



# WEST MANHEIM TOWNSHIP

SPRING 2018

## Annual Document Shredding Event

**Saturday, May 5<sup>th</sup> 9:00am - 12:00pm at 2412 Baltimore Pike**

**FREE SERVICE FOR TOWNSHIP RESIDENTS**

**Shredding events will take place once a year.**

Have your sensitive and/or confidential documents shredded by a professional company. Binder covers and staples do not need to be removed.

Document suggestions:

- Obsolete tax documents
- Bank statements / cancelled checks
- Credit card statements and receipts
- Credit card offers
- Financial account statements
- Insurance documents
- All sensitive information: birthdates, social security numbers, signatures, passwords and pins
- Legal documents
- Credit reports and histories

## TOWNSHIP LIMB PICK-UP

West Manheim Township Public Works crews will be collecting brush and limbs in April. Items must be set along the curb. Limbs should be no larger than 3 inches in diameter and brush should be stacked for easy pickup. Absolutely no boards, lumber or construction type debris will be accepted.

**The West Side of the Township will take place April 16<sup>th</sup> - 20<sup>th</sup>**

**The East Side will be April 23<sup>rd</sup> - 27<sup>th</sup>.**

The Township reserves the **right to refuse** excessive amounts of tree trimmings. The Township can refuse items that do not meet the requirements and is NOT responsible for cleanup.

## STREET SWEEPING



The Public Works Department intends on beginning the annual street sweeping April 2<sup>nd</sup> and run through the month. **The Road Master asks that you have your vehicles off the roadway Monday-Friday from 7:00am-3:00pm.** This will allow the entire street to be swept. There are NO set areas or dates for sweeping. All Township streets will be cleaned so please be patient until we get to your area. Please use extreme caution when passing the street sweeper.

This winter has taken a toll on some roads, the Public Works Department will be filling in pot-holes as soon as possible and doing patching as soon as the weather breaks. Please be patient. We remind you to please use caution when driving in a work zone or when you see Public Works working on the roads, this would include when you see the highway mowing along Township roads.



