

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, March 4, 2021 at 7 p.m.

Vice Chairman Hartlaub called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and a moment of silence. The meeting also took place through the GoToMeeting video conferencing software.

ROLL CALL: Present were Supervisors Hartlaub, Krysiak, Ryneerson, Staaf, Township Manager, Michael Bowersox, Solicitor Walter Tilley, III, Township Engineer Chris Toms, and Township Secretary Miriam Clapper (via GoToMeeting). A quorum was present. Supervisor Ault was not present.

ANNOUNCEMENT: Vice Chairman Hartlaub announced that an executive session took place before the meeting to discuss personnel issues.

PUBLIC COMMENTS: Vice Chairman Hartlaub asked if anyone wanted to address the Board and received no answer. Township Manager Michael Bowersox asked those attending the meeting through GoToMeeting if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Ryneerson made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, February 16, 2021, seconded by Supervisor Krysiak. **Motion carried.**

CORRESPONDENCE: Vice Chairman Hartlaub noted the Township received no correspondences.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Staaf, seconded by Supervisor Ryneerson. **Motion carried.**

ACTION/DISCUSSION ITEMS:

ACTION ITEMS

A. Motion to approve the disposal of police vehicle – 2003 Chevrolet Suburban

Supervisor Ryneerson made a motion that Mr. Mike Walls has agreed to take back the 2003 Chevrolet Suburban and the Township Board of Supervisors has agreed to return the 2003 Chevrolet Suburban with a letter of thanks, seconded by Supervisor Krysiak. **Motion carried.**

B. Motion to approve the Police General Order 50, Procedures for Hiring Sworn Police Personnel

Supervisor Krysiak made a motion to approve the Police General Order 50, Procedures for Hiring Sworn Police Personnel, seconded by Supervisor Staaf. **Motion carried.**

At this time, Vice Chairman Hartlaub informed those present and through GoToMeeting that the Board was adding item “C”, a Side Letter of Agreement and Release. A severance package between West Manheim Township and a current officer, Toby Wildasin.

C. Side Letter of Agreement and Release for Sergeant Toby Wildasin

Supervisor Rynearson made a motion to make the offer of the Side Letter of Agreement and Release to Sergeant Toby Wildasin, seconded by Supervisor Staaf. **Motion carried.**

DISCUSSION ITEMS

Township Manager Michael Bowersox informed the Board of a stormwater issue on Rickey Drive, which is off Michelle Way. He explained that when the development (aka Rolling Meadows) was built twenty plus years ago, a stormwater (bmp) infiltration channel was placed on Ricky Drive. He explained that the stormwater infiltration channel is the responsibility of the township because according to the subdivision plan there is a stormwater easement there. Township Manager Michael Bowersox informed the Board that over time this stormwater (bmp) infiltration channel has started to fail. He explained that this situation was brought to the township attention before and the solution for fixing it at that time, was to close off the drain with a street sign.

Roadmaster Tom Hartlaub then explained that when he went to see the problem, he could not find the outlet. He pulled the subdivision file and in the file was a handwritten note from the roadcrew supervisor that said they installed a sign over the outlet hole. Roadmaster Tom Hartlaub then called C.S. Davidson to explain the situation and Nate Simpson from C.S. Davidson decided that he would need to see it for himself. Roadmaster Tom Hartland told the Board that C.S. Davidson agreed with him that the pipe was oversize and could be smaller. Township Manager Michael Bowersox expressed that he felt it would not cost much money to repair.

Township Engineer Chris Toms agreed with the Manager and explained that the outlet has a 30-inch pipe and that size is not necessary. Township Engineer Chris Toms told the Board they are investigating if a smaller pipe could be installed, which would cost less.

After further discussion, Vice Chairman Hartlaub made a motion to give the Township Roadmaster authorization to make the necessary repairs to the stormwater management BMP on Rickey Drive, seconded by Supervisor Krysiak. **Motion carried.**

Township Engineer Chris Toms informed the Board members that C. S. Davidson is working with the Rec. Board on a DCNR grant application, which could require between \$50,000 to \$125,000. He told the Board that he would have more information at the next meeting and that the grant is a 50 percent match. He explained that the Rec Board would decide what was the next item from a priority point that they needed at the park. Township Engineer Chris Toms felt that it would be either accessible pathways throughout the park, primarily going to the ball fields, or doing some additional planning and create a list of projects for the future, which will help in future grant applications.

Township Supervisor Terry Rynearson explained that the accessible pathways are a requirement of the DCNR grant that the Rec Board received when they installed the playground. Township Supervisor Staaf asked the Rec Board to consider putting accessibility to the dog park areas.

West Manheim Township
Board of Supervisors Work Session
March 4, 2021
Page 3

Township Supervisor Terry Rynearson reminded the Board members that in 2019 they approved through a motion by Supervisor Ault, seconded by Supervisor Rynearson to support the South Western Recreation Commission Recreation Summer Program for \$1,000 (One Thousand Dollars). He explained that due to Covid in 2020 they were able to save money and received donations. He told the Board that the South Western School Board has revised the Township's payment plan. He then explained that a donation of \$250 would be made in 2021; \$500 would be made in 2022; \$750 would be made in 2023 and \$1,000 would be made in 2024.

SUPERVISORS AND/OR PUBLIC COMMENTS:

NEXT SCHEDULED MEETINGS: Board of Supervisors Regular Meeting – Tuesday, March 16, 2021 at 7 p.m. with Supervisor Caucus at 6p.m. Work Session Meeting – Thursday, April 1, 2021 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Vice Chairman Hartlaub adjourned the meeting at 7:27 p.m.

Respectfully,

Township Secretary

Chairman