must be close to the driveway. Your mailbox may not be used as the primary source of identification if there are multiple mailboxes fronting the property. Proper identification may help save your life or someone you love.



Pleasant Hill Volunteer Fire Company

Support your local Fire Company and their upcoming events. "Wine Tasting on the Hill" will be held September 24 & September 25 from 12 to 6 p.m.

On October 11, the Fire Company will be hosting a Fire Prevention Program. On October 23, the Fire Company will be having a gun raffle, donations of \$15.00 a ticket. A Public Pot Pie Dinner will be held on November 20. To purchase tickets for their upcoming events please call 637-7778.



The Social Hall is available for rent for parties, weddings and other purposes. Please call 717-476-3279 to schedule your special event. The Pavilion & Grounds are also available for rent by calling 717-476-6436 or 717-476-1536.

For upcoming events and information "LIKE" us on Facebook - Pleasant Hill Volunteer Fire Company

Prescription Drug Take-Back

Do you have unwanted or expired medicines at your home? No problem! Your unwanted medicine can be disposed of at the Penn Township Police Department located at 20 Wayne Avenue Hanover, PA.



The following items are accepted at this drop off location: prescription and over-the-counter solid medications, tablets, capsules, liquid medications, inhalers, creams, patches, ointments, nasal sprays, and pet medications. Intravenous solutions, injectables, and needles are NOT accepted. Medicines should be in a sealed container such as original bottle or zip lock bag. Please remove or black out personal information on medicine bottles as a precaution. The green and white metal take-back box is available to residents during normal lobby hours Monday - Friday 8:00am-4:30pm, except holidays.

SHOULD I CALL 911?



The department frequently receives calls at the police station that would have been better placed directly to 911. The department urges residents to call 911 to report any active or recently occurring incident, however minor it may seem. Officers are radio and computer dispatched through 911, and can respond to your call more effectively.

If you have any doubt about the urgency of your call, please call 911 to avoid a delay in the response.



IDENTITY THEFT:

West Manheim Township Police Department is seeing an increase in crimes related to credit card fraud and identity theft. Numerous residents have reported unauthorized accounts being opened or bank accounts being fraudulently accessed. There are several steps you can take to reduce the risk of becoming a victim. The Pennsylvania Attorney General's Office has information on prevention of and recovery from identity theft, visit their website at www.attorneygeneral.gov or call the police station for more information.

From the Tax Collector's Desk: The 2016 York County & West Manheim Township Real Estate Bills and 2016 West Manheim Per Capita Tax Bills were mailed in February and due April 15th to receive the two percent discount. The 2016-17 South Western School Real Estate Tax Bill were mailed mid-July. If you have an escrow account and received a **Real Estate Tax Bill**, please forward it to your mortgage company for payment. Exoneration forms for the Per Capita Tax can be found on the Township website. The tax office hours can be found on the Township website. Two drop boxes, one located on the outside of the building and the other is inside by the tax office are available for payments. Post mark is acceptable. If desiring a paid receipt, you must include the entire tax bill and a self-addressed stamped envelope. For more information call the Tax Collector at 717-632-3155.



Have an old television set, desk top or lap top computer, computer monitor and computer peripherals (anything that connects to a computer such as a mouse, keyboard, printer, etc.). Material accepted in the program includes these electronic "covered devices" as well as other electronic recyclables including cell phones, vacuum cleaners, alarm clocks, irons and coffee makers or anything with a plug that does not contain Freons. Examples of Freon containing items include refrigerators, freezers, air conditioners and dehumidifiers.

Please call or visit their website for times and locations: Penn Township, 717-637-1561, <http://www.penntwp.com/>.

Do you need a Building/Zoning Permit?

Before you start working on the projects on your property or in your home, please check with the Township. Permits are required for the following but not limited to:

- | | |
|--------------------------------------|--|
| Sheds | Remodeling |
| Outbuildings/Pole Barns | Fences |
| Patios | Decks |
| Sidewalks | Driveway Paving & Additions |
| Pergolas | Additions |
| Electric, Plumbing & Mechanical work | Pools (in ground, above ground & inflatable) |
| Hot Tubs | Demolition |
| Signs | Generators |

All work must comply with the Zoning Ordinance, Building Code Requirements and/or Stormwater Management Ordinance. Permit applications are available on the Township website www.westmanheimtp.com or at the Township Office. Permits take approximately 2 weeks to process. Please apply accordingly. Fees for projects vary. All questions can be directed to the Codes Enforcement Office.