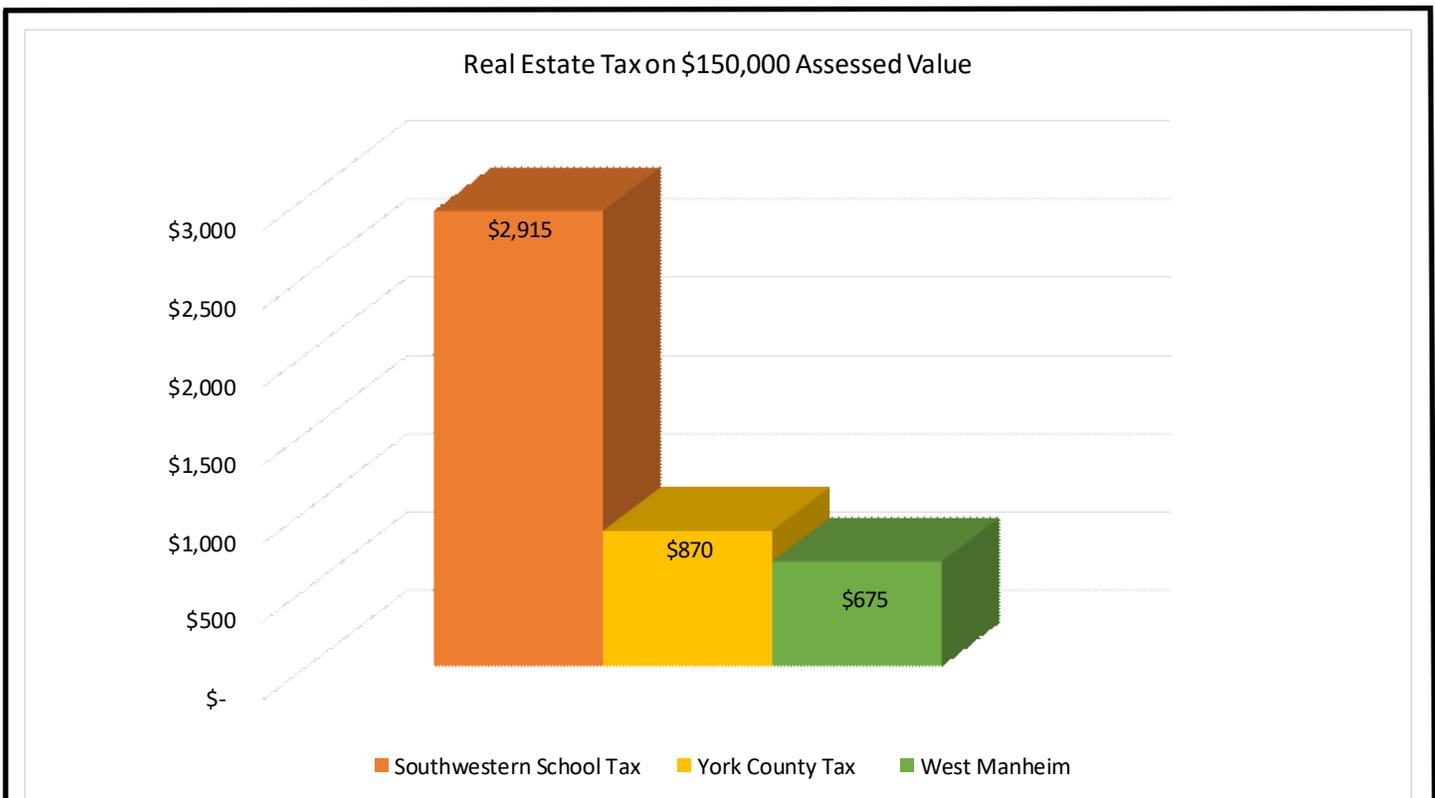
## MISSION

*West Manheim Township and its employees recognize the Value of Public Service and are dedicated to earn and maintain the Public Trust by holding ourselves accountable to the highest standards of Professional Conduct, Ethics, and Integrity.*

## GOALS

- *To provide cost-efficient, essential services that provide value to our residents*
- *To protect Life and Property by promoting the Health, Safety, and Welfare of our residents*
  - *To communicate and educate our community regarding services and community*
  - *To ensure financial health and integrity through sound operating principles*

**ADOPTED AUGUST 15<sup>TH</sup>, 2017 BY THE BOARD OF SUPERVISORS**



[A complete narrative on the Township's 2018 budget can be found here-](http://westmanheimtpw.com/departments/budgets/)  
<http://westmanheimtpw.com/departments/budgets/>

## ORDINANCE ADOPTION

West Manheim Township must follow the rules set by the Pennsylvania Second Class Township Code when adopting an Ordinance. All proposed ordinances and revisions shall be published not more than sixty days nor less than seven days before passage in one newspaper circulating generally in the township. Public notices shall include either the full text or a brief summary of the proposed ordinance which lists the provisions in reasonable detail and a reference to a place within the township where copies of the proposed ordinance may be examined.

The agenda for the Board of Supervisors meeting will now be shared on the Township Facebook page and sent via email. If you would like to receive these notifications please follow us on Facebook and sign up for e-notifications by emailing [info@westmanheimtpw.com](mailto:info@westmanheimtpw.com).

## Message From Ruth Neiderer, Tax Collector

Real Estate Taxes are based on your assessed value generated by the York County Assessment Office (717-771-9232) and the tax rate is determined by the elected officials of each taxing district.

The County and Township bills are mailed mid-Feb. and the discount is due mid-April. The South Western School bill is mailed mid-July and the discount is due by the end of September.

The tax bill is the property owner's responsibility. All bills are mailed to the homeowner. If you have an escrow account which pays your real estate taxes, please contact or forward it to them. If you receive an interim bill due to additional improvements, please check with your lender to see if they will pay interim bills from your escrow. I would encourage you to check statements to be sure payments have been made.

Residents will receive a Per Capita Tax mid-February. This is a personal tax for any individual residing in the township over the age of 18. The current rate is \$10.00. There are exemptions if you meet the guidelines. Forms are available on township website.

All current year bills must be paid in full by December 31st each year. Personal checks are not accepted after December 15th. Payments can be made by mail (post mark is accepted), using the township drop box or stopping by during office hours.

Checks payable to: Ruth Neiderer, Tax Collector OR West Manheim Twp., Tax Collector

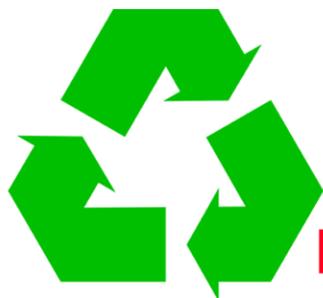
Phone (717) 632-3155

# FIRE HYDRANT ASSESSMENT



The West Manheim Township Board of Supervisors has adopted Ordinance # 2017-02, Fire Hydrant Assessment. Properties within 780 feet of a public fire hydrant will be assessed an annual fee. The annual fee will cover the current costs charged to the Township by the York Water Company. The imposed assessment will be determined by dividing the total amount charged by the local water company into the number of Benefitted Properties. The assessment will be included on the real estate bills mailed out by the Tax Collector in February. The bill will be due by June 30 of respective each year.

