

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Thursday, May 6, 2021 at 7 p.m.

Supervisor Ault called the Work Session to Order at 7 p.m., followed by the Pledge to the Flag and Invocation. The meeting also took place through the GoToMeeting video conferencing software.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Krysiak, Ryneerson, Staaf, Township Manager Michael Bowersox, Solicitor Walter Tilley, III, Township and Secretary Miriam Clapper. A quorum was present.

ANNOUNCEMENT: Supervisor Ault announced that an executive session took place before the meeting to discuss personnel issues.

A. Promotion to Sergeant – Craig Snyder

Supervisor Ault asked Officer Craig Snyder to come forward. Supervisor Ault announced that Officer Snyder was being promoted to sergeant and would be taking the oath of office. After the swearing in ceremony, Chief Edwin Schneider came forward to present Sergeant Snyder with his sergeant badge and asked that Mrs. Snyder come forward to pin Sergeant Snyder.

PUBLIC COMMENTS: Supervisor Ault asked if anyone wanted to address the Board and Candice Wolford, Pumping Station Road came forward and asked the Board who handles the mowing of the weeds in the public right-of-way at the end of her property. She was told if the weeds are in the right-of-way on the shoulder of the road, the township is responsible. Township Manager Michael Bowersox will check the site to see if the weeds are in the -right-of- way.

Supervisor Ault asked Sylvia Musser, 52 Tammy Court to approach the Board with her question or concerns. Ms. Musser then asked the Board members about the American Rescue Plan that was signed into law in March 2021. She reminded the Board members that the Township would be receiving around \$856 thousand dollars and asked if they were going to ask for public input on how to spend the money. The Board expressed that they would be interested in hearing from the public.

Once those present in the audience were done speaking, Township Manager Michael Bowersox asked if anyone online wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board Meeting of Tuesday, April 20, 2021, seconded by Supervisor Ryneerson. **Motion carried.**

CORRESPONDENCE: Supervisor Ault noted the Township received no correspondence.

APPROVAL OF DISBURSEMENTS: The disbursements from all funds were approved, as listed, in a motion by Supervisor Ryneerson, seconded by Supervisor Krysiak. **Motion carried.**

ACTION/DISCUSSION ITEMS:

A. Presentation of 2020 Municipal Annual Audit Financial Report by Herbein & Company

Mr. Chris Turtell gave a presentation of the 2020 Financial Report for West Manheim Township giving an overview of each fund that was audited (copy on file).

ACTION ITEMS

A. Motion to adopt Revised Fee Schedule #2021-13

Supervisor Ault made a motion to adopt the Revised Fee Schedule #2021-13, seconded by Supervisor Hartlaub. **Motion carried.**

B. Disputed sewer bill

Christy Pearre property owner of 12 Sara Lane came before the Board (online) to dispute the \$5,374.30 sewer bill(s) that her tenant/family states were never received. After telling why she should not be responsible for that large sum, she addressed the Board's concerns on owing \$5,374.30. Solicitor Tilley informed the Board that they could make a motion exonerating her of \$3,926.50 with a new balance due of \$1,447.80 if paid within 30 days.

Supervisor Ault made a motion to grant the request of the disputed sewer bill for \$5,374.30 to Christy Pearre down to \$1,447.80 if paid within thirty days. If it is not paid within the thirty days, it will go back to \$5,374.30, seconded by Supervisor Krysiak. **Motion carried.**

At this time in the meeting, Supervisor Ault added item C to the agenda.

C. Police Department – Body and Vehicle Cameras

Supervisor Ault explained that the Police Department is requesting the purchase of body and vehicle cameras for a one-time fee of \$59,684 or a five-year interest-free term with a monthly payment of \$854 (requires an upfront payment of \$6,844). There is also a \$400 per vehicle hook-up fee for the vehicle cameras. All prices include cloud storage.

Supervisor Rynearson made a motion to grant authorization to buy the necessary body and vehicle cameras for a one-time charge of \$6,844 and \$854 a monthly fee for 60 months plus the \$400 per vehicle camera hook-up fee, seconded by Supervisor Staaf. **Motion carried.**

DISCUSSION ITEMS

A. 2021 Liability Insurance Renewal

Township Manager Michael Bowersox informed the Board members that the premium did increase but while reviewing the quote it was noted that the coverage called Municipal Liability was not necessary. He explained by removing that coverage the 2021 Premiums now total \$53,242.00. A savings of \$2,923.00.

SUPERVISORS AND/OR PUBLIC COMMENTS: Supervisor Ault asked those present in the audience and those present online if anyone wanted to make any comments. No one online wanted to. Supervisor Staaf said that he did and then reminded the Board that he was charged with researching the cost to place flashing lights on the curb located on Fuhrman Mill Road. He wanted the Board members to know that he had finally received the price for those lights at a cost of \$5,246 apiece. Supervisor Ault said that the township had put arrows in that spot, and everyone agreed there have been no problems since the arrows were placed there.

Supervisor Rynearson informed the Board per Fire Chief Clouser that they did send a group out to Iowa to inspect the fire engine and on approval it will go to Washington, D.C., where it will receive the final outfitting and should be delivered sometime in early June.

NEXT SCHEDULED MEETINGS: Board of Supervisors Regular Meeting – Tuesday, May 18, 2021 at 7 p.m. with Supervisor Caucus at 6 p.m. Work Session Meeting – Thursday, June 3, 2021 at 7 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the meeting at 7:55 p.m. to go into an executive session, seconded by Supervisor Krysiak. **Motion carried.**

Respectfully,

Township Secretary

Chairman