BACK TO SCHOOL BUS SAFETY



In Pennsylvania it is illegal to pass a stopped bus when the red hazard lights located on the top of the bus are flashing. Flashing lights mean the bus is picking up or dropping off students. Remember to plan ahead to allow extra time for bus traffic.

- ⇒ **SLOW DOWN!** Watch for students crossing the street and gathering at bus stops throughout the community
- ⇒ **DRIVE CAREFULLY** and be alert
- ⇒ **DO NOT MOVE** until all of the children have reached a place of safety
- ⇒ **STOP AT LEAST 10 FEET AWAY** from a stopped school bus with its red lights flashing and stop arm extended



Water from rain and melting snow either seeps into the ground or “runs off” to lower areas, making its way into streams, lakes and other bodies of water. On its way, runoff water can pick up and carry many substances that pollute water.

Some - like pesticides, fertilizers, oil and soap – are harmful in any quantity. Others – like sediment from construction, bare soil, or agricultural land, pet waste, or grass clippings and leaves – can harm creeks, rivers and lakes.

In addition to rain and snowmelt, various human activities like watering, car washing, and malfunctioning septic tanks can also put water onto the land surface. Here, it can also create runoff that carries pollutants to creeks, rivers and lakes.

Polluted runoff generally happens anywhere people use or alter the land. For example, in developed areas, none of the water that falls on hard surfaces like roofs, driveways, parking lots or roads can seep into the ground. These impervious surfaces create large amounts of runoff that picks up pollutants. The runoff flows from gutters and storm drains to streams. Runoff not only pollutes but erodes stream-banks. The mix of pollution and eroded dirt muddies the water and causes problems downstream.

ON-SITE SEPTIC SYSTEM TIP

As an owner of a home with an on-site septic system you are required to have the system pumped out, inspected and certified by the Township every 4 years per Ordinance 04-2010. In conjunction with the Department of Environmental Protection, the Township is inspecting the system for any cracks or issues which would contaminate the waters of the Commonwealth. The inspection will also verify that the system is functioning as designed. Here are a few tips to help keep your system working properly:

Beware of “The Unflushables”

Septic tanks and sewers are designed to take away used water from sinks, baths, showers, laundries, and toilets. Flushing away unflushables adds to the cost of operation and maintenance for those on public sewer and the treatment plant. For those with on-lot septic systems the cost could be in the hundreds to thousands of dollars. Putting trash down the toilet will cause blockages in the sewer system and your septic tank. It can also cause damage to the environment.

“Disposable” doesn’t mean flushable. Disposable means you should bag it and trash it...don’t flush it! Most baby wipes and some adult wipes are not flushable. This information is usually written in tiny letters somewhere on the package. The few that are flushable indicate it plainly on front of the package.

If you can’t find the phrase “flushable” or “safe to flush”, then it is NOT flushable. These unflushable wipes do not fall apart in water like toilet paper. The wipes get tangled in the sewage with other wipes and debris, resulting in sewer and septic tank clogs and expensive problems for the Township and property owners.

Don’t flush:

- * Baby/adult wipes
- * Adult wipes
- * Paper Towels
- * Disposable and cloth diapers
- * Feminine products
- * Bandages
- * Dental floss
- * Q-tips
- * Sanitary towels and incontinence pads
- * Razor and blades—put these into a rigid container before placing in the trash bin
- * NO MEDICINE– any unwanted or unused medicines should be returned to your local pharmacy for safe disposal

Do you live in a home with an on-lot well & septic system?

Do you want to learn more about the care and maintenance of these utilities? Penn State Extension offers a variety of workshops that will provide information on protecting, testing, and treating private water supplies as well as workshops that will discuss septic system inspection and maintenance. These workshops will help you understand the water supply and septic system on your property. More information can be found at: www.extension.psu.edu/natural-resources/water/courses/home-water-and-septic-system-workshop

DO YOU OR YOUR HOMEOWNER ASSOCIATION (HOA) HAVE A STORMWATER BEST MANAGEMENT PRACTICES (BMPs)?

Do you have a BMP on your property or in your neighborhood? Ponds, ditches and depressions that you see every day may actually be engineered stormwater facilities designed to reduce flooding and improve water quality. The most common BMPs are detention basins, vegetated swales, vegetated buffers and designed constructed wetlands. The long-term benefits of BMPs only work if they are maintained regularly.