## Items accepted for Single Stream



KEEP  
CALM  
AND  
RECYCLE

Pennsylvania Department of Environmental Protection offers grant money to Townships with recycling programs. The grant awards are based on the total tons recycled and the applicant's recycling rate. It is important for **ALL** property owners within the Township to recycle as many items as permitted. Post-consumer aluminum and steel cans, glass, plastics, corrugated cardboard, newspapers and other marketable grades of paper are materials eligible for the grants. All eligible materials collected from residents, business, schools, and community events can be factored into

the grant awards. The tonnage amounts from the trash hauler are supplied to the Township for the grant submission. The Township applies for the grant on a yearly basis. In 2016, the township was awarded \$12,094 in grant monies.

## Rec Park News:



West Manheim Township Recreation Park is planning many events for 2018. Check out our Facebook page at [www.facebook.com/WMTPark](http://www.facebook.com/WMTPark) or the Township's website [www.westmanheimtwp.com](http://www.westmanheimtwp.com) for additional details as they become available. In addition to Easter egg hunts (for both people and dogs), 5K run, and German dinner, you'll see some new events.

Later this year, we'll break ground for a new playground and perform additional improvements. The playground will be located between the baseball fields and large pavilion. Follow us on Facebook to see the progress.

It's not too early to think about renting park space for your family gathering or other events. The park has two pavilions available for rent at \$35 each. Your reservation includes the use of one volleyball court and one horseshoe pit (bring your own volleyball and horseshoes). The other volleyball court and horseshoe pit can be reserved for an additional fee. Rental forms and further information are available on the Township's website. Search "park rules".

The Park Board meets on the second Monday of each month at 6 p.m. at the West Manheim Township building. The public is welcome to attend. Come learn how you can become a part of the park's activities. Volunteers are needed and appreciated. Email [parkboard@westmanheimtwp.com](mailto:parkboard@westmanheimtwp.com) if you have any questions.

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## Pleasant Hill Volunteer Fire Company

Support your local Fire Company and their upcoming events:

- May 5th – Chicken Bar-B-Que (advanced tickets required)
- July 23rd – 28th - Firefighter's Carnival
- September 29th & 30th – Wine Tasting Festival
- October 28th – Gun Raffle
- November 18th – Beef Pot-Pie Dinner
- December 1st – Breakfast with Santa
- To Be Scheduled - Book Sale



The Social Hall is available for rent for parties, weddings and other purposes. Please call 717-476-3279 to schedule your special event. The Pavilion & Grounds are also available for rent by calling 717-476-6436 or 717-476-1536. For more information on their upcoming events please call 717-637-7778 or visit the Pleasant Hill Volunteer Fire Company Facebook Page.

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On the morning of November 20, 2017, Pleasant Hill's Ambulance 52, UPMC Pinnacle Hanover's Medic 46, Pleasant Hill Fire Station 52, and West Manheim Police were dispatched for a patient experiencing chest pain. Upon arrival, the ambulance crew (EMT-P Jerry Misner and EMT-B Eric Miller) found the patient to be in cardiac arrest. The patient was quickly resuscitated by the crew along with the assistance of Officer Justin Seibert of the West Manheim PD and Paramedics Michael Wastler and Eric Durham from Medic 46. The patient was treated at the hospital and was able to be discharged home a few days later. Jerry Misner and Eric Miller were presented with Clinical Save Commendations from the Emergency Health Services Federation on February 5th. Supporting crews from Medic 46, Station 52, and West Manheim PD was also presented with recognition awards from the fire company for their roles in the clinical save. At his request, the patient and his family were able to be present and meet the crews that helped save his life. The skill and exemplary performance by all involved deserve to be commended.





**If you reside in the area covered by Pleasant Hill Volunteer Fire Company and your residence has NO smoke detectors, please contact us at (717) 637-7778. The fire company will come out to your residence, discuss the best locations for a smoke detector, and install a smoke detector at no cost to you. This is done as a life safety/fire safety public service.**

## Grass Clippings



When mowing your yard, consideration should be given not to blow grass clippings into the street. When mowing, make the first few passes with the lawnmower blowing the grass clippings into the lawn NOT the street. If there are grass clippings on the street or sidewalk, use a broom or leaf blower to blow them back into the lawn. Do not use a hose to wash them into the street or storm drains. Grass clippings that are blown into the street eventually enter the street storm drain system. The grass clippings can form blockages in the storm drains. Grass clippings contain nutrients such as nitrogen and phosphorous, which cause unwanted and uncontrolled growth of algae and aquatic weeds in the waterways.

### The Search for Werking's Tavern

In 1903, a petition was filed in York County General Quarter Session to straighten the Hanover Town to Baltimore Turnpike "where ground permits" and later that year, a plan was prepared by surveyor, John S. Hinkle. The petition's legal description stated that the area to be straightened was a total of 6 miles, 112.4 perches (or 33,534.6 lineal feet). Along that tract, from the beginning point, the Maryland Line, to the ending point, the Heidelberg/Manheim Line, near Hanover, there were four property owners: George Reinhart (Rinehart? Rienhart?), the landowner nearest the beginning point; J. C. Shearman (Jacob or Conrad Sherman?), who owned land with a house on the west side; Phillip Werking, also a landowner with a house on the west side; and the widow of Caleb Dill, who owned land with a house on the east side.

Werking's Tavern, owned by Phillip Werking in 1808, was located on a large parcel of land that straddled the Baltimore Pike between what are now the old and new West Manheim Elementary School properties. On a 1796 map, the tavern is seen on the west side of the Baltimore Pike, slightly north of the Shorb's Hill Road intersection.

As with many things through the process of time, discrepancies are sometimes discovered between plans and descriptions; such is the case when it comes to the measurements of the Werking's Tavern property. What we do know is that the location of the Shearman's (Sherman's) house was near the Musselman Road intersection and the Dill property, in what is now Penn Township near Grandview Road, so we're hopeful that this year, with some additional survey work and deed/title researches, we can isolate the Werking's Tavern location. ***If anyone has information about the property or its location, or has family photos, please contact Harold Coldren at [coldren7201@comcast.net](mailto:coldren7201@comcast.net) or 717-637-8488.***

The Heritage Committee meets the first Tuesday of each month at 4:00pm in the West Manheim Township Municipal Building, located at 2412 Baltimore Pike, Hanover, PA. All are welcome to attend.

#### YARD SALE PERMITS

Permits are required for garage & yard sales. Residents are permitted to have two sales a year. Each permit is good for three consecutive days. Signs for the sales may not be attached to street and traffic signs and should not obstruct the view of vehicular traffic. Yard sale permits are \$5.00 and can be secured at the Township Office.

#### HOUSE NUMBERS

The installation of the proper house numbers will help with the time efficiency of emergency responders. **ALL** residences must have numbers posted on the house if visible from the road or on a mailbox/post visible from both directions of travel. House numbers should be a minimum of 3" in height and contrast with the immediate background.

## On-lot Septic system maintenance

The average indoor water use in a typical single-family home is nearly 70 gallons per individual, per day.

Just a single leaky or running toilet can waste as much as 200 gallons of water per day.

All of the water a household sends down its pipes winds up in its septic system. The more water a household conserves, the less water enters the septic system. Efficient water use improves the operation of a septic system and reduces the risk of failure.

Simple ways to make your home more water efficient:

### ◆ **High-efficiency toilets.**

Toilet use accounts for 25 to 30 percent of household water use. Older toilets have a 3.5- to 5-gallon reservoir, while newer, high-efficiency toilets use 1.6 gallons of water or less per flush. Replacing existing toilets with high-efficiency models is an easy way to reduce the amount of household water entering your septic system.

### ◆ **Faucet aerators and high-efficiency showerheads.**

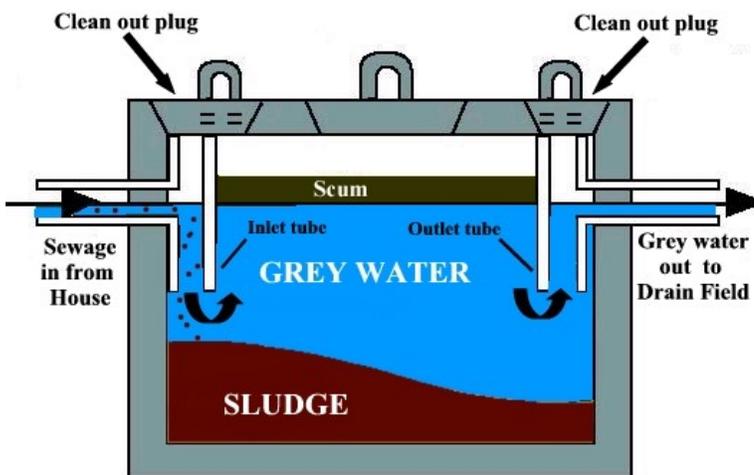
Faucet aerators, high-efficiency showerheads, and shower flow restrictors help reduce water use and the volume of water entering your septic system.