Sources of pollution includes sediment, nutrients, motor oil, and lawn care products that run off hard surfaces and yards into storm drains. Fortunately, for West Manheim Township and our watersheds, there are BMPs in place to help reduce the impact of these pollutants.

It is also important to work with your facility maintenance professional to ensure that their activities do not contribute pollutants to your property. This includes the use of fertilizers or deicers, proper disposal/recycling of chemicals, trash area, pool and landscaping debris management.



West Manheim Township Stormwater Management Ordinance requirements regard the Inspection and Operation & Maintenance of Stormwater Best Management Practices:

Section 221-40 Inspections

A. Stormwater management and best management practices shall be inspected by the landowner, or the owner's designee (including the Township for dedicated and owned facilities), according to the following list of minimum frequencies:

- (1) Annually
- (2) During or immediately after the cessation of a ten-year or greater storm.

B. A report of all inspections shall be submitted to the Township annually.

C. All inspection records shall be maintained by the landowner and shall be made available to the Township upon written request.

Section 221-31 Operation and Maintenance Agreements

A.3. The owner shall keep on file with the Township the name, address, and telephone number of the person or company responsible for maintenance activities; in the event of a change, new information shall be submitted by the owner to the Township within 10 working days.

Snow Removal



RESIDENTS ARE ALSO REMINDED TO REFRAIN FROM BLOWING SNOW ONTO STREETS. SNOW REMOVAL IS ALSO MADE MORE DIFFICULT WHEN STREETS ARE USED FOR PARKING OF VEHICLES DURING SNOW EVENTS INSTEAD OF PARKING ON THE PROPERTY UTILIZING DRIVEWAYS AND GARAGES. RESIDENTS ARE REQUESTED TO AVOID PARKING VEHICLES ALONG STREETS WHEN THERE IS ALTERNATE PARKING AVAILABLE ON THE PROPERTY. ALL PUBLIC WALKS ARE REQUIRED TO BE SHOVELED WITHIN 24 HOURS AFTER THE SNOW HAS STOPPED.



The United States presidential election of 2016, scheduled for **Tuesday, November 8, 2016**, will be the 58th quadrennial U.S. presidential election. Voters will select presidential electors who in turn will elect a new president and vice president through the electoral college.

E-NOTIFICATIONS:

The Township is collecting email addresses to send out important information to the Township Residents electronically. If you would like to receive the Township e-notifications please send your email address to info@westmanheimtwp.com. Notifications will also be available on the Township Facebook page.

HERITAGE COMMITTEE

The Heritage Committee invites you to join us in preserving the history of the West Manheim Township. If you have something directly related to West Manheim Township please contact the committee. The more involved, the better the collection we will have. We are always searching for historically significant items, photographs and memorabilia, collecting and preserving West Manheim Township's rich history.

The Committee would like to thank everyone that has helped and devoted their time to preserving the history of West Manheim Township.

For more information contact: Harold Coldren at coldren7201@comcast.net or call (717) 637-8488

The committee meets on the first Tuesday of each month at 4:00pm at the West Manheim Township Municipal Building located at 2412 Baltimore Pike Hanover, Pa 17331.

Call Before You Dig:

In Pennsylvania, homeowners and contractors are required to contact PA One Call, by dialing 8-1-1 at least three business days before beginning any digging or excavation project. All large or small excavation projects should be reported. Projects requiring a call to PA One Call span from planting a tree in your yard to the excavation for home construction and everything in between.

The PA One Call system is a communications system established to prevent damage to underground facilities and promote safety. It provides a telephone number for contractors and the general public to call for notification of their intent to use equipment for excavation, tunneling, grading, boring, blasting, demolition or similar work. When PA One Call receives a call, it will alert the appropriate underground facility owners of the intent to dig. The underground facility owners will identify any underground lines or facilities at the work site.

For more information visit the PA One call website:
www.paonecall.org

2016 Meeting Schedules

West Manheim Township Board of Supervisors Meeting - 7:00pm on the first Thursday & third Tuesday of each month. Caucus is held at 6:00pm prior to the meeting.

Planning Commission — 6:00pm on the third Thursday of each month

Zoning Hearing Board — 7:00pm on the fourth Tuesday of each month (as needed)

West Manheim Township Rec Board — 6:00pm on the second Tuesday of each month

West Manheim Township 2412 Baltimore Pike Hanover, PA 17331

Office Hours, Monday - Friday 8:00am - 5:00pm

Phone: 717-632-0320 Email: info@westmanheimtwp.com

Website: www.westmanheimtwp.com

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