### ◆ **Washing machines.**

Washing small loads of laundry on your washing machine's large-load cycle wastes water and energy. By selecting the proper load size, you will reduce water waste. If you are unable to select a load size, run only full loads of laundry.

Try to spread washing machine use throughout the week. Doing all household laundry in one day might seem like a time-saver; but it can harm your septic system, not allow your septic tank enough time to treat waste, and could flood your drain field.

Clothes washers that bear the [ENERGY STAR](#) label use 35 percent less energy and 50 percent less water than standard models. Other Energy Star appliances provide significant energy and water savings.



### **Act 537 Plan –**

West Manheim Township was mandated by the PA Department of Environmental Protection (PA DEP), to enforce and monitor on-lot septic systems as part of their Act 537 Plan. The intent is to protect the health, safety, and welfare of the Township's residents by addressing their long-term sewage disposal needs. In an effort to assess the current needs of the Township, all on-lot septic systems are to be inspected and certified every four years.

**The Master Well Owners** project seeks to train volunteers throughout Pennsylvania to help educate rural homeowners on the proper management of private water wells. These volunteers will become part of a statewide network of Master Well Owners. There are over one million private water wells that serve farms and rural homes throughout Pennsylvania. These farmers and homeowners are responsible for all aspects of water system management including routine maintenance, water testing, interpreting test results and solving water quality and quantity problems. Unfortunately, many individual water wells have never been tested and their owners are generally uninformed about proper well management. Research has shown that more than 50% of these private water systems fail to meet at least one drinking water standard. Water test kits are available at the Township Office. For more information on the Master Well Owner Network contact Bryan Swistock at the Penn State Extension Office: 814-863-0194.





**West Manheim Township**  
 2412 Baltimore Pike Hanover, PA 17331  
 Office Hours, Monday - Friday 8:00am - 5:00pm  
 Phone: 717-632-0320 Fax: 717-632-2499  
 Email: info@westmanheimtwp.com

**PUBLIC MEETING SCHEDULE**

**Board of Supervisors-** 1<sup>st</sup> Thursday of each month at 7:00PM, Supervisor Caucus at 6:00PM & 3<sup>rd</sup> Tuesday of each month at 7:00PM, Supervisor Caucus at 6:00PM.

**Planning Commission-** 3<sup>rd</sup> Thursday of each month at 6:00PM

**Park & Rec Board-** 2<sup>nd</sup> Monday of each month at 6:00PM

**Heritage Committee-** 1<sup>st</sup> Tuesday of each month at 4:00PM

*All meetings are held at the Township Building & open to the public*

**BOARD OF SUPERVISORS**

- Chairman, Harold Hartlaub
- Vice Chairman, Jeremy Ault
- Jim Staaf
- Brian Blettner
- Terry Rynearson



Seated: Jeremy Ault, Harold Hartlaub  
 Standing: Brian Blettner, Terry Rynearson, Jim Staaf

**TOWNSHIP STAFF**

- Marc Woerner, *Township Manager*
- Miriam Clapper, *Secretary*
- Jeanette Lepley, *Treasurer*
- Brittany Sharp, *Office Assistant*
- Tim Pfaff, *Utilities Supervisor*
- Heather Bair, *Code Enforcement*
- Mike Hampton, *EMA Director*
- Marty Strausbaugh, *Utilities/ Maint.*

**TAX COLLECTOR**

Ruth Neiderer  
 Phone (717) 632-3155 Fax (717) 632-2499  
 OFFICE HOURS Tuesday & Thursday 9:00am – 5:00pm  
 (CLOSED FOR LUNCH 1:00PM – 2:00PM)

Plus additional office hours for deadlines

CLOSED HOLIDAYS

**POLICE DEPARTMENT**

- Chief Tim Hippensteel
- Sergeant Toby Wildasin
- Pfc. Edwin Schneider
- Pfc. Craig Snyder
- Pfc. David Morris
- Officer Joshua Bower
- Officer Justin Seibert
- Officer Shawn Ricketts
- Officer Randy Wagner

**ROAD CREW**

- Jeff Rummel, Roadmaster
- Robert Gregory
- Terry Hockensmith
- Brandon Martz
- Paul Myers, Jr.
- Harold Bachman

**EMS STAFF**

- Jerry Misner      Eric Miller
- Brian Bankert      Mike Rebert
- Paul Storke      Isaac Burke
- Josh Gursky